



BID AWARD PANEL CONTRACT AWARD

Award of Request for Proposal No. DOC1896556774 to Unit 11 Inc. for Professional Services for Rebuilding and Maintenance of a Replica Toronto Sign

Date: December 4, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: 10

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Request for Proposal No. DOC1896556774

Description:
RFP No. 1201-19-7086, for Professional Services for Rebuilding and Maintenance of a Replica Toronto Sign for a period of three (3) years commencing from the date of award to December 2022.

Recommended Proponent:
Unit 11 Inc.

Contract Award Value:
\$761,842 net of all applicable taxes and charges
\$860,881 including HST and all applicable charges
\$775,250 net of HST recoveries

Contract is expected to start on date of award and end on December 2022.

FINANCIAL IMPACT

The total contract award identified in this report is \$860,881 including all applicable taxes and charges. The cost to the City is \$775,250 net of HST recoveries.

Funding for the maintenance of the Toronto Sign is available in the 2019 Council Approved Operating Budget for Economic Development and Culture Division. Ongoing base funding will be requested in the 2020 to 2022 Operating Budget Submissions for Economic Development and Culture through future year budget processes.

The construction estimate of the Toronto Sign is \$529,871 (net of HST recoveries). Budget adjustment to include this capital project is requested in the Capital Variance Report for the Nine Months Ended September 30, 2019 and funding will be made available, fully funded from the Public Arts Reserve (XQ4002), in the 2019 Council Approved Capital Budget for Economic Development and Culture Division.

Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Cost Centre / Cost Element	Date of Award to December 31, 2019	2020	2021	2022	Total (Net of HST Recoveries)
Construction (WBS element to be provided)	\$259,727	\$270,144	\$0	\$0	\$529,871
Maintenance ED0150 C/E 4477	\$0	\$99,615	\$72,882	\$72,882	\$245,379
Total (Net of HST Recoveries)	\$259,727	\$369,759	\$72,882	\$72,882	\$775,250

CALL SUMMARY

Call Issued: September 5, 2019 **Call Closed:** October 18, 2019

Number of Addenda Issued: Five (5)

Number of Bids: Ten (10)

Table 2: Summary of Proposals Received for RFP No. DOC1896556774

Proponents Name
1601666 Ontario Inc. (Signarama Peterborough)**
ASTOUND group Inc.
Burlington Signs National*
Gregory Signs & Engraving ltd*

Proponents Name
JD Sign Group Inc.*
Performance Solutions*
Pattison Sign Group
Steel Art Sign Group**
Sunset Sign Co. Ltd.*
Unit 11 Inc.

*Proponent did not meet the minimum technical threshold score of 75% (60/80 points)

** Bidder was found non-compliant with mandatory requirements

Range of Total Scores:

33.95 to 67.50

DIVISION CONTACTS

Joanne Kehoe, Manager, Professional Services, Purchasing & Materials Management Division, Telephone: 416-392-7323, E-mail: Joanne.Kehoe@toronto.ca

Marilyn Nickel, Manager, Marketing, Economic Development and Culture Division, Telephone: 416-395-7375, E-mail: Marilyn.Nickel@toronto.ca

COMMENTS

The Contract Award Value on Page 1 reflects the base bid prices plus proposed optional pricing and contingency as allowed for in the RFP document.

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer