



REPORT FOR ACTION

Delegation of Authority for the Remainder of the 2014-2018 Council Term

Date: July 11, 2018

To: Executive Committee

From: Interim City Manager and Interim Chief Financial Officer

Wards: All

SUMMARY

This report proposes a number of delegated authorities to staff to ensure that City business and divisional operating and capital activities continue to move forward after the last City Council meeting of the current 2014-2018 Council Term on July 23, 24 and 25, 2018.

The proposed delegated authorities will start at the completion of the July 23, 24 and 25, 2018 City Council meeting and will be in effect until the first scheduled City Council meeting of the new term, 2018-2022. Any exercise of the delegated authorities will be reported by staff to the appropriate Standing Committee in early 2019.

RECOMMENDATIONS

The Interim City Manager and Interim Chief Financial Officer recommend, notwithstanding any existing authorities, that:

1. In addition to the authority currently delegated by Toronto Municipal Code, Chapter 71, Financial Control, and Chapter 195, Purchasing, City Council delegate authority to the City Manager to approve any non-competitive contract or any over-expenditures of a commitment in an amount not to exceed \$1 million provided that:

a) Council has provided funds in the Operating or Capital Budget for that purpose or donated funds are provided pursuant to Chapter 71, Financial Control; and

b) sufficient funds remain in the capital project or Program's total Operating Budget.

2. In addition to authority currently delegated by Toronto Municipal Code, Chapter 71, Financial Control, City Council delegate authority to the Chief Financial Officer to approve the following budget adjustments, provided that sufficient funds are available to reallocate:

a) budgets between capital projects or sub-projects in an amount of not more than \$3 million; and

b) operating budgets in an amount of not more than \$1 million.

3. City Council delegate authority to the Chief Financial Officer for the placement of insurance provided that funds are available in the City's approved operating and/or capital budgets.

4. City Council delegate authority to the Chief Financial Officer to amend the 2018 Approved Operating and Capital Budgets for City Programs to receive new time-sensitive provincial and/or federal funding to be used in 2018 and to adjust associated service levels in order to commence spending and reflect any necessary changes.

5. City Council authorize the City Manager in consultation with the Chief Financial Officer to take actions as required to preserve the City's ability to secure intergovernmental funding opportunities that may arise, including entering into any necessary agreements with other levels of government to receive such funding.

6. City Council amend the existing delegated approvals and signing authorities adopted by Council on October 2, 3 and 4, 2017, Item EX27.12, to increase the upper financial limit of the City Manager's delegated authority in relation to real estate and property acquisitions and leases from \$10 million to \$30 million, where an acquisition or lease is for an emergency shelter, transit related purpose or other time sensitive proposal.

7. City Council delegate authority to the City Manager to accept and spend donations which exceed the limit of \$50,000 (as per the Donations Policy) only if the receiving Program has the capacity to meet the initial or ongoing costs and obligations associated with the donation and to accept and spend sponsorships which exceed the limit of \$500,000 (as per the Sponsorship Policy).

8. City Council delegate authority to the City Manager to accept all donations from the Toronto Strong Fund and issue payments to the victims of the Yonge Street van incident.

9. City Council delegate authority to the Chief Financial Officer to approve a budget transfer for salary and benefit cost increases from the 2018 Approved Non-Program Expenditure Budget to the 2018 Approved Operating Budget for Toronto Paramedic Services, retroactive to January 1, 2016, should the Final Interest Arbitration Award for Local 416 Paramedics be concluded prior to December 31, 2018.

10. City Council delegate authority to the City Manager to instruct the City Solicitor to seek intervenor status and participate as required in Toronto Hydro-Electric System Limited applications to the Ontario Energy Board, where the City Manager determines,

after consultation with the Chief Financial Officer and any impacted divisions, that an intervention is needed to protect the City's interests.

11. City Council direct the City Solicitor to attend hearings on appeals of Committee of Adjustment decisions or to appeal a Committee of Adjustment decision on behalf of the City of Toronto at the request of the Chief Planner and Executive Director, City Planning, or his designate, after consultation with the Ward Councillor and the City Solicitor; the delegation shall include the authority to direct appropriate City staff to attend the hearing and for the City Solicitor to retain outside consultants as necessary; and that City Council authorize the City Solicitor to take all steps necessary to bring resolution to the matter in consultation with the Ward Councillor and the Chief Planner and Executive Director, City Planning.

12. City Council delegate authority to the Deputy City Manager, Internal Corporate Services and the Chief Financial Officer to approve Eco-Roof Incentive Program applications that exceed funding maximums of \$50,000 for cool roof projects and \$100,000 for green roof projects up to a maximum of \$500,000 in total.

13. City Council delegate authority to the Deputy City Manager, Internal Corporate Services, to provide various exemptions from the former City of Toronto Municipal Code, Chapter 237, Nathan Phillips Square, for events to be held on Nathan Phillips Square.

14. City Council amend the existing delegated approvals and signing authorities adopted by City Council on October 2, 3 and 4, 2017, Item EX27.12, to authorize the City Manager to approve acquisitions, agreements and settlements with property owners in cases where an expropriation has not been initiated, but where the compensation is reflective of what would be paid under the 'Expropriations Act' and does not exceed \$10 million.

15. City Council delegate authority to the Deputy City Manager, Cluster B to:

a) instruct the City Solicitor to seek intervenor status and participate as required in applications made to the National Energy Board to abandon decommissioned pipelines in the Port Lands, where the Deputy City Manager, Cluster B determines that an intervention is needed to protect the City's interests; and

b) enter into agreements and provide consents or directions concerning the abandonment or removal of pipelines underlying City roads in the Port Lands.

16. a) City Council delegate authority to:

i) the City Manager and the Chief Financial Officer to amend the Shelter, Support and Housing Administration 2018 Approved Operating Budget by an amount up to \$30 million to procure and contract for increased shelter space for the remainder of 2018 including, but not restricted to shelter space in the form of new agreements with shelter providers, respite providers, expansion of current agency agreements, and extension of existing hotel contracts or entering into new ones, with funding to be provided from the Tax Rate Stabilization Reserve to fund these expenditures, as necessary; and

ii) the General Manager, Shelter, Support and Housing Administration to enter into any necessary agreements to contract for such increased shelter space.

b) City Council:

i) direct the Deputy City Manager, Internal Corporate Services and the General Manager, Shelter, Support and Housing Administration to review any available buildings, including existing City, agency and corporation owned sites, for their potential appropriate use as temporary shelter for refugee/asylum claimants, and should appropriate sites be identified;

ii) direct City division heads and agencies to cooperate in the implementation of this directive and to use their identified sites as temporary shelter for refugee/asylum claimants; and

iii) as shareholder, direct the board of directors of City owned corporations to cooperate in the implementation of this directive and to use their identified sites as temporary shelter for refugee/asylum claimants.

c) City Council delegate authority to the City Manager and the Chief Financial Officer to re-direct City resources and vary Council approved service levels during the Council break to further deal with the refugee/asylum claimant response as and when required.

d) City Council delegate authority to the City Manager and the Chief Financial Officer to enter into agreements with other orders of government to accept contributions of resources that may help mitigate the refugee/asylum claimant response cost to the City.

17. City Council direct that the authorities delegated in Recommendations 1 to 16 above be in effect immediately following the end of the City Council meeting on July 23, 24 and 25, 2018 until the first scheduled City Council meeting of the new term, 2018-2022.

18. City Council direct the City Manager or their delegate to report to the appropriate standing committee in early 2019 on the exercise of any delegated authority in Recommendations 1 to 16 above, as approved by City Council.

FINANCIAL IMPACT

There are no net financial impacts as a result of recommendations 1 to 15 in this report.

For recommendation 16, the City Manager and the Chief Financial Officer will amend the Shelter, Support and Housing Administration 2018 Approved Operating Budget, above the current allocation of \$18 million, by an additional amount up to \$30 million to procure and contract for increased shelter space for the remainder of 2018 if necessary, with funding to be provided from the Tax Rate Stabilization Reserve.

Any exercise of these delegated authorities will be reported to the appropriate standing committee in early 2019.

The Interim Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting of August 25, 26, 27 and 28, 2014, Council approved certain delegations of authority to ensure that the City's approved operating and capital activities can continue to move forward after its last scheduled meeting of the term.

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2014.EX44.1>

COMMENTS

Delegated Authority for Over-Expenditure of Commitments and Approvals of Non-competitive Contracts up to \$1 Million

The Financial Control By-law outlines the controls with respect to authorizing over-expenditures of commitments. The Purchasing By-law outlines the authority for the procurement of goods and services. The Purchasing By-law, in combination with the Financial Control By-law, provides the overall framework for proper and effective procurement processes in the City that meet divisional operational needs cost-effectively and efficiently, while ensuring effective financial controls and accountability.

