



BID AWARD PANEL CONTRACT AWARD

Award of RFQ No. 4301-19-7198 to Superior Air Systems Ltd. for Preventative Maintenance Service and Repairs, including modifications and upgrades, to Heating, Ventilation and Air Conditioning (HVAC) Systems

Date: November 15, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:

Request for Quotation (RFQ) No. 4301-19-7198

Description:

Quotations are invited for the non-exclusive supply, delivery, installation, and warranty of all labour, parts, equipment and materials necessary to carry out Preventative Maintenance Service and Repairs, including modifications and upgrades, to Heating, Ventilation and Air Conditioning (HVAC) Systems for the City of Toronto's Toronto Water Division from the date of award for a period of one (1) year, with the option to renew the Contract for four (4) additional one (1) year periods.

Recommended Bidder:

Superior Air Systems Ltd.

Contract Award Value:

\$494,525 net of all applicable taxes and charges
\$558,814 including HST and all applicable charges
\$503,229 net of HST recoveries

Contract is expected to start on January 1, 2020 and end on December 31, 2020.

Option Year 1

\$509,361 net of all applicable taxes and charges
\$575,578 including HST and all applicable charges
\$518,326 net of HST recoveries

Option Year 2

\$524,642 net of all applicable taxes and charges

\$592,845 including HST and all applicable charges

\$533,876 net of HST recoveries

Option Year 3

\$540,381 net of all applicable taxes and charges

\$610,631 including HST and all applicable charges

\$549,892 net of HST recoveries

Option Year 4

\$556,593 net of all applicable taxes and charges

\$628,950 including HST and all applicable charges

\$566,389 net of HST recoveries

The total potential award amount including all option years for contract award is \$2,671,710 net of HST recoveries, \$2,966,916 including all applicable taxes and charges and \$2,625,501 net of all taxes and charges.

The above cost calculations for the Option Years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total contract award identified in this report is \$2,966,916 including all applicable taxes and charges. The cost to the City is \$2,671,710 net of HST recoveries.

Funding in the amount of \$503,229 net of HST recoveries for the period from January 1, 2020 to December 31, 2020 has been included in the 2020 Recommended Operating Budget for Toronto Water. Additional funding details follow in Table 1.

Should the City choose to exercise its option to renew for an additional four (4) one (1) year periods, the appropriate additional funding, if needed will be included in the 2021-2024 annual Operating Budget Submissions for Toronto Water

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/ Cost Element	Jan 1/20 To Dec 31/20	Option Year 1 Jan 1/21 To Dec 31/21	Option Year 2 Jan 1/22 To Dec 31/22	Option Year 3 Jan 1/23 To Dec 31/23	Option Year 4 Jan 1/24 To Dec 31/24	Total (Net of HST Recoveries)
TW4036, TW4060, TW4085, TW4105, TW4110, TW7020, TW7035, TW7050, TW7065, TW7070, TW7072 Cost Element 2120,4411	\$503,229	\$518,326	\$533,876	\$549,892	\$566,389	\$2,671,710

CALL SUMMARY

Call Issued: August 28, 2019

Call Closed: September 30, 2019

Number of Addenda Issued: 2

Number of Bids: 5

Table 2: Summary of Bids Received for 4301-19-7198 including bid price

Bidder Name	Bid Price (including H.S.T.)
Superior Air Systems Ltd.	\$558,813.25*
Carmichael Engineering Ltd.	\$576,791.55*
Ainsworth Inc.	\$945,489.08
AMIRIS Heating & Cooling Inc.	\$1,070,290.80
Ambient Mechanical Ltd.	\$9,647,659.76*

* Bid prices were corrected for mathematical errors. Purchasing and Materials Management has verified that the mathematical errors were corrected.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer