

2017 Audited Financial Statements of Business Improvement Areas (BIAs) – Report No. 2

Date: June 27, 2018

To: Audit Committee

From: Treasurer and Director, Business Growth Services, Economic Development and Culture

Wards: All

SUMMARY

The purpose of this report is to present the 2017 audited financial statements and management letters for thirty-six Business Improvement Areas (BIAs) to Audit Committee and City Council for approval.

Nine BIAs did not submit their audited financial statements in time for inclusion in this report; those statements will be submitted at the next available Audit Committee during the next term of Council.

RECOMMENDATIONS

The Treasurer and the Director of Business Growth Services, Economic Development and Culture recommend that:

1. City Council approve the 2017 audited financial statements and management letters of thirty-six BIAs attached as Appendices A to AL of this report.

FINANCIAL IMPACT

There are no financial implications contained in this report.

The Interim Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Annually, members of individual BIAs approve their budget at their respective Annual General Meetings and submit to City Council for approval. For financial reporting purposes, BIAs are classified as Other Government Organizations and their financial statements are included in the City's consolidated financial statements.

In accordance with Chapter 19 of the City of Toronto Municipal Code, 2006, each BIA Board is required to approve and submit its audited financial statements annually to City Council for approval.

The 2017 audited financial statements and management letters for thirty-six other 2017 BIAs were presented to Audit Committee at its May 11th, 2018 meeting and contained in AU12.6 adopted by Council at its meeting of May 22nd, 2018.

Attached below is the link to the first report to the Audit Committee:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.AU12.6>

COMMENTS

The City's 2017 Audited Consolidated Financial Statements include the financial results of eighty-two BIAs. The thirty-six 2017 audited financial statements and management letters attached to this report as appendices A to AL have been approved by the respective Boards of Management of the BIAs.

The Board of Management of Historic Queen Street BIA has failed to approve operating budgets for 2009 through 2017, and, accordingly has not incurred any actual revenue or expenditures for presentation.

The following nine BIAs did not submit audited financial statements in time for inclusion in this report:

- Bloordale Village
- Kensington Market
- Koreatown
- Liberty Village
- Little Italy
- Ossington Avenue
- Queen Street West
- Upper Village
- Wychwood Heights

Management Letter Issues

Midtown Yonge

In the Midtown Yonge BIA management letter, the auditor observed that "The lack of sign off before payment leaves it possible that unauthorized items may be presented for payment."

The auditor recommended "that all purchase invoices, including the monthly Visa statements be signed off by two Board members prior to submission for payment and that, if possible, at least one signatory on the payment cheques be a different person than those in the invoice approval process".

The Board of Management of Midtown Yonge VIA accept the auditor's management letter recommendation.

There are no other management letter issues identified by their respective auditors for any of the other BIAs included in this report.

The 2017 audited financial statements and related management letters for the following BIAs are included as appendices to this report.

Table 1

	Management Letter Issues YES/NO		Management Letter Issues YES/NO
Albion Islington Square	NO	Lakeshore Village	NO
Bloor Annex	NO	Long Branch	NO
Bloor By The Park	NO	Marketo District	NO
Bloor Street	NO	Midtown Yonge	YES
Bloor Yorkville	NO	Mimico By The Lake	NO
Cityplace & Fort York	NO	Mimico Village	NO
Danforth Mosaic	NO	Mirvish Village	NO
Danforth Village	NO	Mount Dennis	NO
Dovercourt Village	NO	Mount Pleasant	
Downtown Yonge	NO	Pape Village	NO
Dupont By The Castle	NO	Regal Heights Village	NO
Eglinton Hill	NO	Rosedale Main Street	NO
Emery Village	NO	St. Clair Gardens	NO
Forest Hill Village	NO	St. Lawrence Market Neighbourhood	NO
Gerrard India Bazaar	NO	The Waterfront	NO
Harbord Street	NO	Toronto Entertainment District	NO
Junction Gardens	NO	Trinity Bellwoods	NO
Kennedy Road	NO	Wilson Village	NO

CONTACT

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SIGNATURE

Mike St. Amant
Treasurer

George Spezza
Director, Business Growth Services
Economic Development and Culture

ATTACHMENTS

Appendix A:	Albion Islington Square Financial Statements
Appendix B:	Bloor Annex Financial Statements
Appendix C:	Bloor By The Park Financial Statements
Appendix D:	Bloor Street Financial Statements
Appendix E:	Bloor Yorkville Financial Statements
Appendix F:	Cityplace & Fort York Financial Statements
Appendix G:	Danforth Mosaic Financial Statements
Appendix H:	Danforth Village Financial Statements
Appendix I:	Dovercourt Village Financial Statements
Appendix I-1:	Dovercourt Village Management Letter
Appendix J:	Downtown Yonge Financial Statements
Appendix J-1:	Downtown Yonge Management Letter
Appendix K:	Dupont By The Castle Financial Statements
Appendix K-1:	Dupont By The Castle Management Letter
Appendix L:	Eglinton Hill Financial Statements
Appendix M:	Emery Village Financial Statements
Appendix N:	Forest Hill Village Financial Statements
Appendix O:	Gerrard India Bazaar Financial Statements
Appendix P:	Harbord Street Financial Statements
Appendix Q:	Junction Gardens Financial Statements
Appendix R:	Kennedy Road District Financial Statements
Appendix S:	Lakeshore Village Financial Statements
Appendix S-1:	Lakeshore Village Management Letter
Appendix T:	Long Branch Financial Statements

Appendix U:	Marketo District Financial Statements
Appendix V:	Midtown Yonge Financial Statements
Appendix V-1:	Midtown Yonge Management Letter
Appendix W:	Mimico By The Lake Financial Statements
Appendix X:	Mimico Village Financial Statements
Appendix Y:	Mirvish Village Financial Statements
Appendix Z:	Mount Dennis Financial Statements
Appendix AA:	Mount Pleasant Financial Statements
Appendix AB:	Pape Village Financial Statements
Appendix AC:	Regal Heights Village Financial Statements
Appendix AD:	Rosedale Main Street Financial Statements
Appendix AE:	St. Clair Gardens Financial Statements
Appendix AF:	St. Lawrence Market Neighbourhood Financial Statements
Appendix AG:	The Waterfront Financial Statements
Appendix AH:	Toronto Entertainment District Financial Statements
Appendix AH-1:	Toronto Entertainment District Management Letter
Appendix AI:	Trinity Bellwoods Financial Statements
Appendix AI-1:	Trinity Bellwoods Management Letter
Appendix AJ:	Wilson Village Financial Statements
Appendix AK:	A letter from the auditor, Rafiq Dosani dated May 10, 2018 stating that there were no significant management letter issues identified for sixteen of the BIAs audited by him and appended to this report.
Appendix AL:	A letter from the auditor, Rafiq Dosani dated June 12, 2018 stating that there were no significant Management letter issues identified for thirteen of the BIAs audited by him and appended to this report.