

FINANCIAL STATEMENTS
For
BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55
For the year ended
DECEMBER 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the

CITY OF TORONTO AND THE BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

Opinion

We have audited the financial statements of the Board of Management for Community Centre 55 (the Centre), which comprise the statement of financial position as at December 31, 2018, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Centre as at December 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Centre's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants
Licensed Public Accountants

Toronto, Ontario
April 11, 2019.

Welch LLP

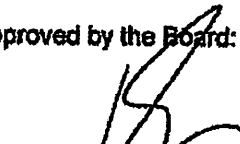
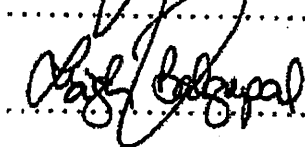
BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2018

<u>ASSETS</u>	<u>2018</u>	<u>2017</u>
CURRENT ASSETS		
Cash	\$ 40,343	\$ 75,191
Accounts receivable	18,638	15,008
Due from City of Toronto (note 4)	<u>49</u>	<u>-</u>
	59,030	90,199
DUE FROM CITY OF TORONTO (note 3)	<u>240,002</u>	<u>240,192</u>
	<u>\$ 299,032</u>	<u>\$ 330,391</u>
 <u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Due to City of Toronto (note 4)	\$ -	\$ 31
Accounts payable and accrued liabilities	45,906	25,548
Deferred contributions	-	64,620
Due to Community Centre 55 charity (note 5)	<u>13,124</u>	<u>-</u>
	59,030	90,199
POST-EMPLOYMENT BENEFITS PAYABLE (note 3)	<u>240,002</u>	<u>240,192</u>
	<u>299,032</u>	<u>330,391</u>
NET ASSETS	<u>-</u>	<u>-</u>
	<u>\$ 299,032</u>	<u>\$ 330,391</u>

Approved by the Board:


 Chair

 Treasurer

(See accompanying notes)

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2018

	<u>2018</u>	<u>2017</u>
Revenue		
City of Toronto	<u>\$ 784,783</u>	<u>\$ 765,120</u>
Expenses		
Salaries and wages	531,434	509,806
Employee benefits	138,210	120,952
Materials and supplies	55,126	79,121
Purchase of services	<u>60,013</u>	<u>55,241</u>
	<u>784,783</u>	<u>765,120</u>
 Net revenue over expenses and net assets, beginning and end of year	 <u>\$ -</u>	 <u>\$ -</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2018

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES		
Net revenue over expenses	\$ -	\$ -
Increase (decrease) resulting from changes in:		
Accounts receivable	(3,630)	(6,260)
Due from City of Toronto	(49)	-
Long-term amount due from City of Toronto	190	10,203
Due to City of Toronto	(31)	(136)
Accounts payable and accrued liabilities	20,358	(8,536)
Due to Community Centre 55	13,124	-
Deferred contributions	(64,620)	64,620
Post-employment benefits payable	<u>(190)</u>	<u>(10,203)</u>
INCREASE (DECREASE) IN CASH	(34,848)	49,688
CASH, BEGINNING OF YEAR	<u>75,191</u>	<u>25,503</u>
CASH, END OF YEAR	<u>\$ 40,343</u>	<u>\$ 75,191</u>

(See accompanying notes)

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2018

1. NATURE OF OPERATIONS

The City of Toronto Act, 1997 continued the provisions of By-law No. 1995 - 0448 dated June 26, 1995 to reflect Chapter 25, Community and Recreation Centres of the Corporation of the City of Toronto Municipal Code. Chapter 25 amended all previous By-laws and established part of the premises at 97 Main Street, Toronto, as a community recreation centre under the authority of the Municipal Act, known as Community Centre 55 (the "Centre"). The Centre is a not-for-profit organization and, as such, is exempt from income tax.

The Municipal Code provides for a Council appointed Board of Management which, among other matters, shall:

- (a) endeavour to manage and control the premises in a reasonable and efficient manner, in accordance with standard good business practices, and
- (b) pay to the City of Toronto (the "City") any excess of administration expenditure funds provided by the City in accordance with its approved annual budget, but may retain any surplus from program activities.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards for government not-for-profit organizations ("PSA-GNPO") as issued by the Public Sector Accounting Board (PSAB).

Revenue recognition

The Centre follows the deferral method of accounting for contributions. Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue in the year in which the related expenses are recognized and are recorded as deferred contributions on the statement of financial position.

