



BID AWARD PANEL CONTRACT AWARD

Award of RFP No. 9119-19-7136 to Perkins + Will Canada Inc. for Professional and Engineering Services to undertake the Mount Dennis Planning Framework Study

Date: December 11, 2019
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: No. 5 - York South-Weston

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
RFP 9119-19-7136

Description:

For the provision of Professional Planning and Engineering Services to undertake the Mount Dennis Planning Framework Study. The purpose of this comprehensive Study is to support the development of a renewed neighbourhood vision for the Mount Dennis area and to recommend tools to implement the vision. When complete, the Study deliverables will inform amendments to the City's Official Plan and Zoning By-law, and potentially recommend updates to other City strategies, guidelines and capital plans.

Recommended Bidder or Proponent:

Perkins + Will Canada Inc.

Contract Award Value:

\$525,667 net of all applicable taxes and charges
\$589,668 including HST and all applicable charges
\$534,919 net of HST recoveries

Contract is expected to start on January 13, 2020 and end on December 31, 2020.

FINANCIAL IMPACT

The total contract award, identified in this report is \$589,668 including all applicable taxes and charges. The cost to the City is \$534,919 net of HST recoveries.

Funding has been included in the 2020 Capital Budget Submission for Toronto Water. Funding for City Planning, Transportation Services and Toronto Public Health has been included in the 2020 Tax Supported Interim Operating and Capital Budget Estimates Report. Additional funding details are summarized as follows:

Table 1: Financial Impact Summary of Recommended Contract

Account	Division Contribution	Total (net of HST recoveries)
CUR028	City Planning (Community Planning)	\$317,325
CUR028-53	City Planning (Heritage Preservation Services)	\$63,465
CTP-717-10-15	Transportation Services	\$67,998
PH2123 CE4199	Toronto Public Health	\$18,133
CWW452-06	Toronto Water	\$67,998
Total		\$534,919

CALL SUMMARY

Call Issued: June 28, 2019

Call Closed: August 2, 2019

Number of Addenda Issued: Two [2]

Number of Bids: Four [4]

Table 2: Summary of Proposals Received for RFP 9119-19-7136

Proponent Name
Dialog Ontario Inc **
IBI Group Professional Services (Canada) Inc.
Perkins + Will Canada Inc.
The Planning Partnership *

*Proponent did not meet the minimum technical threshold.

** Proponent did not meet mandatory submission requirement

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer