BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. 3412-19-0232 to Compugen Inc. for the non-exclusive supply and delivery of Panasonic Toughbooks.

Date: October 10, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ No. 3412-19-0232

Description:
Non-exclusive supply and delivery of Panasonic Toughbooks: rugged notebooks, tablets, related accessories and Havis vehicle docking stations, for the City of Toronto for a period of five (5) years.

Recommended Bidder:
Compugen Inc.

Contract Award Value:
$11,085,419 net of all applicable taxes and charges
$12,526,524 including all applicable taxes.
$11,280,523 net HST recoveries

Contract is expected to start on October 20, 2019, and end on October 19, 2024.

The total potential cost to the City for the five (5) year term is $11,280,523, net of HST recoveries, $12,526,524, including all applicable taxes and charges and $11,085,419, net of all applicable taxes and charges.

FINANCIAL IMPACT

The total contract Award identified in this report is $12,526,524 including all applicable taxes and charges and $11,085,419 net of all applicable taxes and charges. The total potential cost to the City is $11,280,523 net of HST recoveries.

Funding is available in the 2019 Approved Capital Budget and 2020-2028 Capital Plan for Information and Technology Division. Additional funding is available in the 2019 Approved Operating and Capital Budgets and the 2020-2028 Approved Capital Plan for Toronto Paramedic Services. Additional Adhoc net new orders will be funded by the approved Program Areas' respective Operating or Capital Accounts on an as required basis, as summarized in Appendix 1 Table 1 – Financial Impact, net of HST recoveries.

CALL SUMMARY

Call Issued: August 16th, 2019 **Call Closed:** September 17th, 2019
Number of Addenda Issued: Two (2)
Number of Bids: (3)

Table 2: Summary of Bids Received for RFQ No. 3412-19-0232, net of all taxes

Bidder	Bid Price (including H.S.T.)
Compugen Inc.	$12,526,523.76
CompuCom Canada Co.	$12,845,747.13
Manufacturing & Technology Centre (MTC)	$13,086,825.10

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submission and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer