



BID AWARD PANEL CONTRACT AWARD

Award Request for Proposal # 9117-19-7051 to GHD Limited for Professional Services for Biosolids Agricultural Land Application Inspection and Due Diligence Review

Date: April 11, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: N/A

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFP # 9117-19-7051

Description:
For Professional Services for Biosolids Agricultural Land Application Inspection and Due Diligence Review.

Recommended Proponent:
GHD Limited

Contract Award Value:
\$741,170 net of all applicable taxes and charges
\$837,522 including all applicable taxes and charges
\$754,215 net of HST recoveries

The contract is expected to start on the date of award and be completed by December 31, 2020.

Option Period 1 – January 1, 2021 to December 31, 2021
\$381,703 net of all applicable taxes and charges
\$431,324 including all applicable taxes and charges
\$388,421 net of HST recoveries

Option Period 2 – January 1, 2022 to December 31, 2022
\$393,154 net of all applicable taxes and charges
\$444,264 including all applicable taxes and charges

\$400,073 net of HST recoveries

The total potential cost to the City including the option years is \$1, 542,708 net of HST recoveries. The total potential contract award is \$1,713,110 including all applicable taxes and charges, \$1,516,026 net of all applicable taxes and charges.

Contract is expected to start on date of award until the fixed date of December 31, 2020 with the option to renew the Contract for two (2) additional and separate one (1) year periods.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$1,516,026 net of all applicable taxes and charges, \$1,713,110 including all applicable taxes and charges. The cost to the City is \$1,542,708 net of HST recoveries.

Funding is included in the 2019 Operating Budget for Toronto Water. We will include appropriate funding in the 2020 Operating Budget for Toronto Water. Should the City choose to exercise its option to renew the contract for two (2) additional separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2021-2022 Operating Budget Submission for Toronto Water. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract:

Cost Centre / Description	Year 1 - Date of Award to December 31, 2019	Year 2 – January 1, 2020 to December 31, 2020	Optional Period 1: January 1, 2021 to December 31, 2021	Optional Period 2: January 1, 2022 to December 31, 2022	Total (net of HST Recoveries)
TW4036 – 4416 Other Professional/Technical Services	\$377,107	\$377,107	\$388,421	\$400,073	\$1,542,708

The above cost calculations for the Option Year(s) reflects an estimated 3% increase in the Consumer Price Index – All Items.

CALL SUMMARY

Call Issued: February 1, 2019
Number of Addenda Issued: None
Number of Bids: One (1)

Call Closed: February 22, 2019

Table 2: Summary of Proposals Received for RFP #9117-19-7051

Proponent Name
GHD Limited*

The proponent GHD Limited met the minimum requirements.

DIVISION CONTACTS

Frank Quarisa, Director-Wastewater Treatment,
Tel : 416-392-8230, Email : frank.quarisa@toronto.ca

Leanne Dacosta, Acting Manager-Professional Services,
Tel : 416-397-4801, Email : Leanne.Dacosta@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the highest scoring proponent based on the evaluation criteria in specifications and meeting the requirements in the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

- 1. for a contract funded by the operating budget, 5 years or less including any option years; or
- 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer