



## REPORT FOR ACTION

# Appointments to Business Improvement Area Boards of Management

**Date:** August 16, 2017  
**To:** Economic Development Committee  
**From:** General Manager, Economic Development and Culture  
**Wards:** 13, 14, 15, 16, 17, 22, 25 and 26

## SUMMARY

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The purpose of this report is to recommend that City Council appoint a director to the Junction Gardens Business Improvement Area (BIA) Board of Management, remove a director from the Bayview Leaside BIA Board of Management and amend the size of various BIA Boards of Management.

## RECOMMENDATIONS

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The General Manager, Economic Development and Culture recommends that:

1. City Council in accordance with the City's Public Appointments Policy, appoint the following nominee to Business Improvement Area (BIA) Board of Management set out below at the pleasure of City Council, and for a term expiring at the end of the term of Council or as soon thereafter as successors are appointed:

Junction Gardens:  
Elliott-Armstrong, Kiyō

2. City Council remove the following director from the Business Improvement Area (BIA) Board of Management set out below:

Bayview Leaside:  
Lawrence, Carly

3. City Council direct that Schedule A of the Municipal Code Chapter 19, Business Improvement Areas, be amended by changing the number of directors of the following BIAs:

Bloor By The Park to seven (7)  
Bayview Leaside to nine (9)

Eglinton Way to eleven (11)  
Fairbank Village to twelve (12)  
Junction Gardens to eleven (11)  
Oakwood Village to twelve (12)  
Uptown Yonge twenty (20)

## **FINANCIAL IMPACT**

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There are no financial implications resulting from the adoption of this report.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

## **DECISION HISTORY**

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At its meeting of February 10, 2015, City Council appointed directors to the Junction Gardens BIA Board of Management.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.ED1.3>

Subsequent board changes were adopted by Council on May 5, 2015, March 28, 2017 and May 24, 2017.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.ED3.9>

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.ED19.7>

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.ED21.2>

At its meeting of June 10, 2015, City Council appointed directors to the Bayview Leaside BIA Boards of Management.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2015.ED4.7>

Subsequent board changes were adopted by Council on July 12, 2016, December 13, 2016 and April 26, 2017.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.ED13.8>

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2016.ED16.5>

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.ED20.6>

At its meeting of July 4, 2017, City Council approved a report entitled "Amendments to Toronto Municipal Code, Chapter 19, Business Improvement Areas" including a number of amendments to rules pertaining to BIA boards, including the determination of quorum.

<http://www.toronto.ca/legdocs/mmis/2017/ed/bgrd/backgroundfile-103855.pdf>

## COMMENTS

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From time to time, it is necessary to remove BIA Board of Management directors who are no longer able to serve, add new directors to fill vacant positions, and revise the size of BIA Boards, as set out in Chapter 19 of the Toronto Municipal Code. Boards of Management serve at the pleasure of Council for a term expiring at the end of the term of Council or as soon thereafter as successors are appointed. Council reserves the right to replace any appointed director at any time and for any reason.

The Junction Gardens BIA is governed by the Etobicoke York and Toronto East York Community Councils. Its Board of Management nominated one (1) new director and. As a result, its Board of Management membership will increase from nine (9) to ten (10) directors, including two (2) councillors, and quorum will increase to four (4).

The Bayview Leaside BIA is governed by the North York and Toronto East York Community Councils. Its Board of Management removed one (1) director. As a result, its Board of Management membership will decrease from eight (8) to seven (7) directors, including two (2) councillors, and quorum will remain at three (3).

### **Determination of Board Quorum**

At its meeting of July 4, 2017, Council adopted a number of amendments to the rules governing BIA boards contained in Chapter 19 of the Toronto Municipal Code (Business Improvement Areas). Quorum of each Board has now been fixed at half the number of directors minus one, unless Council or community council approves an alternate figure. As before, members of Council appointed to the board and vacant positions are excluded from the calculation to determine quorum.

Previously the quorum of each Board was listed in Schedule A of Chapter 19. Appointments and removals from these Boards resulted in frequent amendments to Schedule A. By creating a standard definition of quorum for all Boards, amendments to Schedule A for quorum will no longer be required.

### **Amendments to the Size of Various Boards**

The number of directors of each BIA board is listed in Schedule A of Toronto Municipal Code Chapter 19. When a director is removed, standard practice has been to reduce the size of the board by amending Schedule A. Similar to quorum changes, changes to Board sizes also require regular updates to Schedule A, which is a considerable and unnecessary burden for the City Clerk. To reduce the burden it is recommended that standard practice be changed to maintain Boards at the size that was approved at a BIA Annual General Meeting and carry vacant positions, which can be filled according to the usual process.

It is recommended that amendments to the sizes of various boards contained in Recommendation 3 be approved to restore those BIAs to their original board size with vacant positions which may be filled at a later date.

## **CONTACT**

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## **SIGNATURE**

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Mike Williams, General Manager  
Economic Development and Culture