



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 6113-19-0147 to Downtown Auto Group for the Supply and Delivery of Twenty Four (24) Trucks Cab & Chassis in Various Configurations

Date: September 5, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 6113-19-0147

Description:

For the Supply and Delivery of Twenty Four (24) Trucks Cab and Chassis in various configurations. Upon Award of this RFQ, the Vendor and the City will have a Contract from date of award for a period of four (4) years, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy.

Recommended Contractor:
Downtown Auto Group

Contract Award Value (2019-2023)
\$12,358,068 net of all applicable taxes and charges
\$13,964,616 including all applicable taxes and charges
\$12,575,570 net of HST recoveries

The total potential contract award identified in this report for the full term is \$12,358,068 net of all applicable taxes and charges, and \$13,964,616 including all applicable taxes and charges.

Contract is expected to start on date of award and end on August 31, 2023.

FINANCIAL IMPACT

The total potential contract award identified in this report for the full term is \$12,358,068 net of all applicable taxes and charges, and \$13,964,616 including all applicable taxes and charges. The total potential cost to the City for the full term is \$12,575,570 net of HST recoveries.

Funding is available in the 2019 Approved Capital Budget and 2020–2028 Approved Capital Plan for Fleet Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Division/Account	Date of Award to Dec 31, 2019 (net of HST recoveries)	Jan 1, 2020 to Aug 31, 2020 (net of HST recoveries)	Sep 1, 2020 to Aug 31, 2021 (net of HST recoveries)	Sep 1, 2021 to Aug 31, 2022 (net of HST recoveries)	Sep 1, 2022 to Aug 31, 2023 (net of HST recoveries)
Toronto Water CFL038	\$138,784	\$309,673	\$497,510	\$1,805,849	\$361,850
Transportation Services CFL010	\$1,414,726	\$0	\$1,172,056	\$388,168	\$1,799,154
Parks Forestry & Recreation CFL005	\$617,287	\$1,047,068	\$659,505	\$1,164,504	\$1,199,436
Total Price	\$2,170,797	\$1,356,741	\$2,329,071	\$3,358,521	\$3,360,440
Grand total (net of HST Recoveries)					\$12,575,570

CALL SUMMARY

Call Issued: May 17, 2019

Call Closed: June 18, 2019

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Bids Received for RFQ No. 6113-19-0147 including bid price

No.	Firm Name	Bid Price (excluding H.S.T.)
1	Downtown Auto Group	\$2,035,503
4	Heritage Ford Sales Ltd.	\$2,066,882
2	East Court Ford Lincoln Ltd.	\$2,100,856
3	Donway Ford Sales Ltd.	\$2,161,740

**The amounts expressed in Table 2 above are for the Initial Year of Twenty-three (23) units. An additional unit was added during the recommendation stage to increase the total of units to twenty-four (24).

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Purchasing Officer