



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 3905-18-0216 to Innovative Surface Solutions Canada for the Non-Exclusive Supply and Delivery of Cold Patch Asphalt and Release Agent

Date: January 17, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 3905-18-0216

Description:

For the non-exclusive supply and delivery of Cold Patch Asphalt and Release Agent to various Purchasing and Materials Management (Stores) locations from the date of award to December 31, 2019, with the option to renew the Contract for an additional four (4) separate one (1) year periods.

Should the option(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder: Part A & B as per RFQ
Innovative Surface Solutions Canada

Contract Award Value:
\$427,774 net of all applicable taxes and charges
\$483,385 including HST and all applicable charges
\$435,303 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2019

Option Year 1 (January 1, 2020 to December 31, 2020)
\$440,607 net of all applicable taxes and charges
\$497,886 including HST and all applicable charges
\$448,362 net of HST recoveries

Option Year 2 (January 1, 2021 to December 31, 2021)
\$453,825 net of all applicable taxes and charges
\$512,823 including HST and all applicable charges
\$461,813 net of HST recoveries

Option Year 3 (January 1, 2022 to December 31, 2022)
\$467,440 net of all applicable taxes and charges
\$528,207 including HST and all applicable charges
\$475,667 net of HST recoveries

Option Year 4 (January 1, 2023 to December 31, 2023)
\$481,463 net of all applicable taxes and charges
\$544,054 including HST and all applicable charges
\$489,937 net of HST recoveries

The total potential contract award including all option years is \$2,311,082 net of HST recoveries, \$2,566,355 including all applicable taxes and charges and \$2,271,109 net of all applicable taxes and charges.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$2,566,355 including all applicable taxes and charges. The total potential cost to the City including the option years is \$2,311,082 net of HST recoveries.

The materials on this contract will be purchased for PMMD Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Funding from the date of award to December 31, 2019 will be included in the appropriate Divisions' 2019 Operating Budget Submissions and should the option years be exercised, if required, appropriate additional funding, will be requested in the 2020-2023 Operating Budget submissions. Additional details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171	Total (net of HST Recoveries)
Date of Award – December 31, 2019	\$435,303	
Total: Contract Period	\$435,303	\$435,303
Total: 2019 Budget Year	\$435,303	
January 1, 2020 – December 31, 2020	\$448,362	
Total: Option Year 1	\$448,362	\$448,362

Total: 2020 Budget Year	\$448,362	
January 1, 2021- December 31, 2021	\$461,813	
Total: Option Year 2	\$461,813	\$461,813
Total: 2021 Budget Year	\$461,813	
January 1, 2022- December 31, 2022	\$475,667	
Total: Option Year 3	\$475,667	\$475,667
Total: 2022 Budget Year	\$475,667	
January 1, 2023- December 31, 2023	\$489,937	
Total: Option Year 4	\$489,937	\$489,937
Total: 2023 Budget Year	\$489,937	
Grand Total	\$2,311,082	\$2,311,082

CALL SUMMARY

Call Issued: November 2, 2018 **Call Closed:** December 3, 2018
Number of Addenda Issued: Zero (0)
Number of Bids: Two (2)

Table 2: Summary of Bids Received for RFQ# 3905-18-0216 including bid price

Part A

Bidder Name	Bid Price (including prompt payment discount where applicable and 25% miscellaneous cost) excluding H.S.T.
Innovative Surface Solutions Canada	\$326,524
Black Armour Asphalt Products Inc.	\$443,669 (incl. 1% prompt payment)

Part B

Bidder Name	Bid Price (including prompt payment discount where applicable and 25% miscellaneous cost) excluding H.S.T.
Innovative Surface Solutions Canada	\$101,250

DIVISION CONTACTS

Elena Caruso, Manager, Goods and Services, Purchasing & Materials Management
Telephone: 416-392-7316 E-Mail: elena.caruso@toronto.ca

Craig Mavin, Manager, Materials Management & Stores, Purchasing & Materials
Management Telephone: 416-392-6764 E-Mail: cmavin@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer
Purchasing and Materials Management