



## BID AWARD PANEL CONTRACT AWARD

### **Award of Request for Proposal No. Doc1878555097 to Gow Hastings Architects for Professional Services for the NPS Indian Residential School Survivors Restoration of Identity Project**

**Date:** October 30, 2019  
**To:** Bid Award Panel  
**From:** Chief Purchasing Officer  
**Wards:** 10

#### **RECOMMENDATIONS**

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**The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Call Number:**  
RFP No. Doc1878555097

**Description:**  
Professional Services for the NPS Indian Residential School Survivors Restoration of Identity project.

**Recommended Proponent:**  
Gow Hastings Architects

**Contract Award Value:**  
\$ 1,924,925 net of all applicable taxes and charges  
\$ 2,175,165 including HST and all applicable charges  
**\$ 1,958,804 net of HST recoveries**

**Contract is expected to start on date of award and end by December 2023.**

#### **FINANCIAL IMPACT**

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The total contract award identified in this report is \$ 2,175,165 including all applicable taxes and charges. The cost to the City is \$ 1,958,804 net of HST recoveries.

Funding is available in the 2019-2028 Approved Capital Budget and Plan for Facilities, Real Estate, Environment & Energy Division. Additional details follow in Table 1.

CREM staff's estimate for the professional services fee for this project is \$1,800,000 net of all taxes and charges.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Description	Award to Dec. 31, 2019	Jan. 1, 2020 to Dec. 31, 2020	Jan. 1, 2021 to Dec. 31, 2021	Jan. 1, 2022 to Dec. 31, 2022	Jan. 1, 2023 to Dec. 31, 2023	Total (net of HST Recoveries)
CCA257-01	NPS IRSS Legacy	\$50,000	\$748,590	\$500,000	\$341,566	\$318,648	\$1,958,804

## CALL SUMMARY

**Call Issued:** August 1, 2019

**Call Closed:** September 13, 2019

**Number of Addenda Issued:** Five (5)

**Number of Bids:** Three (3)

Table 2: Summary of Proposals Received for RFP No. Doc1878555097

Proponent's Name	
*ERA Architects	
Gow Hastings Architects	
*Unit A Architecture Inc.	

\* Proponent did not pass the technical score requirements; therefore, the costing envelope was not opened.

## DIVISION CONTACTS

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## COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

**SIGNATURE**

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Michael Pacholok, Chief Purchasing Officer