



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation RFQ Doc#1909535981 to BiView Building Services Ltd for Hazardous Material Removal Services.

Date: November 21, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFQ Number 1909535981

Description:

For the non-exclusive supply and delivery of all labour, material, equipment and supervision necessary to provide Hazardous Material Removal Services and proper treatment and disposal of the waste water from cleaning equipment at various locations throughout the City of Toronto for a period of one (1) year commencing from the date of award to October 31, 2020 with the option to renew the Contract for four (4) additional separate one (1) year periods.

Should the option to renew the contract be exercised then the Executive Director, Corporate Real Estate Management will request the Chief Purchasing Officer to process the renewal under the same terms and conditions.

Recommended Bidder:

BiView Building Services Ltd

Contract Award Value:

\$ 254,150 net of all applicable taxes and charges
\$ 287,189 including HST and all applicable charges
\$ 258,623 net of HST recoveries

The contract is expected to start from the date of award and end on October 31, 2020.

Option Year 1 - November 1, 2020 to October 31, 2021

\$ 261,774 net of all applicable taxes and charges
\$ 295,805 including HST and all applicable charges
\$ 266,382 net of HST recoveries

Option Year 2 - November 1, 2021 to October 31, 2022
\$ 269,628 net of all applicable taxes and charges
\$ 304,679 including HST and all applicable charges
\$ 274,373 net of HST recoveries

Option Year 3 - November 1, 2022 to October 31, 2023
\$ 277,716 net of all applicable taxes and charges
\$ 313,819 including HST and all applicable charges
\$ 282,604 net of HST recoveries

Option Year 4 - November 1, 2023 to October 31, 2024
\$ 286,048 net of all applicable taxes and charges
\$ 323,234 including HST and all applicable charges
\$ 291,082 net of HST recoveries

The total potential cost to the City including all option years is \$1,373,064 net of HST recoveries. The total potential contract award identified in this report including the option years is \$1,349,316 net of all applicable taxes and charges and \$1,524,726 including all applicable taxes and charges.

The above cost calculations for the Option Years reflect an estimated annual 3% increase as per the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$1,524,726 including all applicable taxes and charges. The total potential cost to the City including all option years is \$1,373,064 net of HST recoveries.

Funding is available in the 2019 Approved Operating Budget for Facilities, Real Estate, Environment & Energy Division. Additional funding will be requested in their 2020 Operating Budget Submission.

Should the City choose to exercise its option to renew the contract for any of the additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be requested in the 2020-2024 Operating Budget Submissions for Facilities, Real Estate, Environment & Energy Division. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Cost Centre	Date of Award to Dec. 31, 2019	Jan. 1, 2020 to Oct. 31, 2020	Option Year 1: Nov. 1, 2020 to Oct 31, 2021	Option Year 2: Nov. 1, 2021 to Oct 31, 2022	Option Year 3: Nov. 1, 2022 to Oct 31, 2022	Option Year 4: Nov. 1, 2023 to Oct 31, 2024
FA100-30	\$21,552	\$237,071	\$266,382	\$274,373	\$282,604	\$291,082
Total (net of HST recoveries)	\$1,373,064					

CALL SUMMARY

Call Issued: August 23, 2019 **Call Closed:** September 20, 2019
Number of Addenda Issued: Four (4)
Number of Bids: One (1)

Table 2: Summary of Bid Received for RFQ Doc#1909535981 including bid price

Bidder Name	Evaluated Bid Price (including H.S.T.)
BiView Building Services Ltd.	\$ 287,189.50

DIVISION CONTACTS

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Mike Peles, Acting Manager, Facilities Management, Corporate Real Estate
Management Division, 416-338-2937, Mike.Peles@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer