



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 1995864345 to BDA Inc. for Renovations to Construct New Office and Payment Counters Located at 60 Queen St. W., Toronto

Date: November 14, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: Ward 13 – Toronto Centre

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Ariba Doc. No. 1995864345

Description:
Renovations to Construct New Office and Payment Counters Located at 60 Queen St. W., Toronto

Recommended Bidder:
BDA Inc.

Contract Award Value:
\$597,700 net of all applicable taxes and charges
\$675,401 including HST and all applicable charges
\$608,220 net of HST recoveries

Contract is expected to start on date of award and the project is expected to end by February 28, 2020

FINANCIAL IMPACT

The total contract award identified in this report is \$675,401 including all applicable taxes and charges. The cost to the City is \$608,220 net of HST recoveries.

Funding is available in the 2019 Approved Capital Budget and 2020-2028 Approved Capital Plan for Facilities, Real Estate, Environment & Energy Division. Additional funding details are summarized in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

WBS Cost Element	SAP Description	2019	2020	Total (Net of HST Recoveries)
CCA255-15	Courts Services Relocation and Fit-out Costs	\$120,000	\$488,220	\$608,220

The construction estimate for this project is \$ 478,651 net of all applicable taxes and charges.

CALL SUMMARY

Call Issued: September 25, 2019
Number of Addenda Issued: Two (2)
Number of Bids: Two (3)

Call Closed: October 11, 2019

Table 2: Summary of Base Bids Received for Ariba Doc. No. 1995864345 including bid price.

Bidder Name	Bid Price (Including H.S.T.)
BDA Inc.	\$ 675,401
MJ Dixon Construction Ltd.	\$ 850,890
J.J. McGuire General Contractors Inc.	\$ 906,260

DIVISION CONTACTS

Sabrina Dipietro, Acting Manager, Construction Services, Purchasing & Materials Management, (416) 397-4809, Sabrina.Dipietro@toronto.ca

Peter Tatsopoulos, Manager, Corporate Real Estate Management, 416-397-1153, Email: Peter.Tatsopoulos@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
Award of Ariba Doc. No. Doc1995864345

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was issued to pre-qualified bidders which had gone through the pre-qualification process as advertised on the City's internet website. Bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer