



## REPORT FOR ACTION

### Agreement for High Voltage Inspections, Testing, Repairs and Related Services

**Date:** June 30, 2017  
**To:** The Board of Governors of Exhibition Place  
**From:** Dianne Young, Chief Executive Officer  
**Wards:** All

#### SUMMARY

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This report recommends that the Board enter into a non-exclusive agreement with Black and McDonald Ltd. commencing from date of award to July 31, 2018 for High Voltage Inspections, Testing, Repairs and Related Services with options to renew for one (1) additional one year period.

A Request for Quotation (RFQ) was issued through the City of Toronto Purchasing and Materials Management Division (PMMD) for the non-exclusive provision of these services.

#### RECOMMENDATIONS

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The Chief Executive Officer recommends that the Board approve an agreement with Black and McDonald Ltd. commencing from date of award to July 31, 2018 for High Voltage Inspections, Testing, Repairs and Related Services with options to renew for one (1) additional one year period, on the terms and conditions outlined in this report and other such terms and conditions satisfactory to the CEO and City Solicitor.

#### FINANCIAL IMPACT

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The projected annual expenditure for High Voltage Inspections, Testing, Repairs and Related Services is \$123,647.00 and is provided for in the 2017 Operating Budget and will be provided for in future year Operating Budgets as required.

#### DECISION HISTORY

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The Exhibition Place 2017 - 2019 Strategic Plan has a Public Space and Infrastructure Goal to ensure our State-of-Good Repair plan and process is adequately linked to our

capital Plan and the Strategy to increase our preventative maintenance program to maintain facilities and rolling assets in good working order.

At its meeting of February 13, 2013 the Board approved of awarding a one-year agreement with option to renew for three additional one-year terms to Black and McDonald Ltd. for the provision of High Voltage Inspections, Testing, Repairs and Related Services. The final option year to renew expired on March 31, 2017.

<https://www.explace.on.ca/about/board-of-governors/schedule-and-reports/2013-february>

## COMMENTS

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On June 8, 2017 Exhibition Place through the services of City PMMD issued a Request for Quotation 1201-17-5013 for the provision of High Voltage Inspections, Testing, Repairs and Related Services commencing from date of award to July 31, 2018.

The RFQ specified the Board's requirements and was structured in a manner that required bidders to list firm prices for the services required. For comparison purposes, the prices quoted were applied to projected annual Exhibition Place requirements resulting in calculated total lump sum prices. Firm prices were quoted for the first year of the term with a percentage increase for the option years.

The RFQ closed on June 28, 2017 with three (3) compliant quotations received. The results exclusive of HST were as follows:

<b>Bidder</b>	<b>Date of issue to July 31, 2018</b>	<b>Optional Year 1</b>	<b>Optional Year 2</b>	<b>Optional Year 3</b>
Black and McDonald	\$123,647.00	\$128,592.88	\$133,736.60	\$139,086.06
Ainsworth	\$124,248.00	\$127,975.44	\$131,814.70	\$135,900.95
Vollmer Inc.	\$228,698.75	\$228,698.75	\$232,129.25	\$235,611.17

Notwithstanding that Ainsworth is lower priced than Black and McDonald for Optional Year 1, given the difference in price of \$617.44 and the staff time and effort required to re-issue the call after one year to the marketplace, it is recommended that Black and McDonald be awarded also for Optional Year 1 only and a new Request for Quotation will be issued early in 2019.

The Black and McDonald Ltd. quotation is in compliance with the RFQ requirements and the City of Toronto Fair Wage and Labour Trades Office confirms that they are in compliance with their requirements.

A Canadian company headquartered in Toronto, Black & McDonald Ltd. was formed in 1921 and is a privately owned company with 5,500 technical and administrative staff in

25 locations across Canada. References for similar services as called for in this RFQ include Bombardier, Celestica and Toronto Hydro.

Staff are recommending the approval of an agreement with Black and McDonald Ltd. on the following terms and conditions:

- (a) Term - One year commencing from date of award to July 31, 2018 for the non-exclusive provision of in the amount of \$123,647.00 with the option to extend for one separate one-year period subject to satisfactory performance review.
- (b) Pricing: Pricing is to be fixed during the term of the Agreement in accordance with the terms of the RFQ.
- (c) Assignment: The agreement shall not be assigned without the written consent of the Board.
- (d) Indemnity/Insurance shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording.
- (e) Other Commercial Terms: The agreement shall include other standard commercial terms respecting termination and other matters in a form satisfactory to the City Solicitor and the CEO.

## **CONTACT**

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## **SIGNATURE**

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Dianne Young  
Chief Executive Officer