CT3.5

REPORT FOR ACTION

Protocol for Capital Projects

Date: April 30, 2019
To: Policies and Priorities Committee and the Board of Directors of TO Live
From: President & CEO

SUMMARY

The purpose of this report is to inform the Board about the protocol document created to establish clear decision-making authorities and processes, expenditure thresholds, roles and responsibilities for management of TO Live Capital Projects including SOGR projects, and clarification of project management services provided by City Staff.

RECOMMENDATIONS

The President and CEO recommends that the Board of Directors of TO Live receive this report for information.

FINANCIAL IMPACT

None.

DECISION HISTORY

On July 7-9, 2015 City Council approved a new operating model that consolidated the operation of the City's three civic theatres into one single organization. As part of the consolidation, City Council gave consideration to combine the Capital Budget and Plan for the Sony Centre with the Economic Development and Culture Capital Budget and Plan to bring capital budgets and plans for all civic theatres under a single responsibility centre.

http://app.toronto.ca/tmmis/viewPublishedReport.do?function=getCouncilDecisionDocumentReport&meetingId=9693

COMMENTS

The objective of the protocol document is to assist both TO Live and the City to plan and manage capital projects for the three civic theatres in an effective manner that optimizes the operations of the theatres, their state of good repair, and contributes to their use and programs, while complying with the City's policies and priorities for the long-term stewardship of City assets.

Up to 2018, Capital Budgets and Capital Projects of the civic theatres have been maintained separately by individual theatre sites. The Economic Development and Culture Division previously managed the Capital Budgets and projects of St. Lawrence Centre and Toronto Centre for the Arts on behalf of those theatres, while TO Live (formerly Civic Theatres Toronto) has independently managed Sony's Capital Budgets and Capital Projects.

Beginning in 2019, the TO Live Capital Budget, including State of Good Repair (SOGR), for all theatre sites are now being consolidated under the management of the Board of Directors of TO Live.

The protocol document (see Attachment 1) for the Management of TO Live Capital Projects applies to all three buildings: Sony Centre for the Performing Arts (soon to be Meridian Hall), Toronto Centre for the Arts (soon to be Meridian Arts Centre) and the St. Lawrence Centre for the Arts.

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SIGNATURE

Clyde Wagner
President & CEO

ATTACHMENTS

Attachment #1: Protocol for Management of TO Live Capital Projects