

## Communications Working Group Conference Call Friday, November 17, 2017 7:30pm

### Meeting Minutes

**Present:** Yin Brown, Darren Cooper, Rahima Mulla, Stephanie Ozorio

- Stephanie and Yin provided an overview of the October 25, 2017 Toronto Accessibility Advisory Committee meeting.

#### **Action Items:**

- Stephanie to email Janice re: receipt of TAAC minutes two weeks after meeting.
- Stephanie to ask Janice how we ensure that we are fulfilling any responsibilities that arise during a presentation. For example, sending contacts to a presenter.
- Darren to add an item to the December 4<sup>th</sup> meeting agenda to request an update on all TAAC motions made in 2017 be made at the first TAAC meeting of 2018.
- Yin to contact Nicole's replacement re: communications working group's involvement with the corporate accessibility policy and plan.
- Darren to draft a motion re: an update of the City's website and accessibility.
- Darren to touch base with Terri-Lynn re: joint motion between housing and communications working groups on accessible shelters and communications.