Financial Control By-law, section 71-11.1 sets out the authorization level required for over-expenditure of contracts. Over-expenditures of contracts over \$500,000 require authorization from the appropriate standing committee. With the last Council meeting of the current term on July 23, 24 and 25, 2018, over-expenditures on contracts over \$500,000 could be delayed for up to six (6) months. In order to ensure that the work of divisions can continue to move forward, it is proposed that the City Manager be granted delegated authority to authorize over-expenditures over \$500,000, up to \$1,000,000, under the condition that Council has provided funds in the operating or capital budget for that purpose; or has approved the project and the funding and there is sufficient funds remaining in that project. This delegation would be applied in the same manner as the current over-expenditure of \$500,000, meaning that the cumulative amendments that may have taken place previously within staff's authority will be considered in assessing whether it falls within the delegated authority. For example, a request for an amendment up to \$1,000,000 on a contract which has been previously amended by \$100,000 will not be approved as it will exceed the delegation.

The Purchasing By-law, section 195-7.3C, allows the City Manager to approve non-competitive contracts up to \$500,000. Any non-competitive contract over \$500,000 is approved by City Council. In order to address any potential needs for a non-competitive contract above \$500,000 after the July 23, 24 and 25, 2018 City Council meeting, staff are proposing that the City Manager have the authority to approve a non-competitive

contract up to \$1 million, in accordance with the rationales for non-competitive contracts as set out in the Purchasing By-law and under the condition that Council has provided funds in the operating or capital budget for that purpose.

Delegated Authority for Capital and Operating Budget Adjustments

The existing Financial Control By-law outlines the authorities and controls with respect to spending of funds. From the last City Council meeting of the current term to the first scheduled meeting of the new Council term in 2018-2022, the existing financial delegated authority provides the Chief Financial Officer with a \$1 million threshold for capital budget reallocations, but is silent on the financial delegated authority to approve operating budget reallocations under the existing Financial Control By-law.

In order to ensure that the City's approved capital activities can continue, it is proposed that the Chief Financial Officer be authorized to approve any reallocation of budget between capital projects or sub-projects in an amount of not more than \$3 million. This increased threshold is consistent with past practice approved by City Council in 2014, the year of the last municipal election.

Similarly, a financial delegated authority is recommended should unforeseen events occur that requires an adjustment to a Program's operating budget. It is proposed that the financial delegated authority of \$1 million be provided to the Chief Financial Officer to approve any operating budget reallocations after the last Council meeting of the current term on July 23, 24 and 25, 2018.

These two delegations of authorities to the Chief Financial Officer provide necessary agility to staff to ensure that capital projects and operations continue uninterrupted after the last Council meeting of the current term.

Delegated Authority for the Placement of Insurance

The Chief Financial Officer requires authority to be able to address the City's unanticipated insurance requirements, including but not limited to large-scale capital projects, enhancement of the City's Insurance Program, or new divisional procurements (i.e. Cyber Insurance coverage). For example, the pending award during the Council break of a contract for the Ashbridges Bay Treatment Plant Outfall will require an Owner Controlled Insurance Plan. This approach has recently been successfully employed for the Gardiner Expressway rebuild contract and the Coxwell Sewer contract. The amount of insurance and the premium will be determined when the value of the winning bid is known.

New Provincial and/or Federal Funding

The City of Toronto may receive funding in 2018 for a number of initiatives from the Province or the Federal Government. For example, Children's Services and Toronto Public Health anticipate new provincial and federal funding will be allocated to the City in 2018 to support continued growth and expansion in the child care sector and public health. These divisions will need the authority to accept these funds and adjust service levels as prescribed by the Province and commence spending in order to meet

provincial timelines. Failure to meet provincial timelines related to ongoing investments may result in the loss of service and funding needing to be returned to the Province.

Intergovernmental Funding Opportunities

The City relies on intergovernmental funding to support operations (i.e. social and affordable housing, etc.) and investments in infrastructure (i.e. transit, transportation, community infrastructure, etc.). City Council has identified a range of priorities through prior reports and the annual budget process, including providing authority to negotiate agreements on specific initiatives. In order to ensure the City is able to leverage any new intergovernmental funding opportunities to support identified Council priorities and plans, this report requests authority to take actions necessary to secure funding in the interest of the City. Actions may include entering into discussion with provincial and/or federal partners, including entering into agreements if required to secure intergovernmental funds. This delegated authority would only be utilized if required to ensure Toronto receives its fair share of provincial and/or federal funding, and in circumstances where specific Council authority does not already exist.