Financial instruments

The Centre initially measures its financial assets and financial liabilities at fair value.

The Centre subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, accounts receivable, due from City of Toronto, and long-term amounts due from City of Toronto. Financial liabilities measured at amortized cost include due to City of Toronto, accounts payable and accrued liabilities, deferred contributions, due to Community Centre 55 charity, and post-employment benefits payable.

Contributed material services

Because of the difficulty of determining their fair value, contributed materials and services are not recognized in the financial statements. Monetary donations are recorded as received.

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55
NOTES TO THE FINANCIAL STATEMENTS - Cont'd.
YEAR ENDED DECEMBER 31, 2018

2. SIGNIFICANT ACCOUNTING POLICIES - Cont'd.

Employee related costs

The Centre has adopted the following policies with respect to employee benefit plans:

- (a) The City of Toronto offers a multi-employer defined benefit pension plan to the Centre's employees. Due to the nature of the Plan, the Centre does not have sufficient information to account for the plan as a defined benefit plan; therefore, the multi-employer defined benefit pension plan is accounted for in the same manner as a defined contribution plan. An expense is recorded in the period in which contributions are made.
- (b) The Centre also offers its employees a defined benefit sick leave plan, a post-retirement life, health and dental plan, a long-term disability plan and continuation of health, dental and life insurance benefits to disabled employees. The accrued benefit obligations are determined using an actuarial valuation based on the projected benefit method prorated on service, incorporating management's best estimate of future salary levels, inflation, sick day usage estimates, ages of employees and other actuarial factors.

Net actuarial gains and losses that arise are amortized over the expected average remaining service life of the employee group.

The Centre recognizes an accrued benefit liability on the statement of financial position, which is the net of the amount of the accrued benefit obligations and the unamortized actuarial gains / losses.

Use of estimates

The preparation of financial statements in conformity with PSA-GNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Management makes accounting estimates when determining significant accrued liabilities and the post-employment benefits liabilities and the related costs charged to the statement of operations. Actual results could differ from those estimates, the impact of which would be recorded in future periods.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the year in which the estimates are revised and in any future years affected.

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2018

3. POST-EMPLOYMENT BENEFITS AND COMPENSATED ABSENCES LIABILITY

The Centre participates in a number of defined benefit plans provided by the City including pension, other retirement and post-employment benefits to its employees. Under the sick leave plan for management staff with ten years of service as of July 1, 2008, unused sick leave accumulates and eligible retirees are entitled to a cash payment when they leave the Centre's employment. The liability for these accumulated days represents the extent to which they have vested and can be taken in cash by an employee upon termination, retirement or death. This sick bank plan was replaced by a Short Term Disability Plan (STD) effective March 1, 2008, for all non-union employees of the City of Toronto. Upon the effective date, individual sick banks were locked with no further accumulation. Grandfathered management staff remains entitled to payout of frozen, banked time, as described above. Under the new STD plan, management employees are entitled to 130 days annual coverage with salary protection at 100 or 75 percent, depending upon years of service. Non-management employees continue to receive sick bank time as stipulated in the applicable Collective Agreement, which specifies no financial conversion of unused sick leave.

The Centre also provides health, dental, accidental death and disability, life insurance and long-term disability benefits to eligible employees. Depending upon length of service and an individual's election, management retirees are covered either by the former City of Toronto retirement benefit plan or by the current retirement benefit plan.

Due to the complexities in valuing the benefit plans, actuarial valuations are conducted on a periodic basis. The most recent actuarial valuation was completed as at December 31, 2018 with projections to December 31, 2019, 2020 and 2021. Assumptions used to project the accrued benefit obligations were as follows:

- long-term inflation rate - 2.0%
- assumed health care cost trends - range from 3.0% to 5.5%
- rate of compensation increase - 3.0% to 3.5%
- discount rates - post-retirement 3.4%, post-employment 3.1%, sick leave 3.2%

Information about the Centre's employee benefits, other than the multi-employer, defined benefit pension plan noted below, is as follows:

	<u>2018</u>	<u>2017</u>
Post-retirement benefits	\$ 188,464	\$ 232,213
Continuation of benefits to disabled employees	15,821	33,639
Income benefits	<u>24,514</u>	<u>46,638</u>
	228,799	312,490
Less: Unamortized actuarial gain (loss)	<u>11,203</u>	<u>(72,298)</u>
Post-employment benefit liability	\$ <u>240,002</u>	\$ <u>240,192</u>

