



BID AWARD PANEL CONTRACT AWARD

Award of Request for Proposal No. 9117-18-5092 to HDR Corporation for the Provision of Consulting Services for Signal Coordination Studies for the period of 2019 to 2021

Date: May 23, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFP 9117-18-5092

Description:
The Provision of Consulting Services for Traffic Signal Coordination Studies for ten corridors every year for the 2019 to 2021 period

Recommended Bidder or Proponent:
HDR Corporation

Contract Award Value:
\$888,965 net of all applicable taxes and charges
\$1,004,530 including HST and all applicable charges
\$904,611 net of HST recoveries

Contract is expected to start on June 1, 2019 and end on December 31, 2021.

Option Period 1 - January 1, 2020 to December 31, 2020
\$907,662 net of all applicable taxes and charges
\$1,025,659 including HST and all applicable charges
\$923,637 net of HST recoveries

Option Period 2 - January 1, 2021 to December 31, 2021
\$924,690 net of all applicable taxes and charges
\$1,044,900 including HST and all applicable charges
\$940,964 net of HST recoveries

The total potential contract award identified in this report is \$3,075,089 including all applicable taxes and charges and \$2,721,317 net of all applicable taxes and charges. **The total potential cost to the City is \$2,769,212 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report is \$3,075,089 including all applicable taxes and charges. The total potential cost to the City is \$2,769,212 net of HST recoveries. Funding for the first year is included in the 2019 Approved Operating Budget for Transportation Services, ITS Operations Account TP0239. Funding for the subsequent Optional Years will be requested in the 2020 and 2021 Operating Budget Submissions under the same cost centre.

The engineering estimate for this project is \$2,680,033 net of all taxes and charges.

The cash flow funding requirement for this project is as follows (all figures are net of HST recoveries):

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Total (Net of HST Recoveries)
TP0239-4035	Coordination Review - Traffic Operations Operating Budget for Year 2019	\$904,611
TP0239-4035	Coordination Review - Traffic Operations Operating Budget for Year 2020	\$923,637
TP0239-4035	Coordination Review - Traffic Operations Operating Budget for Year 2021	\$940,964
Total		\$2,769,212

CALL SUMMARY

Call Issued: January 29, 2019

Call Closed: March 11, 2019

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Proposals Received for RFP No. 9117-18-5092

Proponent Name
HDR Corporation
Parsons Inc.
WSP Canada Group Limited
Associated Engineering (Ont.) Ltd*.

*Proponent was found non-compliant with mandatory requirements

Range of Scores:

78.10 to 91.55

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Purchasing Officer