



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 3412-17-0205 to Compugen Inc. for the non-exclusive supply of desktops, notebooks, tablet PC's and related Products and Services.

Date: July 20, 2017
To: Bid Award Panel
From: Director, Purchasing and Materials Management
Wards: "All"

RECOMMENDATIONS

The Director, Purchasing and Materials Management recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ# 3412-17-0205

Description: For the non-exclusive supply of desktops, notebooks, tablet PC's and related Products and Services for the City of Toronto, for a period of three (3) years from the date of Award, with the option to renew the Contract for up to a one (1) year period. This is a City-wide blanket Contract to enable purchases on an as required basis for the Information and Technology Capital desktop hardware replacement program and all City Divisions for net new Adhoc orders, as approved in the Divisions' respective Capital and Operating Budgets.

Recommended Bidder:
Compugen Inc.

Contract Award Value:
\$17,832,725 net of all applicable taxes and charges
\$20,150,979 including all applicable taxes and charges
\$18,146,581 net of HST recoveries

Contract is expected to start on the date of award and end on July 31, 2020.
Option Year 1 - From August 1, 2020 to July 31, 2021
If the renewal is exercised, the total amount of the initial contract plus renewal will not exceed the contract award value.

The total potential contract award including all option years is \$18,146,581 net of HST Recoveries, \$20,150,979 including all applicable taxes and charges and \$17,832,725 net of all applicable taxes and charges.

FINANCIAL IMPACT

The total potential contract award including all option years is \$18,146,581 net of HST recoveries. The total potential cost to the City is \$20,150,979 including all applicable taxes and charges.

Funding in the amount of \$14,738,946 net of HST recoveries is included in the Approved Information and Technology 2017 Capital Budget and the 2018-2026 Capital Plan. Adhoc net new orders will be funded by the approved Divisional Operating or Capital Accounts on an as required basis, as summarized in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element / Cost Centre	Date of Award To Dec 31, 2017 (net of HST recoveries)	Jan 1, 2018 To Dec 31, 2018 (net of HST recoveries)	Jan 1, 2019 To Dec 31, 2019 (net of HST recoveries)	Jan 1, 2020 To Aug 1, 2020 (net of HST recoveries)	Total (net of HST recoveries)
CIT702-01-05	\$4,684,000	\$8,550,803	\$1,471,364	\$133,338	\$14,839,505
Adhoc (Various)	\$426,719	\$1,280,158	\$1,280,158	\$320,040	\$3,307,076
Subtotals	\$5,110,719	\$9,830,961	\$2,751,522	\$453,378	\$18,146,581

CALL SUMMARY

Call Issued: May 9, 2017 **Call Closed:** June 6, 2017

Number of Addenda Issued: Three (3)

Number of Bids: Two (2)

Table 1: Summary of Bids Received for RFQ 3412-17-0205 including bid price

Bidder	Bid Price (including H.S.T.)
Compugen Inc.	\$20,150,979
Softchoice LP	\$32,801,312 *

* Bidder was found non-compliant with mandatory requirements.

DIVISION CONTACTS

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Maria Loulidakis, Manager, Desktop Services, Information & Technology, 416-392-1149, maria.loulidakis@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Director, Purchasing and Materials Management