

CT3.3a

TO Live - Policies and Priorities Committee

Meeting No.	1	Contact	Gina Ang, Committee Secretary
Meeting Date	Friday, May 3, 2019	Phone	416-392-4666
Start Time	2:30 PM	E-mail	gina.ang@toronto.ca
Location	Committee Room 3, City Hall	Chair	Kathleen Sharpe

RX1.1	ACTION	Amended		
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Finance and Administration Policies

Committee Recommendations

The Policies and Priorities Committee recommends that the Board of Directors of TO Live:

1. Amend the name of Policy 303 Purchasing Policies and Procedures to include "TO Live Board Delegation of Authority" in its name.
2. Approve the following Policies in Attachments 1, 2, 3, 4 and 6 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live:
 - a. 303 Purchasing Policies and Procedures;
 - b. 313 Procurement Policy;
 - c. 310 Records Retention;
 - d. 321 Facility Fee Reserve Fund; and
 - e. 219 Disclosure of Wrongdoing and Reprisal Protection Policy.
3. Receive Policy 315 Donations Policy in Attachment 5 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live for information.
4. Recommend that City Council approve TO Live Policies 310 Records Retention and 321 Facility Fee Reserve Fund in Attachments 3 and 4 to the report (April 17, 2019) from the Vice President of Finance and Administration, TO Live.

Origin

(April 17, 2019) Report from the Vice President of Finance and Administration. TO Live

Summary

The purpose of this report is to present the following finance and administration policies to the Board for approval:

Policy 303 – Purchasing Policies and Procedures
 Policy 313 – Procurement Policy
 Policy 310 – Records Retention
 Policy 321 – Facility Fee Reserve Fund

Policy 315 – Donations Policy

Policy 219 – Disclosure of Wrongdoing and Reprisal Protection Policy

Background Information

(April 17, 2019) Revised Report from Vice President of Finance and Administration, TO Live on Finance and Administration Policies

Attachment 1, Revised Attachments 2 and 3, and Attachments 4 to 6 - TO Live Finance and Employment Policies

(April 17, 2019) Report from the Vice President of Finance and Administration, TO Live on Finance and Administration Policies

Attachments 1 to 6 - TO Live Finance and Employment Policies

Speakers

Paul Bernards