

SUMMARY OF MANAGED COMPETITION PROCESS AND REQUIREMENTS OF THE PROCUREMENT

Managed Competition Process

If TCEU, Local 416 - CUPE agrees to the managed competition, then the following would apply to the Procurement:

- An internal bid team will be assembled consisting of appropriate staff from Solid Waste Management Services, CUPE 416, Purchasing and Materials Management, Financial Planning, Legal Services and other internal divisions as appropriate.
- A clear "ethical wall" will be established between the internal bid team and the team who will be developing the Procurement documents.
- The integrity of the procurement process will be maintained as follows:
 - No member of the internal bid team nor any employee whose employment is affected by the transfer of services shall have any communications with a member of the evaluation team or an elected official concerning the Procurement, except in accordance with the communication provisions contained in the Procurement.
 - No member of the evaluation team or an elected official shall have any communications with a member of the internal bid team nor any employee whose employment is affected by the transfer of services, except in accordance with the communication provisions contained in the Procurement.
 - No member of the internal bid team nor any employee whose employment is affected by the transfer of services shall participate in the development of the Procurement documents nor shall such persons have any communications with any person participating in the development of the Procurement documents; and
 - The internal bid team will sign a conflict of interest disclosure form.
- All material, data, information, or any item in any form supplied by the City or derived from any data ("Confidential Material") which the In-House Team may have acquired in connection with the Procurement and negotiation process or any portion of this process, both before and after the issuance of the Procurement Documents:
 - is the property of the City and must be treated as confidential;
 - is not to be used for any other purpose other than replying to this City and the fulfilment of any subsequent agreement; and
 - must not be disclosed without prior written authorization from the City.
- The Procurement will clearly indicate to the external bidders that managed competition is part of the process.
- The internal bid will not be required to submit to the Request for Pre-qualification.
- The same rules shall govern the submission of the internal bid as will apply to any other bidder, unless expressly provided otherwise in the Procurement. The following would not be required for the internal bid team to submit:

- Certificates of Insurance;
- Bid Bonds, Performance Bonds or other types of performance security; and,
- Workers' Safety and Insurance Board of Ontario Clearance Certificate.
- the evaluation of Bids shall be objective and the process shall avoid any unfair bias towards either the internal bid or external bids.

Managed Competition - Internal Bid

TCEU, Local 416 - CUPE understands to submit an internal bid that any agreement required in order to submit the internal bid will be effective for the term of the contract as set out below (6 years, with an option to extend for an additional two (2) separate (1) one year extensions.

If required and if the internal bid is the successful bidder, a subsequent agreement will be entered into with TCEU, Local 416 - CUPE to reflect the bid submission.

Requirements of the Procurement (for both internal and external bids)

- The term of the contract will be 6 years, with an option to extend the resulting contract for an additional two (2) separate (1) one year extensions at the sole discretion of the General Manager, Solid Waste Management Services.
- A minimum cost savings differential into the procurement documents, which requires any private sector bids to be at least 12% less than the internal bid in order to be considered successful.
- That bidders be held to minimum performance standards related to:
 - Health and Safety including CVOR Rating of Satisfactory or better;
 - Customer Service;
 - Accidents;
 - Spills;
 - Contamination; and,
 - Waste Diversion which will be defined in the Procurement document.