

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2017**

FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2017

CONTENTS

	<u>Page</u>
Independent auditor's report	3
Financial statements	
Statement of financial position	4
Statement of operations and accumulated surplus	5
Statement of changes in net financial assets	6
Statement of cash flows	7
Notes to financial statements	8 – 11

INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the Board of Management for the Forest Hill Village Business Improvement Area

I have audited the accompanying financial statements of the Forest Hill Village Business Improvement Area, which comprise the statement of financial position as at December 31, 2017 and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and the related notes which comprises a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

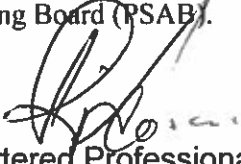
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly in all material respects, the financial position of the Forest Hill Village Business Improvement Area as at December 31, 2017 and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

Toronto, Ontario
April 25, 2018

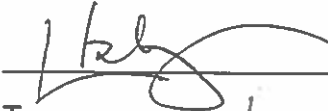

Chartered Professional Accountant
Licensed Public Accountant

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017**

	2017 \$	2016 \$
FINANCIAL ASSETS		
Cash	96,529	16,581
Short-term Investments (Note 3)	270,073	268,531
Accounts receivable		
City of Toronto – special charges (Note 4)	49,533	63,487
Other	17,665	23,895
	<u>433,800</u>	<u>372,494</u>
LIABILITIES		
Accounts payable and accrued liabilities		
City of Toronto	-	13,937
Other	9,637	4,769
	<u>9,637</u>	<u>18,706</u>
NET FINANCIAL ASSETS	424,163	353,788
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	1,749	5,098
ACCUMULATED SURPLUS	<u>425,912</u>	<u>358,886</u>

Approved on behalf of the Board of Management:


Chair


Treasurer *Leah Leuberg*
For treasurer

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017 \$ Budget (Note 10)	2017 \$ Actual	2016 \$ Actual
REVENUE			
City of Toronto – special charges	196,290	196,290	201,295
Interest and other revenue	-	1,541	2,528
	<u>196,290</u>	<u>197,831</u>	<u>203,823</u>
EXPENSES			
Administration	56,693	40,157	38,951
Promotion and advertising	54,500	28,871	36,857
Maintenance	36,200	21,206	30,416
Capital (note 8)	175,000	9,870	21,035
Amortization	-	3,349	3,349
Provision for (recovery of) uncollected special charges (note 4)	13,397	27,352	(40,337)
	<u>335,790</u>	<u>130,805</u>	<u>90,271</u>
SURPLUS (DEFICT) FOR THE YEAR	(139,500)	67,026	113,552
OPERATING SURPLUS, BEGINNING OF YEAR	358,886	358,886	245,334
OPERATING SURPLUS, END OF YEAR	<u>219,386</u>	<u>425,912</u>	<u>358,886</u>

**THE BOARD OF MANAGEMENT FOR THE
 FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
 STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
 FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017 \$	2016 \$
Surplus for the year	67,026	113,552
Acquisition of tangible capital assets	-	-
Amortization of tangible capital assets	3,349	3,349
	70,375	116,901
Balance - Beginning of year	353,788	236,887
Balance - End of year	<u>424,163</u>	<u>353,788</u>

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	2017 \$	2016 \$
Cash flows from operating activities		
Surplus for the year	67,026	113,552
Adjustment for non-cash item - Amortization	3,349	3,349
Non-cash changes to operations		
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	13,954	(47,232)
Accounts receivable – other	6,230	(8,963)
Accounts payable - City of Toronto	(13,937)	(343,035)
Accounts payable – other	4,868	158
Cash Provided By (Used In) Operations	81,490	(282,171)
Investing Activities		
Purchase of tangible capital assets (note 4)	-	-
(Increase) decrease in short-term investments	(1,542)	214,660
Cash, Beginning Of Year	16,581	84,092
Cash, End Of Year	96,529	16,581

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

1. ESTABLISHMENT AND OPERATIONS

The Forest Hill Village Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Short-term Investments:

Short-term investments are highly liquid financial instruments with original maturities greater than three months but less than one year and are classified as "short-term" investments. BIA classifies short-term investments as current assets and reports them at their fair market value.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Street & Christmas lights	5 years
Street Furniture	5 years
Pole Wraps	5 years

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

THE BOARD OF MANAGEMENT FOR THE
 FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2017

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

3. SHORT-TERM INVESTMENTS

Short-term investments consist of cashable guaranteed investment certificates with the TD Bank. These investments bear interest at the rate of ranging from 0.40% - 0.95% per annum and will be maturing in 2018.

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable/ (payable) net of an allowance for uncollected amounts. The special charges receivable/ (payable) from the City of Toronto are comprised of:

	2017	2016
	\$	\$
Total special charges outstanding	69,733	63,487
Less: allowance for uncollected special charges	(20,200)	-
Special charges receivable	<u>49,533</u>	<u>63,487</u>

Provision for (recovery of) uncollected levies reported on the Statement of Revenue, Expenses and Operating Surplus comprises:

	2017	2016
	\$	\$
Special charges written-off	7,152	1,863
Change in allowance for uncollected special charges	20,200	(42,200)
	<u>27,352</u>	<u>(40,337)</u>

THE BOARD OF MANAGEMENT FOR THE
 FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2017

5. TANGIBLE CAPITAL ASSETS

	2017		
	Street Furniture	Pole Wraps	Total
Cost			
Beginning	8,000	8,745	16,745
Additions	-	-	-
Disposals	-	-	-
Ending	8,000	8,745	16,745
Accumulated Amortization			
Beginning	6,400	5,247	11,647
Amortization	1,600	1,749	3,349
Disposals	-	-	-
Ending	8,000	6,996	14,996
Net Book Value	-	1,749	1,749

	2016		
	Street Furniture	Pole Wraps	Total
Cost			
Beginning	8,000	8,745	16,745
Additions	-	-	-
Disposals	-	-	-
Ending	8,000	8,745	16,745
Accumulated Amortization			
Beginning	4,800	3,498	8,298
Amortization	1,600	1,749	3,349
Disposals	-	-	-
Ending	6,400	5,247	11,647
Net Book Value	1,600	3,498	5,098

**THE BOARD OF MANAGEMENT FOR THE
FOREST HILL VILLAGE BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2017**

6. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board, through the City of Toronto.

7. FINANCIAL INSTRUMENTS

The financial instruments recognized in the statement of financial position consist of cash and short-term investments, accounts receivable, and accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying amounts due to the short-term maturity of these instruments.

8. CAPITAL EXPENSES

In order to finance major capital expenses the BIA annually budgets certain amounts and accumulates them as operating surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared capital improvement projects with the City. For this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

9. COMMITMENTS

The Board, in co-operation with the City, has implemented cost-shared capital improvement projects on publicly owned property for several years. The projects are long-term in nature and are usually completed subsequent to the year of Council's approval. The Board is committed to capital improvement projects of which the Board's share of \$62,600 (2016 - \$nil) was outstanding as at December 31, 2017.

10. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.

