



## Updated Terms of Reference for the Grants and Programs Committee

**Date:** January 26, 2017  
**To:** The Atmospheric Fund Board of Directors  
**From:** Grants Manager and Policy Advisor

### SUMMARY

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The Terms of Reference governing the Grants and Programs Committee have been reviewed and updated to comply with new requirements outlined in the Ontario Transfer Payment Agreement (TPA). A draft is attached with proposed changes.

### RECOMMENDATIONS

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TAF's Grants Manager and Policy Advisor recommends that:

1. The Board of Directors approve the updated Terms of Reference for the Grants and Programs Committee.

### FINANCIAL IMPACT

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None.

### DECISION HISTORY

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The previous Terms of Reference for the Grants and Programs Committee were approved by the Board in September 2014.

### COMMENTS

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The proposed updates to the Terms of Reference are intended to ensure compliance with the obligations of the TPA. They include:

- Section 1: Updating TAF's name to The Atmospheric Fund

- Footnote to Section 2(b) – Committee responsibilities: Specifying the approvals protocol for internal program allocations that use proceeds from the provincial endowment.
- Sections 3(c) and 3(d): Adding the requirement that between 42.5 percent and 50 percent of the Committee members must have demonstrated expertise in developing and/or implementing strategies or projects which achieve regional GHG emissions reductions in the Greater Toronto and Hamilton Area.
- Section 4 (d): Clarifying that while members who cannot attend a Grants and Programs Committee meeting in person may provide input via conference call or written comments in advance, only in-person votes will be counted towards the Committee’s decision.

## **CONTACT**

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## **SIGNATURE**

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## **ATTACHMENTS**

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Draft Grants and Programs Committee Terms of Reference