

January 2, 2018

Toronto East York Community Council
C/O Rosalind Dyers
Toronto City Hall, 12th Floor, West Tower
100 Queen St. West
M5H 2N2

Dear Ms. Dyers,

I am contacting you in regard to obtaining recognition as an event with Municipal Significance for the GWN Dragon Boat Challenge on September 8th to the 9th, 2018.

The 25th Annual GWN Dragon Boat Challenge is considered one of North America's marquee dragon boat events. Annually the event attracts over 4,500 participants and 7,500 spectators to the Toronto waterfront for 2 days of exciting racing and community celebration. In 2018, the event will be held at Marilyn Bell Park, similar to the last ten years. Our Toronto city permit application has been approved.

Racing will be held all day on Saturday and Sunday, the 8th and 9th of September. Live music will be held in the afternoon both days from 3:00 PM until 6:00 PM. Other elements of the event include food vendor village, health and wellness zone, children's game zone, music and entertainment, as well as a beverage area.

The beverage area will consist of a 50 metre by 60 metre fenced area managed by Smart Serve certified staff. The hours of operation for the area will be from 11:00 AM until 7:00 PM on Saturday the 8th and 11:00 AM until 7:00 PM on Sunday the 9th of September.

The economic impact of the event is in the millions, as several teams participating in this event are from out of town. As always, teams from several countries and representative teams from many provinces and U.S. States will participate in this year's event. The social and community impact is also significant, as for years the challenge has been a marquee event for many local Torontonians. Large portions of the dragon boat event benefits charitable groups, and has raised over \$2 million for charities throughout the City of Toronto. The 2018 charity partner is the Canadian Breast Cancer Foundation – Ontario Region, a charity that supports breast cancer awareness and research.

If you have any questions or concerns, please contact me at any time. I look forward to our continued support and involvement with the Community Council.

Sincerely,

A handwritten signature in black ink that reads 'KBunn'.

Kevin Bunn
Manager of Events
Great White North Communications
Manager of Events
kevin@gwnevents.com
416-962-8899

January 2, 2018

Toronto Police – Division 14
150 Harrison St.
Toronto, ON
M6J 2A4

To Whom It May Concern:

Please consider this letter as notification of our special event at Marilyn Bell Park and the Western Beaches Watercourse on September 8th and 9th 2018. The 25th Annual GWN Dragon Boat Challenge is a dragon boat festival that attracts over 4,500 participants and 7,500 spectators. The event runs from 8:00 AM to 8:00 PM on Saturday, September 8th and 8:00 AM to 8:00 PM Sunday, September 9th . It attracts participants between the ages of 18 and 70 and an even more diverse range of spectators.

As part of the event, we will be applying to the Alcohol and Gaming Commission of Ontario for a Special Occasion Permit for a 50 m x 60 m fenced beer garden. We will have two 10'x10' tents and one 10'x20' tent erected in the beer garden. The Special Occasions Permit will be applied for from 11:00 AM until 7:00 PM Saturday, September 8th, and 11:00 AM to 7:00 PM Sunday, September 9th , 2018.

We have contracted Spectrum Event Medical to provide on-site medical support, and will be hiring pay duty police officers for land, and the Toronto Police Marine Unit for off land safety.

Thank you,



Kevin Bunn
Manager of Events
GWN Dragon Boat
Manager of Events
kevin@gwnevents.com
416-962-8899

January 2, 2018

Toronto Fire Department – South Command
260 Adelaide St. W.
Toronto, ON
M5H 1X6

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Municipal Clerk's Office
City Hall, 2nd Floor, West
100 Queen St. West
Toronto, ON
M5H 2N2

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City Hall
100 Queen St. West
Toronto, ON
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Building Department
Toronto and East York District
100 Queen St. West
Ground Floor West Tower
Toronto, ON
M5H 2N2

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