



BID AWARD PANEL CONTRACT AWARD

Award of Request for Proposal No. 9121-19-7003 to Dillon Consulting for Professional Planning and Engineering Services to Support the City of Toronto's Phase 3 & 4 Municipal Class Environmental Assessment

Date: June 13, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Request for Proposal No. 9121-19-7003

Description:
Professional Planning and Engineering Services to support the City of Toronto's Phase 3 & 4 Municipal Class Environmental Assessment to extend Broadview Avenue from Eastern Avenue to Lake Shore Boulevard East.

Recommended Proponent:
Dillon Consulting

Contract Award Value:
\$893,847 net of all applicable taxes and charges
\$1,010,047 including HST and charges
\$995,579 net of HST recoveries

The contract is expected to start in June 2019 and end June 2020.

FINANCIAL IMPACT

The total contract award, identified in this report is \$893,847 including all applicable taxes and charges. The cost to the City is \$995,579 net of HST recoveries.

Funding is included in Transportation Services 2019 Capital Budget and 2020 - 2028 Capital Plan.

Table 1: Financial Impact Summary of Recommended Contract

Account	Division Contribution	2019	2020	Total (net of HST recoveries)
CTP818-03-02	Transportation Services	\$400,000.00	\$509,579.00	\$995,579
	TOTAL	\$400,000.00	\$509,579.00	\$995,579

CALL SUMMARY

Call Issued: February 14, 2019 **Call Closed:** March 18, 2019

Number of Addenda Issued: 2

Number of Bids: 4

Table 2: Summary of Bids Received for RFP No. 9121-19-7003

Proponent
Dillon
AECOM
Morrison Hershfield*
Hatch

*Proposal did not meet the minimum technical score for cost of services to be evaluated.

DIVISION CONTACTS

Leanne Dacosta, Acting Manager, Professional Services, Purchasing and Materials Management, 416-397-4801, Leanne.Dacosta@toronto.ca

Jeffrey Dea, Manager Major Projects, Transportation Services, 416-392-8479, Jeffrey.Dea@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Purchasing Officer