Acquisition/Lease of Properties for Shelter, Transit or Time Sensitive Purposes

City Council has requested that staff expand the current shelter system through the addition of 1,000 new permanent beds. It is anticipated that in order to fulfill this requirement, roughly 10 new shelter sites will have to be acquired. Additionally, sites are required for the George Street Revitalization Project and for maintaining 24-hour respite sites until permanent shelter beds are created. There are also a number of transit projects underway where acquisition of properties may be required in a timely fashion.

Under the existing delegated authority for real estate matters, the City Manager can approve an acquisition where the total cost of the purchase does not exceed \$10 million and a lease with the City as a Tenant where total cost including options/renewals does not exceed \$10 million. Given the cost of properties in Toronto and the current real estate market conditions, to avoid losing potential properties to purchase or lease for shelter purposes, an increase to the City Manager's approval of up to \$30 million is being requested.

Donations and Sponsorships

The City receives and spends donations throughout the year and it may be that partnerships which lead to a donation with a value of over \$50,000 could occur following the last meeting of the current Council term on July 23, 24 and 25, 2018. Similarly, with sponsorships, partnerships for the purposes of sponsorships are often long in development and could lead to a value greater than \$500,000. Donations and sponsorships are often program specific and will need to be accepted so that the program support is utilized in a timely way. Donations are only to be accepted if the receiving Program has the capacity to meet the initial and ongoing costs and obligations associated with the donations.

Toronto Strong Fund

The City of Toronto has partnered with the Toronto Foundation to raise funds for victims of the Yonge Street van attack. The campaign #TorontoStrong has raised \$3.4 million to date. The City of Toronto has assisted with the distribution of funds to victims and their families for initial expenses (approximately \$520,000 to date). For the next and final round, the City will be involved with distributing the allocation of the remaining funds of \$2.9 million. Former Toronto Mayor and Commissioner of the Ontario Human Rights Commission, Barbara Hall is working with the Steering Committee, on a pro bono basis, to advise how the final distribution of funds should occur, based on best practises. Remaining funds will be transferred to the City for cheque distribution to victims and their families. A commitment has been made to the victims and their families that the final distribution of funds will occur by the end of September.

Interest Arbitration with TCEU Local 416 Paramedics

Most Local 416 collective agreement provisions are applicable to both outside workers and paramedics. However, the parties have historically negotiated a small number of unique provisions in Article 45 – Ambulance Appendix, which apply only to paramedics.

In the 2012 round of negotiations, the parties agreed to the creation of Schedule P to the collective agreement which contains all terms and conditions of employment applicable to full-time and part-time paramedics. The parties further agreed to establish a process for the mandatory arbitration of the future terms and conditions of paramedics, in exchange for an agreement not to strike or lock-out during any future labour disputes.

In 2016, the parties were unable to achieve agreement on a number of issues related only to paramedics. The parties attended mediation in August, 2016 in an attempt to negotiate a settlement without success. As the parties have agreed to establish a process for mandatory arbitration of the future terms and conditions of paramedics in 2012, the outstanding matters in dispute were referred to a Board of Arbitration.

The parties attended arbitration on February 14 and 15, 2017, having exchanged proposals prior to this date. Two (2) outstanding issues remained, Wages and the Part-Time Ratio, and these matters were referred to Arbitration on November 21st and 22nd, 2017. It is anticipated the binding arbitration award will be released at any time within the next few months and the City will have a limited period to implement the wage increases retroactive to January 1, 2016.

The 2018 Approved Non-Program Expenditure Budget includes a budget provision for the estimated costs arising from the Final Interest Arbitration Award for the Local 416 Toronto Paramedic Services, retroactive to January 1, 2016.

It is proposed that financial delegated authority be provided to the Chief Financial Officer to approve a budget transfer to fund these cost increases arising from the Final Interest Arbitration Award from the 2018 Approved Non-Program Expenditure Budget to the 2018 Approved Operating Budget for Toronto Paramedic Services.

Toronto Hydro Corporation

The principal business of Toronto Hydro Corporation is electricity distribution, undertaken through its electricity distribution subsidiary Toronto Hydro-Electric System Limited (THESL). THESL is regulated by the Ontario Energy Board (OEB), to which it must apply on a regular basis for approval in relation to the setting of electricity distribution rates. As part of this exercise, OEB consideration is given to assets that are considered to be regulated, and how related capital costs should be recovered. City staff have been made aware that THESL is anticipating submitting a rate application to the OEB in the latter half of 2018 for the period of 2020 to 2024.

In the event that an application made as part of the OEB regulatory process gives rise to concerns on the part of customers, landowners and other stakeholders, including the City of Toronto, those groups are able to make their concerns known by filing for "Intervenor" status. Intervention may take the form of filing documents and/or appearing in-person at the OEB. In order to commence this process, a letter of intervention is generally required to be filed with the OEB within 10 days of publication of the application in question.

Given this short time frame for intervention combined with no scheduled City Council meetings after the July 23, 24 and 25, 2018 meeting for the remainder of the 2014-2018 term, this report seeks delegated authority for the City Manager to commence an intervention process at the OEB, including filing a letter of intervention. This delegated authority would be used if the City Manager determines -- after consultation with the Chief Financial Officer and any other impacted City divisions - that an intervention is needed to protect the City's interests. While the details of THESL's application are not currently known, in the past the City has acted as Intervenor to a THESL application to the OEB, including in relation to the utility's cost of capital. Should City staff commence such an intervention process, staff would report back in early 2019 with the details as well as for further authorities as may be required.

Toronto Hydro and City staff meet regularly to discuss issues of mutual concern, such as THESL activities in City rights of way, planning for new developments and the streetlight service contract. These discussions help ensure that THESL's rate applications are appropriately respectful of and consistent with the City's processes, agreement rights and shareholder direction, and so reduce the potential for issues to require an intervention.

Attendance at Hearings on Appeals of Committee of Adjustment

The City Solicitor and the Chief Planner and Executive Director, City Planning, are requesting delegated authority for the remainder of the 2014-2018 Council term after the completion of the July 23, 24 and 25, 2018 meeting for the Chief Planner and Executive Director, City Planning, or his designate, to instruct the City Solicitor, and appropriate City staff, to attend at the Toronto Local Appeal Body on the application, provided the Chief Planner and Executive Director, City Planning, has first consulted with the Ward Councillor and the City Solicitor. This would include the authority to direct the City Solicitor to file an appeal of a decision and retain outside experts as

necessary. It also authorizes the City Solicitor to resolve matters in consultation with the Ward Councillor and the Chief Planner and Executive Director, City Planning.

Eco-Roof Incentive Program

In December 2016, City Council introduced a new reporting requirement for the Eco-Roof Incentive Program, stating that a staff report be submitted with a recommendation to the Planning and Growth Management Committee and City Council for applications for funding greater than \$50,000 for cool roof projects and greater than \$100,000 for green roof projects. Since this reporting requirement was put in place, a total of six staff reports have been required.

It is anticipated that applications that exceed the funding maximums will continue to be received in 2018. Staff are seeking delegated authority to approve Eco-Roof Incentive Program applications over the funding maximums to a maximum of \$500,000 in total to avoid significant delay in application processing and allow the program to continue to run efficiently.

Use of Nathan Phillips Square for Various Events

Delegation of authority is being requested to provide various exemptions from the former City of Toronto Municipal Code, Chapter 237, Nathan Phillips Square to process applications that might be received to hold events on Nathan Phillips Square for the remainder of the 2014-2018 Council term after the July 23, 24 and 25, 2018 City Council meeting.

Approval of Settlements for the Payment of Costs and other Damages under the 'Expropriations Act'

The existing delegated authority to the City Manager for real estate matters, dealing with the acquisition or expropriation of property is limited to transactions where the total compensation does not exceed \$10 million; acquisitions of property at market value; and other agreements and settlements relating to expropriation matters, only where City Council has already authorized expropriation proceedings.

There can be circumstances where it is advantageous to the City and a willing property owner to avoid the time and expense associated with expropriation proceedings, in exchange for compensating the property owner in accordance with the compensation principles in the 'Expropriations Act' as if their property had been expropriated (e.g. relocations costs, legal fees or other out of pocket expenses over and above the market value of the land itself). After the last City Council meeting of the current term, these opportunities should not be lost and it is proposed that City Council delegate this authority to approve property agreements and settlements made in accordance with the 'Expropriations Act' to the City Manager, where the total compensation does not exceed \$10 million.

Decommissioned Pipelines in the Port Lands

Waterfront Toronto will shortly be embarking on the tri-government funded \$1.125 billion Port Lands Flood Protection Plan which will pave the way for future redevelopment. As part of that work the roads within the Port Lands will need demolition and reconstruction. Underlying the rights of way (ROW) are three decommissioned or deactivated petroleum pipelines that will need to be properly abandoned and removed.

The line owned by Trans-Northern Pipelines Inc. (TNPI) is subject to federal jurisdiction of the National Energy Board (NEB). The TNPI line runs down the Don Valley Parkway to a metering station at the northeast corner of Lakeshore Boulevard and the Don Roadway (9 Don Roadway). From there, the line runs to the south below Lakeshore Boulevard along the east side of the Don Roadway. Somewhere between Villiers Street and Commissioners Street, the TNPI pipeline crosses over to the west side of the Don Roadway and then continues to the south where it splits just to the north of Commissioners Street with one section of pipeline running along Commissioners Street to the west of the Don Roadway and the other section of pipeline running along Commissioners Street to the east of the Don Roadway.

The section of their pipeline that runs along Commissioners Street to the east of the Don Roadway is officially abandoned and has been grouted (filled with concrete) and left in place. It will require removal. The section of the TNPI pipelines that runs along Commissioners Street to the west of the Don Roadway and that runs along the Don Roadway between Lakeshore Boulevard and Commissioners Street have been deactivated and are filled with nitrogen gas. The removal of the deactivated line will need to be completed through the NEB process for pipeline abandonments, which requires a public hearing. The NEB would require evidence as the future use of the lands and the need to remove the pipeline.

One of the pipelines is owned by Sun-Canadian Pipe Line Company Limited and is subject to the jurisdiction of the Ontario Energy Board and the Technical Standards and Safety Authority. The reconstruction of Don Roadway, the construction of the valley wall feature and construction of the Don Greenway Spillway and wetlands will interfere with the location of their pipeline. South of Lakeshore Boulevard, the Sun-Canadian pipeline runs along the east side of the Don Roadway to Villiers Street. To the east of the Don Roadway, Sun-Canadian has two parallel lines that run along the south side of Villiers Street to Saulter Street to Commissioners Street and then to the east along Commissioners Street for a distance of approximately 140 metres. Beyond this point the Shell spur (a single line) continues to the east along Commissioners Street for an additional approximately 500 metres.

To the west of the Don Roadway, Sun-Canadian has a single line (Cherry Street Spur) which runs along the south side of Villiers Street for a distance of approximately 550 metres.

Sun-Canadian staff confirmed that their pipeline/s in the project area are deactivated and filled with nitrogen gas.

The reconstruction of Don Roadway, as well as the construction of the valley wall feature will interfere with the location of an Imperial Oil Pipeline, which is subject to the jurisdiction of the Ontario Energy Board and the Technical Standards and Safety Authority. The pipeline runs down along the east side of the Don Roadway to its terminus at approximately 115 metres south of Villiers Street. The pipeline is deactivated and filled with nitrogen gas.

As owner of the ROWs, there may need to be agreement by the City regarding the grouting, abandonment and removal of the pipelines with their owners.

Refugee/Asylum Claimant Response Efforts

As reported to Council, since early 2016, the City's shelter system has been impacted dramatically by the sharp increase in refugee/asylum claimants accessing emergency shelter services and the family shelter sector has been stretched to its limit. The number of refugee/asylum claimants in Toronto's shelter system has increased from 459 in 2016 (11.2% of the total system) to 3,334 on June 28, 2018 (46.7% of the total system). The municipal shelter system is reliant on City staff, hotels, college campuses and non-profit agencies to help manage the increased volume. Recommendation 16 in this report provides sufficient authority to City staff to continue the refugee/asylum claimant response efforts.

Time Period and Reporting Back to Standing Committee

It is proposed that the authorities delegated in Recommendations 1 to 16 in this report will start at the completion of the July 23, 24 and 25, 2018 City Council meeting and will be in effect until the first scheduled City Council meeting of the new term, 2018-2022. Should City Council approve the recommendations in this report, it is also proposed that City Council direct the City Manager or their delegate to report to the appropriate standing committee in early 2019 on the exercise of any delegated authority.

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