



BID AWARD PANEL CONTRACT AWARD

Award of RFQ No. 4305-18-5094 to Superior Air Systems Ltd. for the Non-exclusive supply of Labour, Materials, Equipment and Supervision for Vehicle Exhaust Extraction Systems Installation, Repairs and Preventative Maintenance as required at various City of Toronto locations.

Date: January 8, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ Number 4305-18-5094

Description:

The Non-exclusive supply of Labour, Materials, Equipment and Supervision for Vehicle Exhaust Extraction Systems Installation, Repairs and Preventative Maintenance as required at various locations throughout The City Of Toronto, for a one (1) year period with the option to renew for four (4) additional and separate one (1) year periods all in accordance with the provisions contained in this Request for Quotation and the City of Toronto's Procurement Policies, the City of Toronto Fair Wage Policy and Labour Trades Contractual Obligations in the Construction Industry.

Recommended Bidder or Proponent:
Superior Air Systems Ltd.

Contract Award Value:
\$3,836,830 net of all applicable taxes and charges
\$4,335,618 including HST and all applicable charges
\$3,904,358 net of HST recoveries

Contract is expected to start on date of award for one (1) year.

Option Year 1:

\$760,869 net of all applicable taxes and charges
\$859,782 including HST and all applicable charges
\$774,260 net of HST recoveries

Option Year 2:

\$767,214 net of all applicable taxes and charges
\$866,952 including HST and all applicable charges
\$780,717 net of HST recoveries

Option Year 3:

\$773,711 net of all applicable taxes and charges
\$874,294 including HST and all applicable charges
\$787,329 net of HST recoveries

Option Year 4:

\$780,364 net of all applicable taxes and charges
\$881,811 including HST and all applicable charges
\$794,099 net of HST recoveries

The total potential award amount including all option years for contract award is \$3,904,358 net of HST recoveries, \$4,335,618 including all applicable taxes and charges and \$3,836,830 net of all taxes and charges.

The above cost calculations for the Option Years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total contract award identified in this report, including all option years, is \$4,335,618 including all applicable taxes and charges. The total potential cost to the City is \$3,904,358 net of HST recoveries.

Funding is available in the 2019 Interim Operating Budget for Facilities, Real Estate, Environment & Energy Division. Should the optional periods be exercised, than additional funds will be requested in the 2020-2023 Operating Budget Submissions for Facilities, Real Estate, Environment & Energy Division. Additional details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre & Cost Elements	Base Period: Date of award to December 31, 2019	Optional Period 1: January 1, 2020 to December 31, 2020	Optional Period 2: January 1, 2021 to December 31, 2021	Optional Period 3: January 1, 2022 to December 31, 2022	Optional Period 4: January 1, 2023 to December 31, 2023
FA100-30 C/E: 4424 & 4411	\$767,953	\$774,260	\$780,717	\$787,329	\$794,099
Total potential award amount including all option years					\$3,904,358

CALL SUMMARY

Call Issued: November 14, 2018

Call Closed: November 20, 2018

Number of Addenda Issued: 2

Number of Bids: 2

Table 2: Summary of Bids Received for RFQ 4305-18-5094 including bid price

Bidder or Proponent Name	Bid Price (including H.S.T.) for base term and four (4) option years
Superior Air Systems Ltd	\$4,335,618
Dunlis Mechanical Services Ltd	\$4,403,407 *

* Tender prices were corrected for mathematical errors. Purchasing and Materials Management has verified that the mathematical errors were corrected.

DIVISION CONTACTS

Sabrina Dipietro, Acting Manager, Construction Services, Purchasing & Materials Management, 416-397-4809, Sabrina.Dipietro@toronto.ca

Anita Pathmanathan, Vendor Management Coordinator, Facilities Management Office, Facilities Management Division, 416-397-5476, Anita.Pathmanathan@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is funded by the operating budget, 5 years or less including any option years;

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.
Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer