



BID AWARD PANEL CONTRACT AWARD

Award of Doc No. 1929511783 for Laundering, Dry Cleaning, Pressing and Alterations of Uniform Clothing for Toronto Paramedic Services

Date: December 5, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Doc Number 1929511783

Description:
For RFQ 0105-19-0041 the non-exclusive services of laundering, dry cleaning, pressing and alterations of uniform clothing for Toronto Paramedic Services, for a contract term beginning on January 15, 2020 and ending January 14, 2021, with the option to renew the Contract for four (4) additional separate one (1) year periods .

Should the option(s) be exercised, the Chief, Paramedic Services will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder:
2145128 Ontario Inc. (Cadet Cleaners/Sketchley Cleaners)

Contract Award Value:

\$285,985 net of all applicable taxes and charges
\$323,163 including HST and all applicable charges
\$291,018 net of HST recoveries

Contract is expected to start on January 15, 2020, and end on January 14, 2021.

Option Year 1: (January 15, 2021 - January 14, 2022)
\$294,565 net of all applicable taxes and charges
\$332,858 including HST and all applicable charges
\$299,749 net of HST recoveries

Option Year 2: (January 15, 2022 - January 14, 2023)
 \$303,401 net of all applicable taxes and charges
 \$342,843 including HST and all applicable charges
\$308,741 net of HST recoveries

Option Year 3: (January 15, 2023 - January 14, 2024)
 \$312,503 net of all applicable taxes and charges
 \$353,129 including HST and all applicable charges
\$318,004 net of HST recoveries

Option Year 4: (January 15, 2024 - January 14, 2025)
 \$321,879 net of all applicable taxes and charges
 \$363,723 including HST and all applicable charges
\$327,544 net of HST recoveries

The total potential contract award including all option years is \$1,545,056 net of HST recoveries, \$1,715,716 including all applicable taxes and charges and \$1,518,333 net of all applicable taxes and charges.

The above cost calculations for the Option Years reflect an estimated annual 3% increase as per the Consumer Price Index (CPI).

FINANCIAL IMPACT

The total contract award identified in this report is \$1,715,716 including all applicable taxes and charges. The cost to the City is \$1,545,056 net of HST recoveries.

The Funding will be requested in the 2020-2025 Operating Budget Submissions for Toronto Paramedic Services and sufficient budget is available in the base 2020 Approved Operating Budget for Paramedic Services. The cash flow funding requirement for this service is summarized in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element / Group Cost Centre	Initial Year	Initial Year	Option Year One	Option Year Two	Option Year Three	Option Year Four
	January 15, 2020 to December 31, 2020	January 1, 2021 to January 14, 2021	January 15, 2021 to January 14, 2022	January 15, 2022 to January 14, 2023	January 15, 2023 to January 14, 2024	January 15, 2024 to January 14, 2025
4419 / B46700	\$278,892	\$12,126	\$299,749	\$308,741	\$318,004	\$327,544
Total Contract Term (net of HST Recoveries)						\$1,545,056

CALL SUMMARY

Call Issued: September 24, 2019
Number of Addenda Issued: None
Number of Bids: 2

Call Closed: October 21, 2019

Table 2: Summary of Bids Received (net of all taxes and charges)

2145128 Ontario Inc. (Cadet Cleaners/Sketchley Cleaners)	\$285,985
Cloto Inc.	Non-Compliant

DIVISION CONTACTS

Elena Caruso, Manager, Goods and Services, Purchasing & Materials Management,
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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer