

**From:** [Doug Nelson](#)  
**To:** [Licensing and Standards Committee](#)  
**Subject:** Tow truck info attached  
**Date:** Thursday, September 14, 2017 11:25:54 AM  
**Attachments:** [Invoice and Price Sheet.xlsx](#)

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Good morning. I have reviewed your new licensing info and thought I would forward an invoicing system we developed for our members. Usage is optional but thought provoking. Thank you

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Executive Director  
Provincial Towing Association (Ontario) Inc. (PTAO)  
Ontario Recovery Group (ORG Inc.)*

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**Pricing Menu for Light Duty Towing (Page 1)**

Please note the following is our standard price list. Volume discounts may be available to interested parties.

Normal Business Hours 8:00 a.m. - 6:00 p.m.			After hours, weekends and holidays		
Item	Description	Rate	Item	Description	Rate
<b>Base Rate</b> (Includes first 10 K. from base.)	Maximum charge applicable for initial call-out. Additional kilometer charges apply over 10 K.		<b>Base Rate</b> (Includes first 10 K. from base.)	Maximum charge applicable for initial call-out. Additional kilometer charges apply over 10 K.	
<b>Emergency Base rate</b>	Collision services and law enforcement tows		<b>Emergency Base rate</b>	Collision services and law enforcement tows	
<b>Collision scene clean-up</b>	Minor gathering of debris and sweep road		<b>Collision scene clean-up</b>	Minor gathering of debris and sweep road	
<b>Winching</b>	Winching vehicle from ditch or other hostile terrain		<b>Winching</b>	Winching vehicle from ditch or other hostile terrain	
<b>Distance Travelled</b>	Charge per kilometer travelled from home base and return		<b>Distance Travelled</b>	Charge per kilometer travelled from home base and return	
<b>Dollies</b>	Only applies when use of dollies is necessary		<b>Dollies</b>	Only applies when use of dollies is necessary	
<b>Remove Drive Shaft when necessary</b>	Does not include reinstalling drive shaft		<b>Remove Drive Shaft when necessary</b>	Does not include reinstalling drive shaft	
<b>Boosting Service</b>	Does not include cleaning battery terminals. Additional labour may apply.		<b>Boosting Service</b>	Does not include cleaning battery terminals. Additional labour may apply.	
<b>Install Spare Tire</b>	Does not include freeing seized tire retainers etc. Additional labour will apply.		<b>Install Spare Tire</b>	Does not include freeing seized tire retainers etc. Additional labour will apply.	
<b>Deliver Gas or Fuel</b>	Additional charge for mileage		<b>Deliver Gas or Fuel</b>	Additional charge for mileage	
<b>Lock-Out Service</b>	Applies only when driver present		<b>Lock-Out Service</b>	Applies only when driver	
<b>Administration Fees</b>	Applies only to collision vehicles		<b>Administration Fees</b>	Applies only to collision vehicles	

<b>Access to impound</b>	No charge during normal business hours		<b>Access to impound</b>	No charge during normal business hours	
<b>Access to impound</b>	After normal business hours		<b>Access to impound</b>	After normal business hours	
<b>Pricing Menu for Light Duty Towing (Page 2)</b>					
Please note the following is our standard price list. Volume discounts may be available to interested parties.					
<b>Normal Business Hours 8:00 a.m. - 6:00 p.m.</b>			<b>After hours, weekends and holidays</b>		
<b>Admin fees for Lien / Owner Search</b>	Covers additional expense to perform lien searches		<b>Admin fees for Lien / Owner Search</b>	Covers additional expense to perform lien searches	
<b>Lien search expense</b>	Search fees dispersed for lien searches		<b>Lien search expense</b>	Search fees dispersed for lien searches	
<b>Notification to Lien Holders and others</b>	Charge applies to each party notified.		<b>Notification to Lien Holders and others</b>	Charge applies to each party notified.	
<b>Hourly rate for additional services</b>	Applies to off road recovery services and other services not included in this price sheet		<b>Hourly rate for additional services</b>	Applies to on road recovery services and other services not included in this price sheet	
<b>Daily Storage</b>	Applies to vehicles stored in secure impound only		<b>Daily Storage</b>	Applies to vehicles stored in secure impound only	
<b>Indoor Storage</b>	Applies to vehicles stored indoors only		<b>Indoor Storage</b>	Applies to vehicles stored indoors only	
<b>Additional Materials</b>	Cost plus applies		<b>Additional Materials</b>	Cost plus applies	