



**Toronto Transit Commission**  
1900 Yonge Street, Toronto, ON M4S 1Z2  
416-393-4000

April 26, 2019

Ulli Watkiss  
City Clerk  
Toronto City Hall  
100 Queen Street West  
Toronto, ON M5H 2N2

Dear Ulli Watkiss:

**Recommendation:**

The Toronto Transit Commission Board recommends that City Council:

1. Approve the proposed amendments to the By-law to Govern TTC Board Meeting Proceedings.

**Background:**

At its meeting on Thursday, April 11, 2019 the TTC Board considered the attached report titled "By-law to Govern TTC Board Meeting Proceedings - Update".

The Board adopted the recommendations in the staff report, as follows:

It is recommended that the Board:

- i) Approve the proposed amendments to the By-law to Govern TTC Board Meeting Proceedings, attached as Appendix 1; and
- ii) Forward the approved by-law to City Council for approval

**Decision Advice and Other Information:**

The following is an index of the key areas of the TTC procedural by-law that have been updated. Sections 1 and 29 have been updated to reflect changes to the City of Toronto Act. Sections 20 and 36 have been updated to better reflect current meeting management practice.

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Jaye Robinson, Chair  
Alan Heisey, Q.C., Vice-Chair  
Richard J. Leary, Chief Executive Officer

Brad Bradford, Commissioner  
Shelley Carroll, Commissioner  
Joanne De Laurentiis, Commissioner  
Jim Karygiannis, Commissioner

Ron Lalonde, Commissioner  
Jennifer McKelvie, Commissioner  
Denzil Minnan-Wong, Commissioner



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Index of Changes

Section 1 -	Definitions – Meeting
Section 20 -	Regular Meetings; annual schedule
Section 29 -	Closed Meetings
Section 36 -	Time Period for Communications to the Board

General Housekeeping Amendments

In order to reflect internal corporate title changes and restructuring, all references to the position of Chief Financial & Administration Officer in the by-law have been replaced with the Head of Commission Services.

Minor clerical amendments were made throughout the by-law, none of which impact interpretation of the document or Board practice.

The recommendation of the Toronto Transit Commission Board as set out above is submitted for City Council approval.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Lee'.

Kevin Lee  
Head of Commission Services

1-11  
Attachment