The continuity of the accrued benefit obligation is as follows:

	<u>2018</u>	<u>2017</u>
Balance, beginning of year	\$ 240,192	\$ 250,395
Current service cost	12,702	8,971
Interest cost	9,376	9,126
Plan amendment	2,820	(2,736)
Amortization of actuarial gain	24,362	23,066
Expected benefits paid	<u>(49,450)</u>	<u>(48,630)</u>
	\$ <u>240,002</u>	\$ <u>240,192</u>

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2018

3. POST-EMPLOYMENT BENEFITS AND COMPENSATED ABSENCES LIABILITY - Cont'd.

A long-term receivable of \$240,002 (2017 - \$240,192) from the City has resulted from the recording of sick leave and post-retirement benefits. Funding for these costs continues to be provided by the City as benefit costs are paid and the City continues to be responsible for the benefit liabilities of management staff that may be incurred by the Centre.

The Centre also makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of most of its employees. This Plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employer contributions to this pension plan amounted to \$48,986 in 2018 (2017 - \$46,777).

The most recent actuarial valuation of the OMERS Plan as at December 31, 2018 indicates the Plan is in a deficit position and the Plan's December 31, 2018 financial statements indicate a net deficit of \$2.79 billion (a deficit of \$4.191 billion net against unrecognized investment returns of \$1.401 billion that will be recognized over the next four years). The Plan's management is monitoring the adequacy of the contributions to ensure that future contributions together with the Plan assets and future investment earnings will be sufficient to provide for all future benefits. At this time, the Centre's contributions accounted for 0.0025% of the Plan's total employer contributions. Additional contributions, if any, required to address the Centre's proportionate share of the deficit will be expensed during the period incurred.

4. FUNDS PROVIDED BY THE CITY OF TORONTO

Funding for administration expenditures is provided by the City according to Council approved budgets. Surplus amounts in administration are payable to the City. Deficits, excluding those accruals for long term employee benefits, are funded by the Centre unless Council approval has been obtained for additional funding.

	2018 <u>Budget</u> (unaudited)	<u>2018</u>	<u>2017</u>
Administration expenses:			
Salaries and wages	\$ 519,391	\$ 531,434	\$ 509,806
Employee benefits	135,425	138,210	120,952
Materials and supplies	64,841	55,126	79,121
Purchase of services	<u>65,253</u>	<u>60,013</u>	<u>55,241</u>
	<u>\$ 784,910</u>	<u>\$ 784,783</u>	<u>\$ 765,120</u>
Centre's actual administration revenue:			
Administration budget		784,910	775,337
Retirement funding		<u>(190)</u>	<u>(10,203)</u>
		<u>784,720</u>	<u>765,134</u>
Administration expenses under (over) approved budget		\$ (63)	\$ 14

The over expenditure of \$63 in 2018 (2017 - under expenditure of \$14) is included in Due to City of Toronto.

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2018

5. CONTROLLED NOT-FOR-PROFIT AND RELATED PARTY BALANCES

The Centre controls Community Centre 55 (the "Charity"), a charitable organization. The Charity runs the Centre's programs. The Charity is incorporated without share capital under the name Community Centre 55 and is a registered charity under the Income Tax Act. The Centre provides all administrative resources to the Charity and the Charity operates to assist the Centre in achieving its mandates.

The Charity has not been consolidated in the Centre's financial statements. Financial summaries of the Charity as at December 31, 2018 and 2017 and for the years then ended are as follows:

Financial Position

	<u>2018</u>	<u>2017</u>
Total assets	\$ 1,114,982	\$ 771,220
Total liabilities	\$ 162,965	\$ 82,601
Total net assets	<u>952,017</u>	<u>688,619</u>
Total liabilities and net assets	\$ 1,114,982	\$ 771,220

Operations

	<u>2018</u>	<u>2017</u>
Total revenue	\$ 2,764,886	\$ 1,893,335
Total expenses	<u>2,501,488</u>	<u>1,919,220</u>
Excess of revenue over expenses (expenses over revenue)	\$ 263,398	\$ (25,885)

