



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 4306-19-5036 to Cimco Refrigeration, Division of Toromont Industries Ltd. to provide a Refrigeration Service programme, to maintain existing indoor/outdoor ice-making refrigeration equipment.

Date: September 4, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: 6, 8, 15, 16, 17 and 18

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:

RFQ No. 4306-19-5036

Description:

For the non-exclusive supply of all labour, equipment and material necessary to provide a Refrigeration Service programme, to maintain existing indoor/outdoor ice-making refrigeration equipment located in various arenas in North York District, as required by the Parks, Forestry & Recreation Division from the date of award to July 31, 2020, with the option to renew the contract for additional two (2) separate one (1) year periods at the sole discretion of the City and subject to budget approval(s).

Recommended Bidder

Cimco Refrigeration, Division of Toromont Industries Ltd.

Contract Award Value:

\$ 888,695 net of all applicable taxes and charges
\$ 1,004,225 including HST and all applicable charges
\$ 904,336 net of HST recoveries

Contract is expected to start on the date of award and end on July 31, 2020

Option: Year 1

\$ 915,356 net of all applicable taxes and charges
\$ 1,034,352 including HST and all applicable charges
\$ 931,466 net of HST recoveries

Option: Year 2

\$ 942,817 net of all applicable taxes and charges
\$ 1,065,383 including HST and all applicable charges
\$ 959,411 net of HST recoveries

The total potential contract award including all option years is \$2,746,868.00 net of all applicable taxes and charges, and \$3,103,960.00 including HST and all applicable charges. **The total potential cost to the City including all option years is \$2,795,213 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report is \$3,103,960.00 including all applicable taxes and charges. The total potential cost to the City is \$2,795,213.00 net of HST recoveries.

Funding in the amount of \$301,445 is available in the 2019 Approved Operating Budget for Parks, Forestry and Recreation in the account PR020-30 and cost element 4432 and 4630. Funding in the amount of \$602,891 for January 1, 2020 to July 31, 2020 will be included in the 2020 Operating Budget Submission for Parks, Forestry and Recreation.

Should the City chose to exercise its options to renew for an additional two (2) separate one (1) year periods, the appropriate additional funding if needed will be included in the 2020-2022 annual Operating Budget Submission(s) for the Parks, Forestry and Recreation. The funding details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Period	PR020-30 Facilities Recreation Support (4630)	PR020-30 Facilities Recreation Support (4630)	Total (net of HST Recoveries)
Date of Award to Dec. 31, 2019	\$211,012	\$90,433	\$301,445
Jan. 1, 2020 to July 31, 2020	\$422,024	\$180,867	\$602,891

Period	PR020-30 Facilities Recreation Support (4630)	PR020-30 Facilities Recreation Support (4630)	Total (net of HST Recoveries)
Total: Contract Period	\$633,036	\$271,300	\$904,336
Aug. 1, 2020 to Dec. 31, 2020	\$271,678	\$116,433	\$388,111
Jan. 1, 2021 to July 31, 2021	\$380,348	\$163,007	\$543,355
Total: Option Year 1	\$652,026	\$279,440	\$931,466
Total: 2020 Budget	\$693,702	\$297,300	\$991,002
Aug. 1, 2021 to Dec. 31, 2021	\$279,828	\$119,926	\$399,754
Jan. 1, 2022 to July 31, 2022	\$391,760	\$167,897	\$559,657
Total: Option Year 2	\$671,588	\$287,823	\$959,411
Total: 2021 Budget	\$660,176	\$282,933	\$943,109
Total: 2022 Budget	\$391,760	\$167,897	\$559,657
Grand Total			\$2,795,213

CALL SUMMARY

Call Issued: June 18, 2019

Call Closed: July 23, 2019

Number of Addenda Issued: Three (3)

Number of Bids: One (1)

Table 2: Summary of Bids Received for RFQ 4306-19-5036 including bid price

Bidder Name	Bid Price (excluding H.S.T.)
Cimco Refrigeration, Division of Toromont Industries Ltd.	\$888,695

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DIVISION CONTACTS

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Gianluca Di Cintio, Supervisor, Property Mgmt & Maintenance, 416-395-7980, Gianluca.DiCintio@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Purchasing Officer

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