

**BID AWARD PANEL  
CONTRACT AWARD****Award of Request for Quotation No. 6019-19-0129  
(Appendix "C2") to Holder Tractor Inc. for the  
Supply and Delivery of Nine (9) Sidewalk Sweepers  
in Various Configurations**

**Date:** October 10, 2019  
**To:** Bid Award Panel  
**From:** Chief Purchasing Officer  
**Wards:** All

**RECOMMENDATIONS**

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**The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Call Number:**  
RFQ No. 6019-19-0129

**Description:**

For the Supply and Delivery of Nine (9) Sidewalk Sweepers in various configurations. Upon Award of this RFQ, the Vendor and the City will have a Contract from date of award for a period of four (4) years, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy.

**Recommended Bidder:**  
Holder Tractor Inc.

**Contract Award Value (2019-2023)**  
\$4,359,077 net of all applicable taxes and charges  
\$4,925,757 including all applicable taxes and charges  
**\$4,435,796 net of HST recoveries**

**The contract is expected to start on the date of award and end on August 31, 2023.**

The total potential award identified in this report is \$4,359,077 net of all applicable taxes and charges, \$4,925,757 including all applicable taxes and charges. **The total potential cost to the City is \$4,435,796 net of HST recoveries.**

## FINANCIAL IMPACT

The total potential award identified in this report for the full term is \$4,359,077 net of all applicable taxes and charges. The total potential cost to the City for the full term is \$4,435,796 net of HST recoveries.

Funding is available in the 2019 Approved Capital Budget and 2020–2028 Approved Capital Plan for Fleet Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Division/Account	Date of Award to Dec 31, 2019	Jan 1, 2020 to Aug 31, 2020	Sep 1, 2020 to Aug 31, 2021	Sep 1, 2021 to Aug 31, 2022	Sep 1, 2022 to Aug 31, 2023	Total
Transportation Services CFL010	\$742,810	\$647,980	\$586,051	\$804,842	\$828,987	\$3,610,670
Parks Forestry & Recreation CFL005	\$110,660	\$110,660	\$195,349	\$201,210	\$207,246	\$825,125
Total Price	\$853,471	\$758,640	\$781,400	\$1,006,052	\$1,036,233	
Grand total (net of HST Recoveries)						\$4,435,796

## CALL SUMMARY

**Call Issued:** April 30, 2019                      **Call Closed:** June 12, 2019  
**Number of Addenda Issued:** Three (3)  
**Number of Bids:** Four (4)

Table 2: Summary of Bids Received for RFQ No. 6113-19-0129

Bidder Name	Evaluated Bid Price (including H.S.T)
<b>Appendix "C"</b>	
Holder Tractors Inc.	\$357,297 (incl. 2% prompt Payment)
Tennant Sales and Service	Retracted Bid Submission
Nexgen Municipal Inc.	No Bid
Cubex (Municipal) Limited	No Bid

Bidder Name	Evaluated Bid Price (including H.S.T)
<b>Appendix "C1"</b>	
Nexgen Municipal Inc.	\$1,091,675 (incl. 2% prompt payment)
Holder Tractors Inc.	No Bid
Tennant Sales and Services	No Bid
Cubex (Municipal) Limited	No Bid
<b>Appendix "C2"</b>	
Holder Tractors Inc.	\$815,427 (incl. 2% prompt payment)
Nexgen Municipal Inc.	\$2,219,511 (incl. 2% prompt payment)
Tennant Sales and Services	No Bid
Cubex (Municipal) Limited	Non- Compliant

\*The RFQ contains Three (3) price forms, Appendix "C", "C1" and "C2. At the time of recommendation, Appendix "C", "C1" and Appendix "C2" tables 1 and 2 of were removed and Eight (8) additional units were added to Appendix "C2" table 3.

## **DIVISION CONTACTS**

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## **COMMENTS**

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For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Mike Pacholok  
Chief Purchasing Officer