

Toronto East York Community Council

From: Ellen Devlin
Sent: Tuesday, March 21, 2017 9:55 AM
To: Toronto East York Community Council
Subject: FW: Letter of Municipal Significance - June 8th Event

For next TEYCC meeting agenda

From: Angela Valentini [mailto:Angela.Valentini@tva.ca]
Sent: Tuesday, March 21, 2017 9:36 AM
To: Ellen Devlin <Ellen.Devlin@toronto.ca>
Subject: Letter of Municipal Significance - June 8th Event

RECEIVED
CITY CLERK'S OFFICE
CH 2ND FLOOR
2017 MAR 21 A 11:43

Hi Ellen,

I have been advised to contact you with regards to a required Letter of Municipal Significance for an SOP pertaining to a *Public Event* taking place on Thursday, June 8th.

#	Item	Description
1	Statement of Request	I require a letter stating that the event we are holding an Event of Municipal Significance to obtain a Special Occasion Permit (SOP) under the "Sale, Public Event" category.
2	Name of Event	<i>ELLE Canada VIP Event</i> <i>A Girl's Night Out Get-Together</i> "Exclusive Event" presented by Girls Night Out
3	Address of Event	Airship 37 37 Parliament St, Toronto, ON M5A 2Y2
4	Purpose of Event	An exclusive event to celebrate Girls Night Out with mini-makeovers, manicures and presentation. Food and drinks will be offered to all attendees.
5	Date(s) of Event	Thursday, June 8th
6	Time of Event	7:00pm-9:30pm
7	Contact Information	Silvana Sciortino Marketing Director, Marketing, Communications & Events TVA Group (Canadian Living magazine, Style at Home magazine, ELLE Canada magazine) 25 Sheppard Ave. W., Suite 100 Toronto, ON M2N 6S7 (416) 218-3594 Silvana.sciortino@tva.ca

Thank you in advance for your help!

Best Regards,
Angela