



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation (RFQ) No.0302-19-0014 to 2419613 Ontario Ltd. Pioneer Bedding for the supply, delivery, installation of Mattresses, Box Springs, Heavy Duty Bed Frames, including the removal and disposal of replaced items for Toronto Fire Services

Date: March 28th, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 0302-19-0014

Description:

For the non-exclusive supply, delivery, installation of Mattresses, Box Springs, Heavy Duty Bed Frames, Stow-Away Beds and Posture Boards including the removal and disposal of replaced items at various Fire divisions within the City of Toronto as and when required from Date of Award for a period of one (1) year with the option to review the contract for four (4) additional separate one (1) year periods.

Recommended Bidder:

2419613 Ontario Ltd Pioneer Bedding

Contract Award Value:

\$139,020 net of all applicable taxes and charges, including 20% miscellaneous
\$157,093 including HST and all applicable charges
\$141,467 net of HST recoveries

Contract is expected to start on date of award and end on April 30, 2020.

Option Year 1: May 1, 2020 to April 30, 2021

\$ 143,191 net of all applicable taxes and charges, including 20% miscellaneous
\$ 161,805 including all applicable taxes and charges
\$ 145,711 net of HST recoveries

Option Year 2: May 1, 2021 to April 30, 2022

\$ 147,486 net of all applicable taxes and charges, including 20% miscellaneous

\$ 166,660 including all applicable taxes and charges

\$ 150,082 net of HST recoveries

Option Year 3: May 1, 2022 to April 30, 2023

\$ 151,911 net of all applicable taxes and charges, including 20% miscellaneous

\$ 171,659 including all applicable taxes and charges

\$ 154,585 net of HST recoveries

Option Year 4: May 1, 2023 to April 30, 2024

\$ 156,468 net of all applicable taxes and charges, including 20% miscellaneous

\$ 176,809 including all applicable taxes and charges

\$ 159,222 net of HST recoveries

The total potential Contract award identified in this report including all option years is \$738,076 net of all taxes and \$834,026 including all applicable taxes and charges. **The total potential cost to the City, including all option years, is \$751,066 net of HST recoveries.**

The above cost calculations for the Option Years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential award value of this contract award identified in this report for all option years is \$834,026 including all applicable taxes and charges. The total potential cost to the City is \$751,066, net of HST recoveries.

Funding in the amount of \$ 94,829 net of HST recoveries is for the period May 1, 2019, to December 31, 2019, is included in the 2019 City of Toronto approved Operating Budget for Fire Services. Funding in the amount of \$46,637 net of HST recoveries for the remaining contract period of January 1, 2020 to April 30, 2020 will be included in the 2020 Operating Budget Submission for Fire Services.

Should the City choose to exercise its option(s) to renew for the four (4) additional, separate one (1) year periods, then appropriate additional funding, if needed, will be included in respective 2020-2024 Operating Budget Submissions by all participating Divisions in various cost centre(s) under the respective cost element(s). Funding details are provided in Table 1 to follow:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre: FR0017 Cost Elements: 2700, 4407 & 4424	Total (net of HST Recoveries)
May 1, 2019 to December 31, 2019	\$ 94,829	

January 1, 2020 to April 30, 2020	\$ 46,637	
Total: Contract Period	\$ 141,467	\$ 141,467
May 1, 2020 to December 31, 2020	\$ 97,943	
January 1, 2021 to April 30, 2021	\$ 47,767	
Total: Option Year 1	\$ 145,711	\$ 145,711
Total: 2020 Budget Year	\$ 144,581	
May 1, 2021 to December 31, 2021	\$ 100,882	
January 1, 2022 to April 30, 2022	\$ 49,200	
Total: Option Year 2	\$ 150,082	\$ 150,082
Total: 2021 Budget Year	\$ 148,649	
May 1, 2022 to December 31, 2022	\$ 103,908	
January 1, 2023 to April 30, 2023	\$ 50,676	
Total: Option Year 3	\$ 154,585	\$ 54,585
Total: 2022 Budget Year	\$ 153,109	
May 1, 2023 to December 31, 2023	\$ 106,731	
January 1, 2024 to April 30, 2024	\$ 52,491	
Total: Option Year 4	\$ 159,222	\$ 59,222
Total: 2023 Budget Year	\$ 259,840	
Total: 2024 Budget Year	\$ 52,491	
Total		\$ 751,066

CALL SUMMARY

Call Issued: January 14, 2019 **Call Closed:** February 12, 2019
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Table 2: Summary of Bids Received for RFQ No. 0302-19-0014 including bid price

Bidder Name	Bid Price (including H.S.T.) excluding the 20% miscellaneous cost
2419613 Ontario Ltd Pioneer Bedding	\$ 130,910.50
Slumber Sleep Canada	\$ 158,923.20

DIVISION CONTACTS

Elena Caruso, Manager, Goods & Services, Purchasing & Materials Management,
416-392-7316, Elena.Caruso@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer