



BID AWARD PANEL CONTRACT AWARD

Award of Request for Proposal No. 9118-17-5056 to DTAH Architects Ltd. for Professional and Technical Design Consulting Services for a new Community Recreation Clubhouse, and Park Improvements at North-West Corner of Dufferin Grove Park

Date: April 17, 2018
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: 18

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFP No. 9118-17-5056

Description:
Provide professional and technical design consulting services for a new community recreation clubhouse and park improvements at northwest corner of Dufferin Grove Park.

Recommended Proponent:
DTAH Architects Ltd

Contract Award Value:
\$682,730 net of all applicable taxes and charges
\$771,485 including HST and all applicable charges
\$694,747 net of HST recoveries

Contract is expected to start on date of award and end on August 31, 2021.

FINANCIAL IMPACT

The total contract award identified in this report is \$771,485 including all applicable taxes and charges. The cost to the City is \$ 694,747 net of HST recoveries.

Funding is available in the 2018 Council Approved Capital Budget and 2019-2027 Capital Plan for Parks, Forestry and Recreation as summarised in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Date of Award to Dec. 31, 2018 (Net of HST)	Jan. 1 to Dec. 31, 2019 (Net of HST)	Jan. 1 to Dec. 31, 2020 (Net of HST)	Jan. 1 to Aug. 31, 2021 (Net of HST)	Total (Incl. HST Recoveries)
CPR116-45-04	Dufferin Grove AIR Building	\$177,090	\$324,862	\$140,780	\$52,015	\$694,747

CALL SUMMARY

Call Issued: November 14, 2017 **Call Closed:** December 21, 2017

Number of Addenda Issued: Five (5)

Number of Bids: Six (6)

Table 2: summary of Proposals Received

Proponent Name
Aecom Canada Architects Ltd.
Bortolotto Design Architect Inc
DTAH Architects Ltd ¹
Parkin Architects Ltd
Paul Johnston Architect ²
RAW Design Ltd ²

1/ Proponent achieved the required 75% of the total available technical score

2/ Proponent's submission was found to be non-compliant with administrative mandatories.

DIVISION CONTACTS

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Joanne Kehoe, Manager, Construction Services, Purchasing and Materials Management, Tel.416-392-7323, joanne.kehoe@toronto.ca

COMMENTS

Evaluation was conducted in three stages:

- 1/ Mandatory Administrative requirements
- 2/ Technical Evaluation
- 3/ Cost review

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer