

Appointment of Chief Building Official & Executive Director, Toronto Building

Date: March 27, 2018

To: City Council

From: City Manager and Deputy City Manager, Cluster B

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with a personnel matter pertaining to the appointment of a Chief Building Official and Executive Director.

SUMMARY

The purpose of this report is to recommend to City Council an appointment to the position of Chief Building Official and Executive Director, Toronto Building.

RECOMMENDATIONS

The City Manager and Deputy City Manager, Cluster B recommends that:

1. City Council appoint the candidate identified in Confidential Attachment 1 to the position of Chief Building Official and Executive Director, Toronto Building for the City of Toronto, with such appointment to be effective April 9, 2018, subject to and following written acceptance by the candidate of the terms and conditions of a contract of employment offered by the City, on or before April 8, 2018;
2. City Council authorize the Deputy City Manager, Cluster B to negotiate terms and conditions of employment with the candidate;
3. City Council repeal By-law 1265-2017, being the by-law that appointed Diane Elizabeth Damiano as Chief Building Official for the City of Toronto on an interim basis effective on the date upon which the appointment of the candidate takes effect;

4. City Council authorize the appropriate City officials to take the necessary action to give effect thereto, including the introduction in Council of the necessary bill to appoint the approved candidate as Chief Building Official under the Building Code Act, 1992, and to rescind the appointment of Diane Elizabeth Damiano as Chief Building Official for the City of Toronto on an interim basis; and

5. City Council authorize the public release of the name and curriculum vitae summary of the Chief Building Official and Executive Director, Toronto Building, contained in Confidential Attachment 1 upon City Council's approval of the appointment.

FINANCIAL IMPACT

There are no financial implication beyond what has already been approved in the current year's Toronto Building Operating Budget.

The Deputy City Manager and Chief Financial Officer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

Subsection 3(2) of the Building Code Act, 1992 S.O. 1992, c. 23, as amended provides that the council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction.

Additionally, Chapter 169-6 of the Municipal Code provides that the Chief Building Official shall be appointed by Council on the recommendation of the City Manager.

An interim Chief Building Official was appointed following the passing of Ann Borooah, the previous Chief Building Official and Executive Director, Toronto Building, in the fall of 2017. A recruitment process was undertaken to select a new Chief Building Official.

COMMENTS

A comprehensive recruitment process was undertaken to identify interested and qualified candidates. The position was advertised both internally and externally.

The City received a total of thirty-two (32) applications for the position. Five (5) applicants were screened in for the first round of interviews. The interview panel was chaired by John Livey, Deputy City Manager, Cluster B, and panel members included Giuliana Carbone, Deputy City Manager, Cluster A, and Barbara Shulman, Director, Strategic Recruitment, Compensation & Employment Services.

Of the five (5) candidates that were interviewed in the first round, three (3) candidates were recommended to proceed to a final round of interviews. The final interview panel members included Deputy City Manager John Livey, City Manager Peter Wallace,

Councillor Shiner, and Barbara Shulman, Director, Strategic Recruitment, Compensation & Employment Services.

A summary of the curriculum vitae of the candidate is attached.

The Deputy City Manager, Cluster B will negotiate the terms and conditions of employment and the appointment of the candidate will come into effect subject to written acceptance by the candidate of the terms and conditions of a contract of employment offered by the City.

CONTACT

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SIGNATURE

City Clerk's Office
Original signed by

Peter Wallace
City Manager

John Livey
Deputy City Manager

ATTACHMENTS

Confidential Attachment 1 - Appointment - Chief Building Official and Executive Director and Curriculum Vitae Summary