



BID AWARD PANEL CONTRACT AWARD

Award of RFP No. 9118-18-7179 to LEA Consulting Ltd. for Professional Planning and Engineering Services for Transportation Infrastructure Studies and Projects

Date: December 12, 2018
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFP #9118-18-7179

Description:
Professional Planning and Engineering Services for Transportation Infrastructure Studies and Projects. Two (2) year contract duration beginning from contract award date, with optional two (2) year extension.

Recommended Proponent:
LEA Consulting Ltd.

Contract Award Value:
\$2,000,000 net of all applicable taxes and charges
\$2,260,000 including HST and all applicable charges
\$2,035,200 net of HST recoveries

Contract is expected to start in January 2019 and end December 2020, with an optional extension from January 2021 to December 2022.

Option Period 1 (January 1, 2021 to December 31, 2022)

\$2,000,000 net of all applicable taxes and charges
\$2,260,000 including HST and all applicable charges
\$2,035,200 net of HST recoveries

The total potential contract award including all option years is \$4,520,000 including all applicable taxes and charges and \$4,000,000 net of all applicable taxes and charges. The total potential cost to the City including all option years is \$4,070,400 net of HST recoveries.

FINANCIAL IMPACT

The total potential contract award, identified in this report is \$4,520,000 including all applicable taxes and charges. The total potential cost to the City is \$4,070,400 net of HST recoveries.

Funding is included in the 2018 Approved Capital Budget and 2019-2027 Approved Capital Plan for Transportation Services.

Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	CTP816-02-42*
Contract Period (January 1 to December 31, 2019)	\$1,017,600
Contract Period (January 1 to December 31, 2020)	\$1,017,600
Option Year 1 (January 1 to December 31, 2021)	\$1,017,600
Option Year 2 (January 1 to December 31, 2022)	\$1,017,600
Grand Total (net of HST recoveries)	\$4,070,400

* CTP-816-02-42 commits funding for the base contract period only.

For the purposes of evaluating proposals, the cost of services of each proposal was determined using the hourly rates identified for key staff positions. These services will be provided to Transportation Services, on an as needed basis, up to an upset limit of \$2,000,000.00 for the base two (2) year period.

CALL SUMMARY

Call Issued: August 27, 2018 **Call Closed:** October 11, 2018

Number of Addenda Issued: 5

Number of Bids: 8

Table 2: Summary of Bids* Received for RFP No. 9118-18-7179

Proponent
Parsons Inc.

Proponent
LEA Consulting Ltd.
WSP CANADA GROUP LIMITED
*MORRISON HERSHFIELD LIMITED
*AECOM CANADA LTD
*STANTEC CONSULTING LTD.
*HDR Corporation
**WOOD ENVIRONMENT & INFRASTRUCTURE

* Proposals did not pass minimum technical threshold of 60 points (75% out of 80 points) in order for their cost information to be considered. This RFP used a two-envelope process.

** Non-Compliant Bid

Range of Scores:

Of the three (3) proposals which passed the minimum technical threshold, the highest scoring proposal received 84.22 marks out of a possible 100 while the lowest scoring proposal received 77.57 marks.

DIVISION CONTACTS

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Jeffrey Dea, Manager Infrastructure Planning, Transportation Services, 416-392-8479, Jeffrey.Dea@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok, Chief Purchasing Officer