BA42.10

BID AWARD PANEL
CONTRACT AWARD

Award of Request for Quotation No. Doc1808735584 to Dependable Truck and Tank, Ltd. for the supply and delivery of Spartan Original Equipment Manufacturer (OEM) parts for Fire Trucks

Date: August 29, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ Doc1808735584

Description:
For the non-exclusive supply and delivery of Spartan Original Equipment Manufacturer (OEM) parts for Fire Trucks for a period of one (1) year commencing October 1, 2019 to September 30, 2020, with the option to renew the Contract for four (4) additional separate one (1) year periods for the Fire Services Division.

Should the option(s) be exercised, then the Fire Chief & General Manager of Fire Services will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder:
Dependable Truck and Tank, Ltd.

Contract Award Value:
$330,988, net of all applicable taxes and charges
$374,016, including HST and all applicable charges
$336,813, net of HST recoveries

Contract is expected to start on October 1, 2019 and end on September 30, 2020.

Option Year 1: October 1, 2020 to September 30, 2021
$ 340,917, net of all applicable taxes and charges
$ 385,236, including all applicable taxes and charges
$ 346,917 net of HST recoveries

Option Year 2: October 1, 2021 to September 30, 2022
$ 351,145, net of all applicable taxes and charges
$ 396,793, including all applicable taxes and charges
$ 357,325, net of HST recoveries

Option Year 3: October 1, 2022 to September 30, 2023
$ 361,679, net of all applicable taxes and charges
$ 408,697, including all applicable taxes and charges
$ 368,045, of HST recoveries

Option Year 4: October 1, 2023 to September 30, 2024
$ 372,529, net of all applicable taxes and charges
$ 420,958, including all applicable taxes and charges
$ 379,086, net of HST recoveries

The total potential Contract award identified in this report including all option years is $1,757,258, net of all taxes, and $1,985,701, including all applicable taxes and charges. **The total potential cost to the City, including all option years, is $1,788,185, net of HST recoveries.**

The above cost calculations for the Option Years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential award value of this contract award identified in this report for all option years is $1,985,701, including all applicable taxes and charges. The total potential cost to the City is $1,788,185, net of HST recoveries.

Funding in the amount of $84,203, net of HST recoveries for the period October 1, 2019, to December 31, 2019, is included in the 2019 Approved Operating Budget for Toronto Fire Services. Funding in the amount of $252,610, net of HST recoveries for the remaining contract period of January 1, 2020 to September 30, 2020 will be included in the 2020 Operating Budget Submission for Toronto Fire Services.

Should the City choose to exercise its option(s) to renew for the four (4) additional, separate one (1) year periods, then appropriate additional funding, if needed, will be included in their 2020-2024 Operating Budget Submissions. Funding details are provided in Table 1 to follow:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre / Cost Element: FR0025, 2120	Total (net of HST Recoveries)
October 1, 2019 to December 31, 2019	$84,203	
January 1, 2020 to September 30, 2020	$252,610	

Total: Contract Period	$336,813	$336,813
October 1, 2020 to December 31, 2020	$86,968	
January 1, 2021 to September 30, 2021	$259,949	
Total: Option Year 1	$346,917	$346,917
Total: 2020 Budget Year	$339,578	
October 1, 2021 to December 31, 2021	$89,577	
January 1, 2022 to September 30, 2022	$267,747	
Total: Option Year 2	$357,325	$357,325
Total: 2021 Budget Year	$349,526	
October 1, 2022 to December 31, 2022	$92,265	
January 1, 2023 to September 30, 2023	$275,780	
Total: Option Year 3	$368,045	$368,045
Total: 2022 Budget Year	$360,012	
October 1, 2023 to December 31, 2023	$94,771	
January 1, 2024 to September 30, 2024	$284,314	
Total: Option Year 4	$379,086	$379,086
Total: 2023 Budget Year	$370,551	
Total: 2024 Budget Year	$284,314	
Total		$1,788,185

CALL SUMMARY

Call Issued: June 6, 2019 **Call Closed:** July 17, 2019
Number of Addenda Issued: Four (4)
Number of Bids: Two (2)

Table 2: Summary of Bids Received for Doc1808735584 including bid price

Bidder Name	Bid Price (excluding H.S.T.) excluding the 25% miscellaneous cost
Dependable Truck and Tank, Ltd.	$ 264,790
Profire Emergency Equipment Inc.	$ 351,369 (includes 1% prompt payment discount)

DIVISION CONTACTS

Elena Caruso, Manager, Goods & Services, Purchasing & Materials Management, 416-392-7316, Elena.Caruso@toronto.ca

Kevin Hamilton, Division Chief, Toronto Fire Services Division, 416-338-7198, Kevin.Hamilton@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
>
> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City’s internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer