Exhibition Place

REPORT FOR ACTION WITH CONFIDENTIAL ATTACHMENT

Write-off of Uncollectible Receivables

Date: November 28, 2019
To: The Board of Governors of Exhibition Place
From: Don Boyle, Chief Executive Officer
Wards: All

REASON FOR CONFIDENTIAL INFORMATION

The attachment to this report contains financial information that belongs to the Board of Governors of Exhibition Place and has monetary value or potential monetary value.

SUMMARY

In accordance with Financial By-Law 2-18 Article XIV, this report recommends that the Board approve of the write-off of Exhibition Place account receivables that are not collectible as identified in Confidential Attachment 1. Once approved, the receivables will be fully written-off and removed from the Board's accounts.

RECOMMENDATIONS

The Chief Executive Officer recommends that:

1. The Board direct that the accounts receivable identified in Confidential Attachment 1 to this report be written-off and removed from the accounts receivables record.

2. The Board direct that Confidential Attachment 1 to this report remain confidential in its entirety as it contains financial information that belongs to the Board of Governors of Exhibition Place and has monetary value or potential monetary value.

FINANCIAL IMPACT

The amounts recommended to be written off have been previously provided for, recorded in the Board's financial records and recognized as a bad debt expense provision in the prior year's financial statements and therefore there are no financial impact to the 2019 operating budget

DECISION HISTORY

The Exhibition Place 2017 – 2019 Strategic Plan had a Financial Goal to achieve positive financial performance across Exhibition Place and all of its business and deliver operating results that met or show positive revenue surplus and / or positive under expenditure to budget.

The Board's Financial By-law 2-18 Article XIV requires the CEO to submit a report to the Board on amounts recommended to be written-off.

On November 15, 2018 the Board approved the 2018 Write-Off of Accounts Receivable in accordance with Financial By-law 2-18.
http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.EP15.27

COMMENTS

Throughout the year the accounts receivables are reviewed and analysed and various steps are taken by staff in addition to working with City Legal to enforce and obtain payment of all accounts.

However certain accounts, in spite of all the efforts taken, cannot reasonably be collected and these are ultimately recommended to the Board to be written-off and removed from the accounts receivable.

The common reasons why the amounts cannot be collected are that the customer is no longer in business or has filed for bankruptcy, or the City of Toronto Legal Department provides staff with an opinion that the collection costs associated with a particular account do not justify any further collection activity and further legal action is inadvisable. Confidential Attachment 1 to this report identifies these uncollectible accounts and lists the name of the company, the reason for the write offs and the amount to be written-off.

CONTACT

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SIGNATURE

Don Boyle
Chief Executive Officer

ATTACHMENTS

Confidential Attachment 1 - 2019 Write Off of Uncollectible Receivables