Cash Flows

	<u>2018</u>	<u>2017</u>
Cash from (used in) operating activities	\$ 286,212	\$ (30,419)
Cash from (used in) investing activities	<u>(4,026)</u>	<u>(145,905)</u>
Increase (decrease) in cash	\$ 282,186	\$ (176,324)

Balances owing (to) from the Charity are as follows:

	<u>2018</u>	<u>2017</u>
Cash advance to Charity for cash flow purposes	\$ (20,000)	\$ -
HST rebate due from Charity	<u>6,876</u>	<u>-</u>
Due to Community Centre 55 charity	\$ (13,124)	\$ -

All transactions occur in the normal course of business and are recorded at their exchange amount which is the amount agreed upon by the related parties. All advances from the Charity are unsecured, non-interest bearing and have no specified terms of repayment.

BOARD OF MANAGEMENT FOR COMMUNITY CENTRE 55

NOTES TO THE FINANCIAL STATEMENTS - Cont'd.

YEAR ENDED DECEMBER 31, 2018

6. FINANCIAL INSTRUMENTS

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The following disclosures provide information to assist users of the financial statements in assessing the extent of risk related to the Centre's financial instruments.

Credit risk

The Centre is exposed to credit risk resulting from the possibility that parties may default on their financial obligations. The Centre's maximum exposure to credit risk represents the sum of the carrying value of its cash and accounts receivable. The Centre's cash is deposited with Canadian chartered banks and as a result management believes the risk of loss on this item to be remote. Management believes that the Centre's credit risk with respect to accounts receivable is limited. The organization manages its credit risk by reviewing accounts receivable aging and following up on outstanding amounts.

Liquidity risk

Liquidity risk refers to the adverse consequence that the Centre will encounter difficulty in meeting obligations associated with financial liabilities, which are comprised of accounts payable and accrued liabilities.

The Centre manages liquidity risk by monitoring its cash flow requirements on a regular basis. The Centre believes its overall liquidity risk to be minimal as the Centre's financial assets are considered to be highly liquid.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk.

i) Currency risk

Currency risk refers to the risk that the fair value of instruments or future cash flows associated with the instruments will fluctuate relative to the Canadian dollar due to changes in foreign exchange rates. The Centre's financial instruments are all denominated in Canadian dollars and the Centre transacts primarily in Canadian dollars. As a result, management does not believe it is exposed to significant currency risk.

ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The Centre's cash earns interest at prevailing market rates. As a result, management believes that the interest rate exposure related to these financial instruments is negligible.

iii) Other price risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with financial instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market. Management does not believe the Centre is exposed to significant other price risk.

Changes in risk

There have been no significant changes in the Centre's risk exposures from the prior year.

7. COMPARATIVE FIGURES

Comparative figures have been reclassified where necessary to conform to the presentation adopted in the current year.

April 11, 2019

Community Centre 55
97 Main Street
Toronto, Ontario
M4E 2V6

PRIVATE AND CONFIDENTIAL

Attention: Ms. Debbie Visconti

Dear Madam:

Re: Audit of the December 31, 2018 Financial Statements

During the course of our audit of the financial statements for the year ended December 31, 2018, we identified some matters which may be of interest to management.

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating effectively.

As a result of our observations, we have outlined matters below along with some suggestions for your consideration.

Please note that under Canadian generally accepted auditing standards we must report significant deficiencies to those charged with governance.

This letter is not exhaustive, and deals with the more important matters that came to our attention during the audit. Minor matters were discussed verbally with your staff. We have discussed the matters in this report with Pat McSweeney, Business Manager, and received her comments thereon.

Issue - HST registration and filings

During the fiscal 2017 audit, Welch recommended that a separate HST business number and account be created for Centre 55 (operating) as they are two separate legal entities. This recommendation was not exercised in 2018 as the Centre continues to operate with only one HST number and account. In order to avoid future filing and remittance delays from the CRA, we reiterate the importance that Centre 55 (operating) apply for a separate HST business number and account.

Management's Comments

Management does not feel that the current process will lead to issues in the future. There has been no problem filing and receiving rebates to date, and the process to setup separate HST accounts seems an unnecessary complication to perform.

We would like to express our appreciation for the co-operation and assistance which we received during the course of our audit from management and their staff.

We shall be pleased to discuss with you further any matters mentioned in this report at your convenience.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Yours very truly,

Welch LLP



Christa Casey, CPA, CA
Partner