At a minimum, the City Clerk, based on the new ward boundaries, will need to:

- Redo voting subdivisions re-numbering them for the reduction in wards.
- Recalculate spending limits for candidates.
- Develop and implement a communications plan for the public and candidates about the ward boundary changes.
- Work closely with MPAC on generating a new preliminary voters' list.
- Review and revise voting locations.
- Review and revise advance vote dates and locations.
- Update all technology systems with new wards if possible and assess whether the voting tabulators can be used and whether we will need to move to a paper-based count.
- Review and revise election processes and procedures as required.
- Identify resource and cost implications to administer the election.
- Review and negotiate any required changes to vendor contracts.
- Revise staffing models for new voting subdivisions and number of voting locations.
- Review and revise locations of ward and receiving centres.