



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation (RFQ) No. 3710-19-0037 to Leo Baker Contracting Inc., Clifford's Haulage Ltd. and Earthco Soils Inc. for the Non-Exclusive Supply, Delivery and Installation of Sod and for the Supply and Delivery of Topsoil and Other Related Products

Date: September 5, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer, recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 3710-19-0037

Description:

For the non-exclusive supply and delivery of Sod, including all labour, materials and equipment necessary for the installation of Sod including Site Preparation and any other Sod related service options indicated, and the non-exclusive supply and delivery of Topsoil and Other Related Products, as and when required for the various City of Toronto's Divisions for a period of one (1) year from date of Award with the option to renew the Contracts for an additional four (4) separate (1) year periods at the sole discretion of the City and subject to budget approval(s).

Should the option(s) be exercised, then the Directors of the City of Toronto Divisions involved will request the Chief Purchasing Officer to process the renewal(s) under the same terms and conditions.

The RFQ contains three (3) Price Forms. Appendix "C" and "C1" are being awarded to the lowest bidder meeting specifications overall and "C2" is being awarded to the lowest bidder meeting specifications per line item.

Recommended Bidders:

Leo Baker Contracting Inc. (Appendix "C" and "C1")
Clifford's Haulage Ltd. (Appendix "C2")

Earthco Soils Inc. (Appendix "C2")

Contract Award Value:

Leo Baker Contracting Inc. (Appendix "C")

\$122,876 net of all applicable taxes and charges (incl. 20% for misc. options)

\$138,850 including HST and all applicable charges

\$125,039 net of HST recoveries

Contract is expected to start on date of award and end on August 31, 2020

Option Year 1 (September 1, 2020 to August 31, 2021)

\$126,562 net of all applicable taxes and charges

\$143,015 including HST and all applicable charges

\$128,790 net of HST recoveries

Option Year 2 (September 1, 2021 to August 31, 2022)

\$130,359 net of all applicable taxes and charges

\$147,306 including HST and all applicable charges

\$132,653 net of HST recoveries

Option Year 3 (September 1, 2022 to August 31, 2023)

\$134,270 net of all applicable taxes and charges

\$151,725 including HST and all applicable charges

\$136,633 net of HST recoveries

Option Year 4 (September 1, 2023 to August 31, 2024)

\$138,298 net of all applicable taxes and charges

\$156,277 including HST and all applicable charges

\$140,732 net of HST recoveries

The above cost calculations for the Option Years reflect an estimated 3% increases in the Consumer Price Index (CPI).

The total potential contract award identified in this report including all option years is \$652,365 net of all applicable taxes and charges, \$737,173 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$663,847 net of HST recoveries.**

Recommended Bidder:

Clifford's Haulage Ltd. (Appendix "C2")

Awarded Line Items

B-1 to B-6 and C-1 to C-7

Contract Award Value:

\$394,786 net of all applicable taxes and charges (incl. 10% for Misc. options)

\$446,108 including HST and all applicable charges

\$401,734 net of HST recoveries

Contract is expected to start on date of award and end on August 31, 2020

Option Year 1 (September 1, 2020 to August 31, 2021)
\$406,630 net of all applicable taxes and charges
\$459,492 including HST and all applicable charges
\$413,786 net of HST recoveries

Option Year 2 (September 1, 2021 to August 31, 2022)
\$418,829 net of all applicable taxes and charges
\$473,276 including HST and all applicable charges
\$426,200 net of HST recoveries

Option Year 3 (September 1, 2022 to August 31, 2023)
\$431,394 net of all applicable taxes and charges
\$487,475 including HST and all applicable charges
\$438,986 net of HST recoveries

Option Year 4 (September 1, 2023 to August 31, 2024)
\$444,335 net of all applicable taxes and charges
\$502,099 including HST and all applicable charges
\$452,156 net of HST recoveries

The above cost calculations for the Option Years reflect an estimated 3% increases in the Consumer Price Index (CPI).

The total potential contract award identified in this report including all option years is \$2,095,973 net of all applicable taxes and charges, \$2,368,450 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$2,132,863 of HST recoveries.**

Recommended Bidder:

Earthco Soils Inc. (Appendix "C2")

Awarded Line Items

A-1, C-9, D-1 and E-2

Contract Award Value:

\$241,577 net of all applicable taxes and charges (incl. 10% for misc. options)
\$272,982 including HST and all applicable charges
\$245,829 net of HST recoveries

Contract is expected to start on date of award and end on August 31, 2020

Option Year 1 (September 1, 2020 to August 31, 2021)
\$248,825 net of all applicable taxes and charges
\$281,172 including HST and all applicable charges
\$253,204 net of HST recoveries

Option Year 2 (September 1, 2021 to August 31, 2022)
\$256,289 net of all applicable taxes and charges
\$289,607 including HST and all applicable charges
\$260,800 net of HST recoveries

Option Year 3 (September 1, 2022 to August 31, 2023)
\$263,978 net of all applicable taxes and charges
\$298,295 including HST and all applicable charges
\$268,624 net of HST recoveries

Option Year 4 (September 1, 2023 to August 31, 2024)
\$271,897 net of all applicable taxes and charges
\$307,244 including HST and all applicable charges
\$276,683 net of HST recoveries

The above cost calculations for the Option Years reflect an estimated 3% increases in the Consumer Price Index (CPI).

The total potential contract award identified in this report including all option years is \$1,282,567 net of all applicable taxes and charges, \$1,449,300 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$1,305,140 of HST recoveries.**

The combined total potential contract awards identified in this report, including all option years, for three contracts is \$4,554,923 including all applicable taxes and charges and \$4,030,905 net of all applicable taxes and charges. **The total potential cost to the City including all option years for three contracts is \$4,101,850 net of HST recoveries.**

Additionally:

Miller Waste Systems Inc. is to receive a contract award for the line items they were lowest bidders meeting specification on, including all option years, in the total amount of \$410,438.67 net of all applicable taxes and charges. Gro-Bark is to receive a contract award for the line items they were lowest bidders meeting specification on, including all option years, in the total amount of \$289,119.82 net of all applicable taxes and charges, all in accordance with the Purchasing By-Law 195-8, Toronto Municipal Code Chapter 195 Article 8.1 – Authority to award.

FINANCIAL IMPACT

The total potential contract awards identified in this report is \$410,438.67 including all applicable taxes and charges and \$4,030,905 net of all taxes. The cost to the City is \$4,101,850 net of HST recoveries.

Funding is available in the 2019 Approved Operating Budgets for Parks, Forestry and Recreation and Toronto Water Divisions. Additional funding for the balance of the contract period will be included in their 2020 Operating Budget Submissions.

Should the optional year(s) be exercised, then additional funding, as required, will be requested in the 2020-2024 Operating Budget Submissions for Parks, Forestry & Recreation and Toronto Water. Additional funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contracts

Division/Cost Centre/Account	First Term Date of Award to Dec 31, 2019	First Term Jan 1, 2020 to Aug 31, 2020	Option Year 1 Sept 1, 2020 to Aug 31, 2021	Option Year 2 Sept 1, 2021 to Aug 31, 2022	Option Year 3 Sept 1, 2022 to Aug 31, 2023	Option Year 4 Sept 1, 2023 to Aug 31, 2024	Total (Net of HST Recoveries)
Parks, Forestry & Recreation/ 2560&4409 Various (PR-PKS)	\$183,109	\$366,219	\$565,808	\$582,782	\$600,266	\$618,274	\$2,916,458
Parks, Forestry & Recreation (Golf Course)/2560 &4409 P07645, P07646, P07647, P07648, P07649, P07651	\$9,399	\$18,798	\$29,044	\$29,915	\$30,812	\$31,737	\$149,705
Parks, Forestry & Recreation (Urban Forestry) 2560&4409 PR030-31-F (Forestry Various)	\$29,140	\$58,272	\$90,034	\$92,735	\$95,517	\$98,383	\$464,081
Toronto Water/4424, 2560/TW2055. TW2040	\$35,888	\$71,776	\$110,894	\$114,221	\$117,648	\$121,177	\$571,605
Grand Total							\$4,101,849

CALL SUMMARY

Call Issued: June 5, 2019

Call Closed: July 5, 2019

Number of Addenda Issued: 2

Number of Bids: Six (6)

Table 2: Summary of Bids Received for RFQ No. 3710-19-0037 including bid price

Bidder Name	Evaluated Bid Price (including H.S.T)
Appendix "C" Leo Baker Contracting Inc.	\$99,853 (incl. 1% prompt payment)
Appendix "C1" Leo Baker Contracting Inc	\$31,156 (incl. 0.5% prompt payment)
Appendix "C2" Clifford's Haulage Ltd. Items B-1 to B-6 and C-1 to C-7	\$412,436
Appendix "C2" Earthco Soils Inc. Items A-1, C-9, D-1 and E-2	\$260,976
Appendix "C2" Miller Waste Systems Inc. Item D-2	\$79,416
Appendix "C2" Gro-Bark Items C-8, E-1 (40 yds) and E-1 (120 yds)	\$55,942
Appendix "C2" J. Jenkins & Son Landscape	\$0.00

*Appendix "C2" is being awarded to the lowest bidder per line item. The above evaluated bid prices reflect the line items awarded to each bidder.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications on the evaluation criteria included in the call and meeting the requirements of the call;

- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer