

2018 Operating Budget

Presentation to Budget Committee

Valerie Jepson, Integrity Commissioner

December 14, 2017

Overview

- Renewed request for enhancements necessary to fulfill statutory duties:
 - Budget for external legal and investigative support.
 - Temporary training and education officer to raise awareness of changes to Provincial legislation and develop more user-friendly training resources.
- Financial impact of enhancements:
 - \$355.2 thousand or 0.003% of the City of Toronto Preliminary Budget.

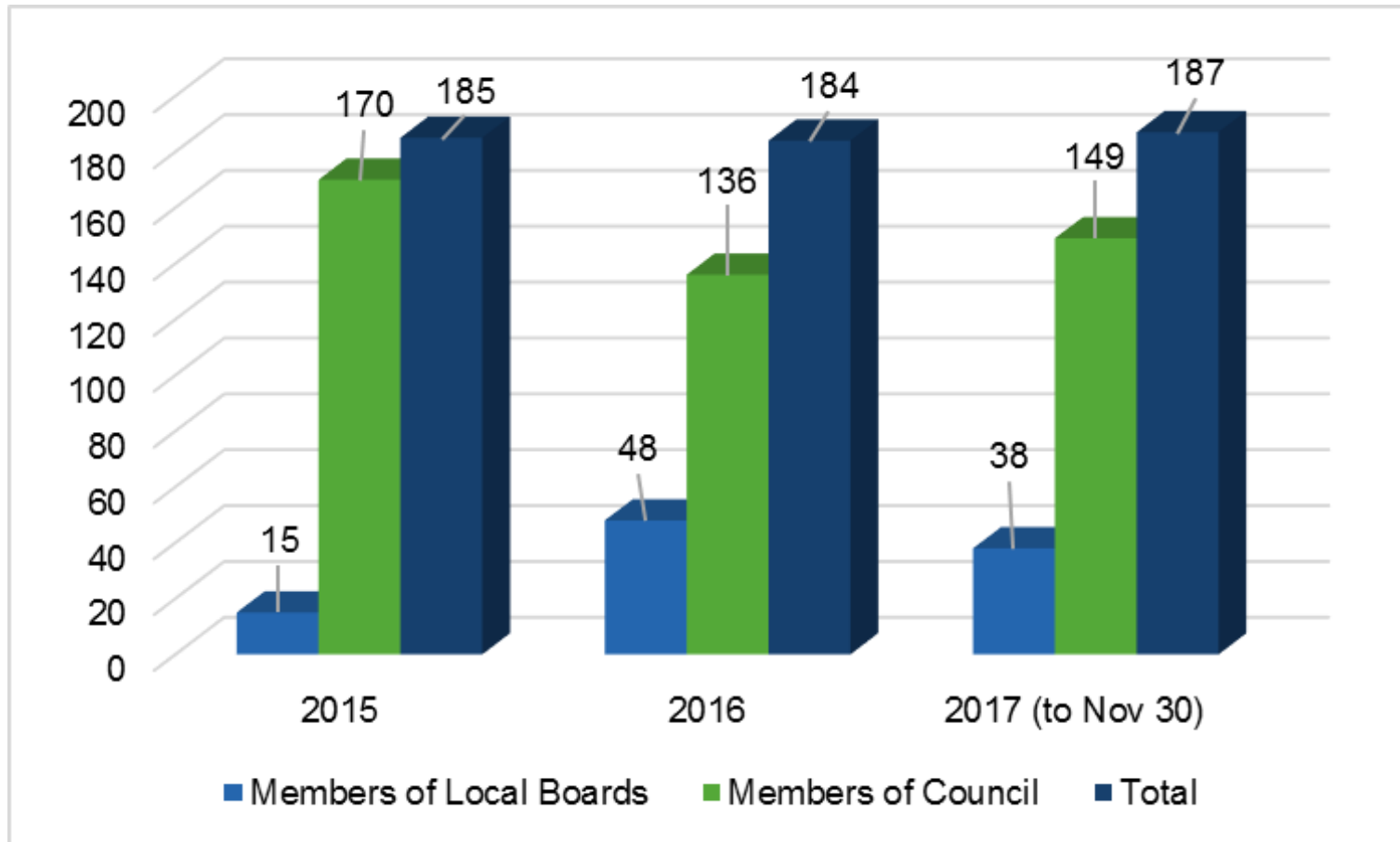
Current duties

- Provide timely, accurate, consistent and practical responses to requests for advice from members of Council and local boards (~1000 people) about compliance with the Code of Conduct.
- Carry out investigations in a fair and appropriately thorough manner to respond to formal complaints.
- Provide and deliver education and outreach to stakeholder groups, including web resources and bulletins.
- Provide policy advice to Council and boards.

Output of the office – 2017 projections

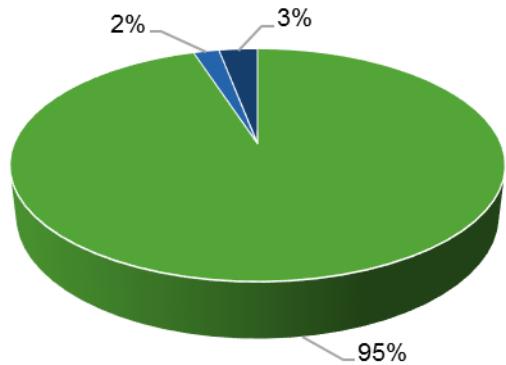
- Resolve approximately 200 requests for advice to members of Council and 25 different local boards.
- Receive 22 formal complaints and 5 informal complaints about members of Council and local boards.
- Conduct more than 25 training sessions to boards.
- Carry out policy review, consultation and interpretation bulletin development in relation to several issues (e.g. Arena Board members, review of local board code of conduct, Bill 68 repercussions, councillor involvement in fundraising).

Requests for advice



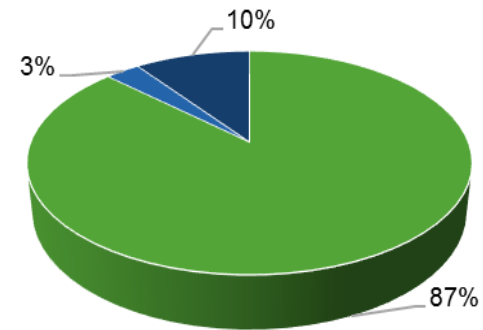
Advice response time

Advice Provided to Members of Council
(2017 to Nov 30)



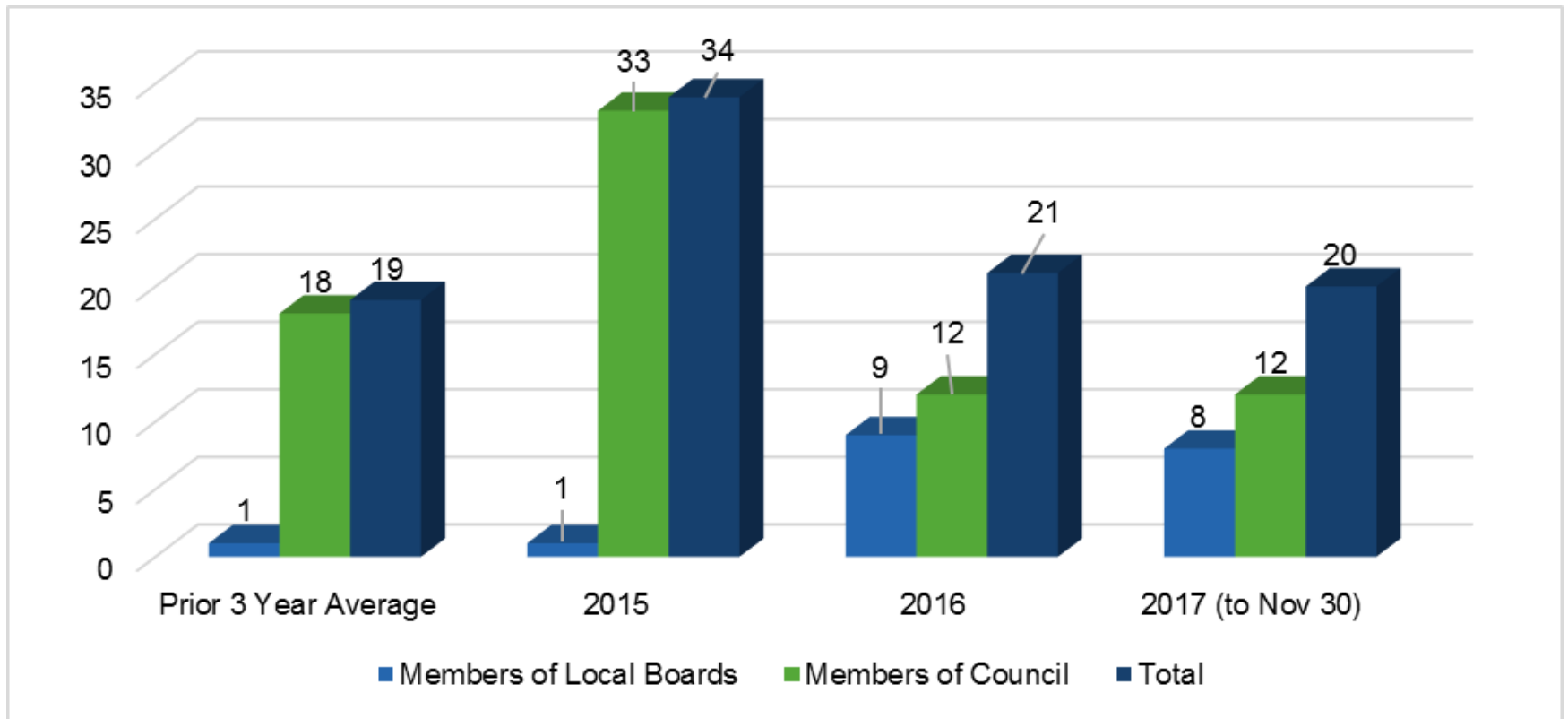
- Advice provided in 2 days or less
- Advice Provided in 3 Days
- Advice provided in 4 Days or more

Advice Provided to Members of Local Boards
(2017 to Nov 30)



- Advice provided in 2 days or less
- Advice Provided in 3 Days
- Advice provided in 4 Days or more

Formal complaints

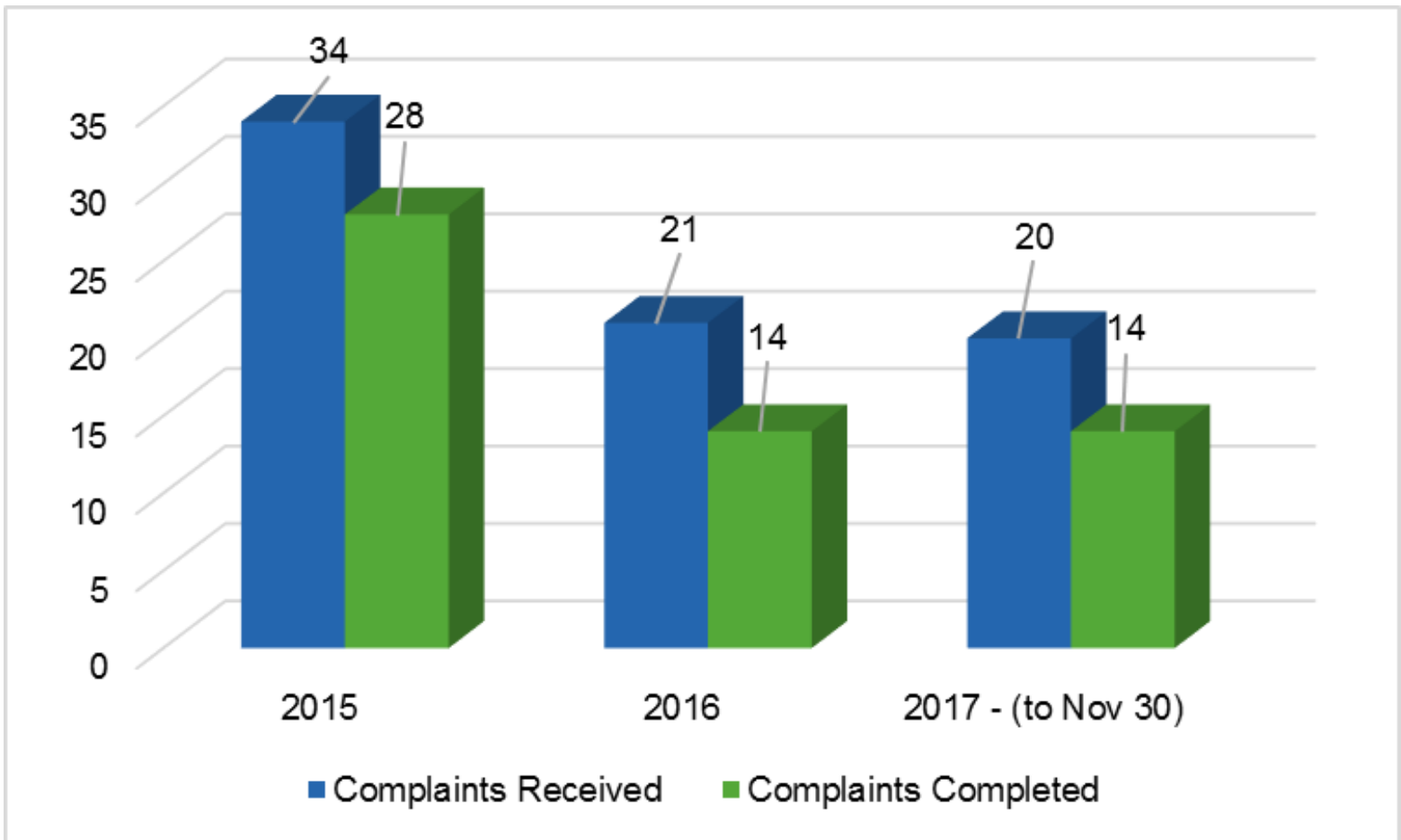


Formal complaints

| Formal Complaints Received | | | | |
|-----------------------------|------------------|------|------|----------------------|
| | 2017 (to Nov 30) | 2016 | 2015 | Prior 3 Year Average |
| Number of Complaints | 20 | 21 | 34 | 19 |

| Average Time Taken to Complete Complaints (January 01, 2015 Onwards) | |
|---|----------------|
| Complaint Type | Number of Days |
| Investigated Complaints | 271 |
| Dismissed without Investigation | 53 |

Efficiency rate – formal complaints

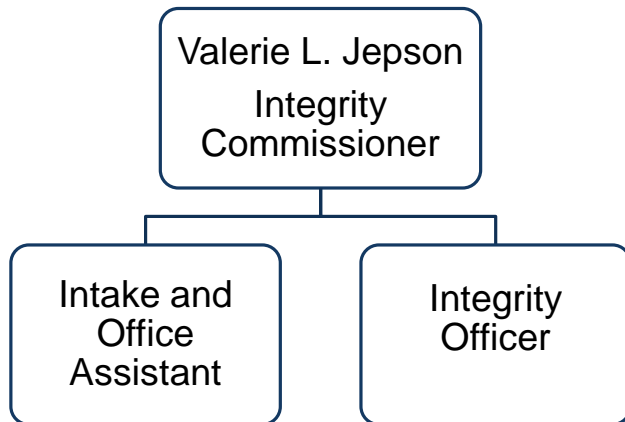


New duties – March 2019

- Provide specific advice to members of Council and local boards regarding the application of the *Municipal Conflict of Interest Act*.
- Carry out investigations into alleged contraventions of the *Municipal Conflict of Interest Act* within 180 days.
- Commence applications in Court about possible contraventions of the *Municipal Conflict of Interest Act*.
- The Office needs resources to prepare.

Current resources

Staff



Non-salary Costs

- Document review, summons costs, search costs, legal advice, investigation support, open source internet searches.
- Staff professional development.

Need for new resources is acute

- The average time to complete cases is too high and will not comply with new law.
- The Office is unable to adequately deal with high volumes and complex cases.
- Current resource levels will be insufficient to deal with new duties arising from changes to the *City of Toronto Act, 2006* and the *Municipal Conflict of Interest Act*.
- Toronto has been a role model for other jurisdictions in the field of ethics and integrity. Current resource levels are insufficient to maintain a leadership role.

External legal and investigative support. Why?

- Provides flexibility to use resources as and when needed.
 - i.e. document review support? Open source research? Legal analysis? Interview support?
- Sufficient budget will allow for suitable planning and procurement of services.
- Enables office to respond in a timely manner to complex cases or high volumes.
- Necessary for independence.
- Request: \$190 thousand. Need: Urgent.

Temporary training and outreach officer. Why?

- The duties and obligations of public office holders are changing.
- Not possible or a strategic use of resources for IC to carry out all training in person.
- Need for improved, clearer, more user-friendly resources for all members.
- Impact: reduce need for investigations, help boards to succeed, enable IC to spend time advice and investigations.
- Request: \$165.2 thousand. Need: Moderate.

Request overview

- Total proposed budget for 2018: **\$866.9** thousand
 - Base budget pressures of **\$5** thousand
 - Enhancements of **\$355.2** thousand
- Requested enhancements:
 - **External legal and investigative support (\$190 thousand) – Urgent Request**
 - Training and education position (\$165.2 thousand)
- Total request is **0.008%** of the City's 2018 Preliminary Budget.

Appendix

2018 Preliminary Operating Budget and Plan - Summary

| (In \$000s) | 2017 2018 Operating Budget Request | | | | 2018 Preliminary vs. 2017 Budget Change | |
|---------------------------|------------------------------------|-------|--------------|--------------|---|-------|
| | Budget | Base | New/Enhanced | Total Budget | | |
| | \$ | \$ | \$ | \$ | \$ | % |
| Gross Expenditures | 506.7 | 511.7 | 355.2 | 866.9 | 360.2 | 71.1% |
| Revenue | | | | | | - |
| Net Expenditures | 506.7 | 511.7 | 355.2 | 866.9 | 360.2 | 71.1% |
| Approved Positions | 3.0 | 3.0 | 1.0 | 4.0 | 1.0 | 33.3% |

Appendix – Cont’d

Key cost drivers

| (In \$000s) | Total Base Changes | |
|--|--------------------|----------|
| | \$ | Position |
| Gross Expenditure Changes | | |
| Prior Year Impacts | | |
| Salary Budget to Actual Adjustment | (2.5) | |
| Salaries and Benefits | | |
| Salary and Benefits changes | 7.2 | |
| Economic Factors | | |
| Non Salary economic factors | 0.4 | |
| Total Gross Expenditure Changes | 5.0 | |
| Total Revenue Changes | | |
| Net Expenditure Changes | 5.0 | |