



BID AWARD PANEL CONTRACT AWARD

Award of Vendor of Record (VOR) Arrangement #17290 to Yardi Canada Ltd. for Integrated Housing Management System

Date: September 12, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body

Call Number:
TCHC VOR #17290

Description:
The Vendor of Record (VOR) Arrangement for Integrated Housing Management System Acquisition between Toronto Community Housing Corporation and Yardi Canada Ltd. The term of this VOR arrangement is for five (5) years including system implementation and licenses.

Recommended Proponent:
Yardi Canada Ltd

Contract Award Value:
\$ 560,332 net of all applicable taxes and charges
\$ 633,175 including HST and all applicable charges
\$ 570,194 net of HST recoveries

Contract is expected to start on Oct 1, 2019 and end on December 31, 2019

Option Year 1 (January 1, 2020 to December 31, 2020)
\$1,468,139 net of all applicable taxes and charges
\$1,658,997 including HST and all applicable charges
\$1,493,978 net of HST recoveries

Option Year 2 (January 1, 2021 to December 31, 2021)
\$625,554 net of all applicable taxes and charges
\$706,876 including HST and all applicable charges
\$636,564 net of HST recoveries

Option Year 3 (January 1, 2022 to December 31, 2022)
\$638,065 net of all applicable taxes and charges
\$721,013 including HST and all applicable charges
\$649,295 net of HST recoveries

Option Year 4 (January 1, 2023 to December 31, 2023)
\$650,826 net of all applicable taxes and charges
\$735,433 including HST and all applicable charges
\$662,281 net of HST recoveries

Option Year 5 (January 1, 2024 to December 31, 2024)
\$663,842 net of all applicable taxes and charges
\$750,141 including HST and all applicable charges
\$675,526 net of HST recoveries

The total potential contract award including all option years is \$4,606,758 net of all applicable taxes and charges, and \$5,205,637 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$4,687,837 net of HST recoveries.**

FINANCIAL IMPACT

The total contract award identified in this report is \$5,205,637 including all applicable taxes and charges and \$4,606,758 net of all applicable taxes and charges. The total cost to the City is \$4,687,837 net of HST recoveries.

Funding is included in the 2019 Approved Capital Budget and 2020-2028 Approved Capital Plan for Shelter, Support and Housing Administration under WBS Element CHS041-01. Funding originates from the Social Housing Stabilization Reserve.

Should the City chose to exercise its options to renew for the four (4) additional one (1) year periods, additional funds will be included in the 2020-2024 Shelter, Support and Housing Administration Division's Operating Budget submissions under cost centre FH5134. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary

Period	Cost Centre *CHS041-01 (2019 to 2020) ** FH5134 (2021 to 2024)	Total (net of HST Recoveries)
Date of award – December 31, 2019	\$570,194	
Total: Contract Period	\$570,194	\$570,194
Total: 2019 Budget Year	\$570,194	
January 1, 2020 – December 31, 2020	\$1,493,978	
Total: Contract Period	\$1,493,978	\$1,493,978
Total: 2020 Budget Year	\$1,493,978	
January 1, 2021 – December 31, 2021	\$636,564	
Total: Option Year 1	\$636,564	\$636,564
Total: 2021 Budget Year	\$636,564	
January 1, 2022 – December 31, 2022	\$649,295	
Total: Option Year 2	\$649,295	\$649,295
Total: 2022 Budget Year	\$649,295	
January 1, 2023 – December 31, 2023	\$662,281	
Total: Option Year 3	\$662,281	\$662,281
Total: 2023 Budget Year	\$662,281	
January 1, 2024 – December 31, 2024	\$675,526	
Total: Option Year 4	\$675,526	\$675,526
Total: 2024 Budget Year	\$675,526	
Grand Total	\$4,687,837	\$4,687,837

CALL SUMMARY

Call Issued: February, 2019 **Call Closed:** Aug 1, 2019
Number of Addenda Issued: Not Applicable
Number of Bids: One (1)

Table 2: Summary of Proposals Received for VOR#17290

Proponent Name
Yardi Canada Ltd

DIVISION CONTACTS

Elena Caruso, Manager, Purchasing Goods & Services, 416-392-7316,
Elena.Caruso@toronto.ca

Paul Chisholm, Manager, Access to Housing, 416-397-7411
Paul.Chisholm@toronto.ca

COMMENTS

The City of Toronto is utilizing the Ministry of Government, Consumer Services Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met

- a. The firm recommended for award is the highest scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call;
- b. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. the appropriate Division has reviewed the Toronto Community Housing Corporation's submission and found the price to be reasonable, within available budget and concurs with the recommendation;
- e. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.
- f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is;
 1. for a Contract funded by the operating budget, five (5) years or less including any option terms.
- g. being within the authority of the Bid Award Panel;
- h. there are no material written objections to the award;
- i. the Call Document was advertised on the Toronto Community Housing Corporation's internet website as part of the Competitive Call process; and
- j. the Fair Wage Office confirms the recommended firm understands the Fair

Wage Policy and Labour Trades requirements and has agreed to comply fully.
Additional details and information for the above Call is on the file in the
Purchasing & Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Purchasing Officer