

## **Establishment of a Nominating Panel for Appointments to the Compliance Audit Committee**

**Date:** January 19, 2018  
**To:** City Council  
**From:** City Clerk  
**Wards:** All

### **SUMMARY**

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City Council needs to establish a nominating panel to screen, interview and recommend candidates for appointment to the Compliance Audit Committee for the 2018 election.

### **RECOMMENDATIONS**

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The City Clerk recommends that:

1. City Council establish a nominating panel composed of three Members of Council to consider and make recommendations to City Council on public appointments to the Compliance Audit Committee for the 2018 election.
2. City Council appoint, by ballot if necessary, three Members to the panel at its meeting on January 31-February 2, 2018.

### **FINANCIAL IMPACT**

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There are no financial implications arising from this report.

### **DECISION HISTORY**

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The Municipal Elections Act provides that Council must appoint a Compliance Audit Committee before October 1 in the year of an election.

## COMMENTS

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### **This is a time sensitive matter**

Although the statutory deadline to appoint this committee is October 1, City Council will not meet again after July 23-25, 2018. Accordingly, this matter is being brought to City Council now so that the recruitment process can begin as soon as possible and City Council can appoint the committee at its May or June meeting.

### **City Council should establish a Nominating Panel**

City Council should appoint a nominating panel to consider applications for the committee and to recommend candidates to City Council for appointment. The panel will be supported by City Clerk's Office staff.

We recommend a three member panel. As time is of the essence, City Council should avoid a larger panel to make it easier to schedule and obtain quorum for meetings and interviews. It should avoid an even-numbered panel to avoid tie votes.

### **Recruitment Process**

The City Clerk will conduct an advertised recruitment in accordance with the Public Appointments Policy, supplemented by targeted communications to the accounting, legal and academic communities. A staff team including City Clerk's Office staff will screen the applications against the qualifications and provide the results to the panel for candidate selection.

### **Nominating Panel Meetings**

The City Clerk will give notice of panel meetings and post agendas and minutes to the website at [www.toronto.ca/council](http://www.toronto.ca/council). Meetings may be closed in accordance with the closed meeting provisions of the City of Toronto Act to consider information about identifiable individuals, including interviews of applicants. Certain information, such as the list of applicants will be considered as confidential documents.

## CONTACT

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## SIGNATURE

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Ulli S. Watkiss  
City Clerk