



REPORT FOR ACTION

2017 Board of Health Committee and Governance Update

Date: February 15, 2017
To: Board of Health
From: Acting Medical Officer of Health
Wards: All

SUMMARY

This report provides the Board of Health (BOH) with an overview and status of the current formal and informal committees of the BOH. Specifically, the BOH is asked to review the formal and informal committees listed in Table 1 of this report, and to appoint BOH members to serve on these committees in 2017.

This report recommends the BOH appoint a civic member to the Association of Local Public Health Agencies (ALPHA) Board of Directors and Board of Health Section, and encourages participation of all BOH members at ALPHA meetings and conferences held in Toronto in 2017.

In addition, this report provides the BOH with an update on BOH compliance with the Ontario Public Health Organizational Standards (OPHOS).

RECOMMENDATIONS

The Acting Medical Officer of Health recommends that:

1. The Board of Health review the current membership of its formal and informal committees; and appoint BOH members to its Budget Committee, Performance Appraisal of Medical Officer of Health (MOH) Committee, and the 2017 Public Health Champion Awards Selection Committee for a term ending on December 31, 2017 and until successors are appointed.
2. The Board of Health appoint a civic member to ALPHA's Board of Directors and Board of Health Section, and pay expenses incurred by the BOH appointed representative

when they participate at these meetings and when they attend alPHa semi-annual meetings/conferences in 2017, within the approved 2017 budget.

3. The Board of Health encourage the participation of all BOH members at alPHa Board of Health Section meetings and semi-annual meetings/conferences held in Toronto in 2017, and pay expenses associated with this participation within the approved 2017 budget.

FINANCIAL IMPACT

There are no financial impacts related to this report.

DECISION HISTORY

Each year, the BOH receives a report to appoint members to serve on its formal and informal committees, and to select a BOH member to serve as its representative on the alPHa Board of Directors. The annual report also requests the BOH to pay expenses incurred when attending alPHa meetings and the alPHa semi-annual meetings/conferences within the annually approved budget.

The most recent governance update report the BOH received was January 25, 2016 ([HL9.7 2016 Board of Health Committees and Governance Update](#)).

COMMENTS

The BOH has two formal committees: the Budget Committee and the Performance Appraisal of the Medical Officer of Health Committee. These are supported by the City Clerk's Office and Toronto Public Health (TPH) staff.

The Public Health Champion Awards Selection Committee is an informal committee of the BOH, supported by TPH staff. The Awards were established in 2008 as a legacy initiative, commemorating the 125th anniversary of public health in Toronto, and recognizing individuals and organizations that have made outstanding contributions to protecting and promoting the health of Toronto's residents each year.

A summary of each committee and the recommended membership / composition is provided in Table 1

Table 1: Board of Health Formal and Informal Committees

Board of Health Committees	Purpose/Scope	Meeting Frequency & Membership	2016 BOH Membership	2017 Composition Recommendation
<p>Budget Committee</p> <p>Contact: Shirley MacPherson, Director, Finance & Administration 416-338-7840</p>	<p>Make recommendations to the BOH on the annual capital and operating budgets, and review other matters that may have a significant impact on a future budget as required</p>	<p>Frequency: Three times per year, or at the discretion of the BOH Chair.</p> <p>Composition: 6 – 7 BOH members</p>	<p>Councillors: - Joe Mihevc - Sarah Doucette - Joe Cressy - Christin Carmichael Greb</p> <p>Civic Members: - Angela Jonsson - Elisa Levi</p>	<p>Appoint 6 – 7 BOH members</p>
<p>Performance Appraisal of the MOH Committee</p> <p>Contact: Councillor Joe Mihevc, Chair of the BOH 416-392-0208</p>	<p>Conduct the performance appraisal of the Medical Officer of Health</p>	<p>Frequency: Annual meeting (in-camera)</p> <p>3 – 4 BOH members</p>	<p>Councillors: - Joe Mihevc - Sarah Doucette</p> <p>Civic Member: - Stacey Berry</p>	<p>Appoint 3 – 4 BOH members</p> <p>(Note: Chair of the BOH must serve and chair this committee)</p>
<p>Public Health Champion Awards Selection Committee</p> <p>Contact: Jann Houston Director, Strategic Support 416-338-2074</p>	<p>Review nominations and select the award recipients (individual and organization)</p>	<p>Frequency: Two-three times annually (between April and June)</p> <p>3 – 4 BOH members</p>	<p>Civic Members - Stacey Berry - Paul Nagpal</p> <p>School Trustee - Chris Glover</p>	<p>Appoint 3 – 4 BOH members</p>

Other Committees and Working Groups of the Board of Health:

It is important to note that at any time during the term the BOH may establish informal committees and working groups to provide advice on public health issues in order to support informed decision-making by the BOH as a whole.

Association of Local Public Health Agencies (ALPHA) Representation:

The BOH has been an active member of ALPHA, and appoints a BOH civic member to the ALPHA Board of Directors and Board of Health Section meetings annually. In doing so, the BOH must also approve paying for expenses incurred for this participation. In addition to appointing a civic member, all BOH members are encouraged to participate in ALPHA meetings, specifically Board of Health Section meetings, as well as semi-annual conferences and meetings if held in Toronto.

Ontario Public Health Organizational Standards Compliance:

In February 2011, the provincial government released the OPHOS, which set out 44 management and governance requirements for all 36 boards of health and local public health units in Ontario. The 44 requirements are grouped in the following six categories: Board Structure, Board Operations, Leadership, Trusteeship, Community Engagement and Responsiveness, and Management Operations. Since 2013, the BOH and TPH have been 100% compliant with all 44 requirements. This year, the BOH will undergo a self-evaluation as per the OPHOS (required every two years).

As part of compliance and improvements to Board Operations, in 2013 the MOH was directed to track and report to the BOH the status of any outstanding report to the BOH. For 2016, there was one deadline not met. The MOH was directed to report back to the BOH in 2016 on the impact of the implementation of the new Healthy Smiles Ontario (HSO) program on TPH dental services ([HL7.7 Update on the Impact of the Integration of Provincial Children's Dental Programs on the Toronto Public Health Dental Program](#)). However, given the new HSO program came into effect January 2016, TPH requires additional time to complete an evaluation and assessment of the impact of service integration on the TPH dental programs. It is expected the MOH will report back to the BOH by the end of 2017.

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SIGNATURE

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