



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 6114-18-0326 to Downtown Auto Group for the Supply and Delivery of Three (3) Latest Model Regular Standard Cab Truck Chassis with Dual Rear Wheels and Utility Body

Date: December 20, 2018
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer, recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ Number 6114-18-0326

Description:

For the Supply and Delivery of Three (3) Latest Model Regular Cab and Chassis with Dual Rear Wheels and Utility Body

RFQ No. 6114-18-0326 contains three (3) Price Schedules, Appendix "C", "C1" and "C2" and are being awarded to the lowest bidders meeting specifications per schedule.

Recommended Bidder:

Downtown Auto Group (Appendix C and C2)

Contract Award Value:

\$540,945 net of all applicable taxes and charges
\$611,268 including all applicable taxes and charges
\$550,466 net of HST recoveries

Contract is expected to start on the date of award until the factory model year Build-Out Date.

East Court Ford Lincoln to receive contract award for Appendix "C1" Table 1 which they were the lowest bidder meeting specifications on, in the total amount of \$183,135 net of all applicable taxes and charges (\$186,358 net of HST recoveries), all in accordance with the Purchasing By-Law 195-8, Toronto Municipal Code Chapter 195 Article 8.1 Authority to award.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$540,945 net of all applicable taxes and charges, and \$611,268 including all applicable taxes and charges. The total potential cost to the City is \$550,466 net of HST recoveries.

Funding in the amount of \$550,466 net of HST recoveries is included in the 2018 Approved Capital Budget for Fleet Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WSB Element	Description	Total Price (net of HST Recoveries)
CFL005-19	Parks Forestry & Recreation (2018 Replacement)	\$81,623
CFL038-14	Toronto Water (2018 Replacement)	\$468,843

CALL SUMMARY

Call Issued: Oct 2, 2018 **Call Closed:** November 1, 2018
Number of Addenda Issued: Two (2)
Number of Bids: Three (3)

Table 2: Summary of Bids Received for RFQ Number 6114-18-0326 including bid price

Firm Name	Bid Price (including H.S.T.)
Downtown Auto Group	\$611,268
East Court Ford Lincoln	\$621,724
Donway Ford Sales Ltd.	Non-compliant

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
 - b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
 - c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
 - e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
 - f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer