Ms. Francine Adamo (Municipal Clerk Administrator),

SUBJECT: “Letter of Non-Objection from the Municipal Clerk for AGCO Temporary Extension License”

As per the requirements of the AGCO, I would like to request to be added to the next Toronto City Council Agenda for the next meeting scheduled for June 26, 2018 to obtain approval from the Municipal Clerk for a “Temporary Extension” for the Latvian Canadian Cultural Centre’s current liquor license (#40672). Here are the details of the event:

NAME OF EVENT: Civic Holiday Brunch
LOCATION: Latvian Canadian Cultural Centre, 4 Credit Union Drive, North York, ON M4A 2N8
EVENT DATE: Sunday, August 5th, 2018
TIME: 11:00am-7:00pm
ESTIMATED GUESTS: 300
AGE OF GUESTS: 21 and over
OUTDOOR EVENT AREA (on attached diagram):

1.) Proposed Temporary Extension for Liquor License area: 100m x 50m
   (100 multiplied by 50, divided by 1.11 = 4,505 -> 4,505 is the maximum allowance of people to the event space requested)
2.) 2.4m high metal fencing around event space (excluding the South parking lot where existing metal fencing 1.8m high).
3.) 2 tents, canopy, each 9.29m² located more than 3m from an existing structure and from each tent. (Note: Tree Zone has been determined and fenced by Metrolinx).
4.) Food and alcohol will be served under each tent.
5.) 6 bonded, certified Security Guards will be positioned throughout the grounds and entrances.
6.) Tickets will be sold in advance and not available at the door.

Notifications will be sent out to Toronto Police, Fire, Building Services and Public Health in the next few days.

Thank you for your attention.

Regards,

Annette Valentini, Event Coordinator
Legend:

**ORANGE**  Represents existing 1.8m high metal fencing

**PINK**    Represents added metal fencing 2.4m high

**RED**    Represents Emergency Exits & escape routes – indoors and outdoors

![Security Guard](image)

Represented certified Security Guard placement.

NOTE: They will be walking the premises as required, with the exception of the Venue and Event entrances, which will be permanently situated at all times.