



## BID AWARD PANEL CONTRACT AWARD

### **Award of Request for Quotation (RFQ) No. 0302-18-0399 to Slumber Sleep Products of Canada Ltd. for the non-exclusive supply, delivery and warranty of Mattresses to various City of Toronto's Shelters**

**Date:** December 19, 2019  
**To:** Bid Award Panel  
**From:** Chief Purchasing Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Call Number:**  
RFQ No. 0302-18-0399

**Description:**

For the non-exclusive supply, delivery and warranty of Mattresses for various City of Toronto's Shelters, Support & Housing Administration Division for the period of one year from the date of award for a period of one (1) year, with the option to renew for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Shelter, Support & Housing Administration will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

**Recommended Bidder:**

Slumber Sleep Product of Canada Ltd.

**Contract Award Value:**

\$290,885 net of all applicable taxes and charges  
\$328,700 including HST and all applicable charges  
**\$296,005 net of HST recoveries**

**The contract is expected to start on date of award and end on December 31, 2020**

Option Year 1: January 1, 2021 to December 31, 2021  
\$299,612 net of all applicable taxes and charges

\$338,562 including HST and all applicable charges  
\$304,885 net of HST recoveries

Option Year 2: January 1, 2022 to December 31, 2022  
\$308,600 net of all applicable taxes and charges  
\$348,718 including HST and all applicable charges  
\$314,031 net of HST recoveries

Option Year 3: January 1, 2023 to December 31, 2023  
\$317,858 net of all applicable taxes and charges  
\$359,180 including HST and all applicable charges  
\$323,452 net of HST recoveries

Option Year 4: January 1, 2024 to December 31, 2024  
\$327,394 net of all applicable taxes and charges  
\$369,955 including HST and all applicable charges  
\$333,156 net of HST recoveries

The total potential Contract Award identified in this report including all option years is \$1,544,348 net of all taxes, and \$1,745,113 including all applicable taxes and charges. **The total potential cost to the City, including all option years is \$1,571,529, net of HST recoveries.**

The above cost calculations for the Option Years reflect an estimated annual 3% increase in the Consumer Price Index (CPI).

## **FINANCIAL IMPACT**

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The total potential award value of this contract award identified in this report for all options years is \$1,745,113 including all applicable taxes and charges. The total potential cost to the City is \$1,571,529 net of HST recoveries.

Funding has been included in the 2020 Tax Supported Interim Operating and Capital Budget Estimates for Shelter, Support & Housing Administration.

Should the City chose to exercise its options to renew for the four (4) additional one (1) year periods, then appropriate additional funding, if needed, will be included in respective 2021-2024 Operating Budget Submissions for Shelter, Support and Housing Administration Division's for consideration with the budget review process.

Funding details are provided in Table 1 to follow:

Table 1: Financial Impact Summary of Recommended Contract

| Period                              | Cost Centre/Cost Element                    | WSB Element |
|-------------------------------------|---------------------------------------------|-------------|
|                                     | *Various Operating Cost Centres<br>C/E 2700 | CHS044-01   |
| January 1, 2020 – December 31, 2020 | \$67,045                                    | 228,960     |
| January 1, 2021 – December 31, 2021 |                                             |             |
| Total: Option Year 1                | \$69,056                                    | 235,829     |
|                                     |                                             |             |
| January 1, 2022 – December 31, 2022 |                                             |             |
| Total: Option Year 2                | \$71,128                                    | 242,904     |
|                                     |                                             |             |
| January 1, 2023 – December 31, 2023 |                                             |             |
| Total: Option Year 3                | \$73,261                                    | 250,191     |
|                                     |                                             |             |
| January 1, 2024 – December 31, 2024 |                                             |             |
| Total: Option Year 4                | \$75,459                                    | 257,696     |
|                                     |                                             |             |
| Sub-Total                           | \$355,949                                   | \$1,215,580 |
| Total                               |                                             | \$1,571,529 |

## CALL SUMMARY

**Call Issued:** November 9, 2018      **Call Closed:** December 11, 2018

**Number of Addenda Issued:** Three (3)

**Number of Bids:** Six (6)

Table 1: Summary of Bids Received for RFQ No. 0302-18-0399 including bid price.

| Bidder Name                           | Bid Price (including H.S.T.) excluding miscellaneous cost |
|---------------------------------------|-----------------------------------------------------------|
| Charley's Furniture Bid #2            | \$162,537.53*                                             |
| Charley's Furniture Bid #1            | \$186,457.37*                                             |
| Noble Linen Incorporated              | \$199,511.40*                                             |
| Pech Consulting Inc.                  | \$293,561.40*                                             |
| Slumber Sleep Products of Canada Ltd. | \$328,700.05                                              |

|                                  |                                                           |
|----------------------------------|-----------------------------------------------------------|
| Bidder Name                      | Bid Price (including H.S.T.) excluding miscellaneous cost |
| Omland Hospitality Products Ltd. | \$331,707.24                                              |

\* Bidder was found non-compliant with mandatory requirements.

## **DIVISION CONTACTS**

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## **COMMENTS**

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For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
  - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
  - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

**SIGNATURE**

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Michael Pacholok  
Chief Purchasing Officer