



## REPORT FOR ACTION WITH CONFIDENTIAL ATTACHMENT

### 2019 Board of Health Committees and Appointments

**Date:** February 11, 2019

**To:** Board of Health

**From:** Medical Officer of Health

**Wards:** All

#### REASON FOR CONFIDENTIAL INFORMATION

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This report deals with personal matters about identifiable individuals who are being considered for appointment to the Toronto Urban Health Fund Review Panel and the Toronto Drug Strategy Implementation Panel.

#### SUMMARY

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This report provides the Board of Health with an overview of its current formal and informal committees. The Board of Health is asked to appoint new members to the Budget and the Performance Appraisal of the Medical Officer of Health committees, approve the 2019 recommended appointments to the Toronto Urban Health Fund Review Panel and revised Terms of Reference, and appoint a Board of Health Councillor member as chairperson of the Toronto Drug Strategy Implementation Panel, and approve the recommended membership and the updated Terms of Reference

In addition to the above appointments, the Board of Health is also requested to appoint a public member of the Board of Health to the Association of Local Public Health Agencies Board of Directors and Board of Health Section.

#### RECOMMENDATIONS

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The Medical Officer of Health recommends that:

1. The Board of Health review the current membership of its Budget and Performance Appraisal of the Medical Officer of Health Committees and appoint Board of Health members for a term ending December 31, 2019, and until successors are appointed.
2. The Board of Health appoint a public member of the Board of Health to the

Association of Local Public Health Agencies' Board of Directors and Board of Health Section and pay expenses incurred by the Board of Health appointed representative when participating in the 2019 meetings and when attending the Association of Local Public Health Agencies' semi-annual meetings/conferences within the approved 2019 budget.

3. The Board of Health encourage all Board of Health members to attend the Association of Local Public Health Agencies' Board of Health Section meetings and semi-annual meetings/conferences held in Toronto in 2019 and pay expenses associated with participation within the approved 2019 budget.

4. The Board of Health approve the revised Terms of Reference for the Toronto Urban Health Fund, as outlined in Attachment 1, and appoint a Board of Health member (Councillor or public) to the 2019 Toronto Urban Health Fund Review Panel for a term ending December 31, 2019, and until a successor is appointed.

5. The Board of Health appoint the candidates listed in Confidential Attachment 1 to the 2019 Toronto Urban Health Fund Review Panel for a term ending December 31, 2019, and until successors are appointed. The recommended candidates are from the following communities and/or areas of expertise: a) Indigenous candidate; b) HIV expert candidates; c) Harm reduction expert candidates; and d) Child and youth resiliency expert candidates.

6. The Board of Health appoint the individuals listed in Confidential Attachment 1 to the 2019 Toronto Urban Health Fund Review Panel as an alternate HIV expert member, an alternate harm reduction expert member, and an alternate child and youth resiliency expert member and that such appointment be effective only in the event a vacancy occurs prior to the first meeting of the Toronto Urban Health Fund Review Panel.

7. The Board of Health appoint a Board of Health Councillor member as Chair of the Toronto Drug Strategy Implementation Panel.

8. The Board of Health approve the revised Terms of Reference for the Toronto Drug Strategy Implementation Panel, as outlined in Attachment 2.

9. The Board of Health appoint the candidates in Confidential Attachment 2 to the Toronto Drug Strategy Implementation Panel for a term ending December 31, 2022.

10. The Board of Health authorize the public release of the names and biographies in Confidential Attachments 1 and 2, once Recommendations 5, 6, and 9 of this report are adopted by the Board of Health.

## **FINANCIAL IMPACT**

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There are no financial impacts associated to this report.

## DECISION HISTORY

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Each year, the Board of Health receives a report to appoint members to serve on its formal and informal committees, and as its representative on the Association of Local Public Health Agencies Board of Directors and Board of Health Section.

At its meetings on January 22, 2018 meeting, the BOH adopted, with amendments, the most recent report on the Board of Health Committees and Appointment ([HL24.3 2018 Board of Health Committees and Appointments](#))

The chairperson and membership for the Toronto Drug Strategy Implementation Panel are appointed every four years for a term of four years. The last report received by the Board of Health was in 2014.

## COMMENTS

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The Board of Health (BOH) has two formal committees: the Budget Committee and the Performance Appraisal of the Medical Officer of Health Committee. In addition to appointing members these formal committees, the BOH also is responsible for making appointments to the Toronto Urban Health Fund (TUHF) Review Panel, the Toronto Drug Strategy Implementation Panel and to the Association of Local Public Health Agencies' (aLPHa) Board of Directors and Board of Health Section.

### **Budget Committee:**

The Budget Committee is a formal committee and is chaired by the Chair of the BOH. It is supported by the City Clerk's Office and Toronto Public Health (TPH) staff. The Committee meets three to four times a year and has six to seven BOH members.

*It is recommended that the BOH appoint six to seven BOH members in 2019, including both Councillors and public members.*

### **Performance Appraisal of the Medical Officer of Health Committee:**

The Performance Appraisal of the Medical Officer of Health Committee is a formal committee of the BOH and is chaired by the Chair of the BOH. Supported by the City Clerk's Office, the Committee conducts the performance review and appraisal of the Medical Officer of Health. The Committee meets once annually (in-camera), and has three to four BOH members.

*It is recommended that the BOH appoint three to four BOH members in 2019, including both Councillors and public members.*

## **Association of Local Public Health Agencies (alPHa) Representation:**

The BOH is a member of alPHa, and appoints a BOH public member to the alPHa Board of Directors and Board of Health Section meetings annually. In doing so, the BOH must also approve paying for expenses incurred for this participation.

In addition to appointing a public member, all BOH members are encouraged to participate in alPHa meetings, specifically Board of Health Section meetings, as well as semi-annual conferences and meetings if held in Toronto.

*It is recommended that the BOH appoint a public member to the alPHa Board of Directors and Board of Health Section and pay for expenses incurred for this participation (within the approved 2019 budget)*

## **Toronto Urban Health Fund Review Panel:**

The TUHF Review Panel brings public and community expertise together to determine the best possible allocation of funding for community-based projects dedicated to the prevention of HIV and substance misuse.

The TUHF Review Panel is supported by the City Clerk's Office, and meets five times between March and June each year to review funding proposals from community organizations and groups, and to recommend funding allocations to the BOH for its approval. This timeline is necessary in order to meet the funding requirements of one- and three-year projects.

Membership on the TUHF Review Panel has historically included both a City Councillor appointee as well as a member of the BOH. Given the changes to the number of City Councillors (from 47 to 25) and the time commitment required to serve on the TUHF Review Panel, it is recommended that the BOH approve the revised Terms of Reference which eliminates the requirement to appoint a City Councillor. It is important to note that funding oversight will not be impacted by this change, as the Review Panel still requires a BOH representative (Councillor or public member), and any and all funding recommendations must be approved by the BOH prior to release.

*It is recommended the BOH adopt the revised Terms of Reference and appoint a BOH member (Councillor or public) to the TUHF Review Panel.*

In addition to the above recommendation, the BOH is asked to appoint 15 additional members representing Indigenous communities, informed members of the public OR residents, people with lived experience, including people living with HIV and AIDS, people who use substances, and youth to the TUHF Review Panel. In addition to these appointments, the BOH is asked to appoint three alternate members to the TUHF Review Panel in the event an appointed member cannot participate.

*It is recommended that the BOH appoint a BOH member to the Review Panel and appoint the recommended candidates and alternate members named in Confidential Attachment 1.*

## **Toronto Drug Strategy Implementation Panel:**

The Toronto Drug Strategy (TDS) Implementation Panel provides oversight and strategic advice to guide implementation of the *Toronto Drug Strategy* and the *Toronto Overdose Action Plan*. Key to the Panel's work is bringing together diverse stakeholders involved with substance use issues. This multi-sectoral collaboration is critical to advancing our collective response to substance use issues in Toronto. The Panel strikes working groups or ad hoc committees to support implementation of recommended actions.

The Panel is chaired by a Councillor member of the BOH. Panel membership includes representatives from the areas of prevention, harm reduction, treatment and enforcement, as well as groups representing people who use alcohol/other drugs, family members, youth, and the chairperson of each working group. The Panel composition was recommended by the committee that developed the drug strategy to be representative of the key stakeholders and stakeholder groups required for multi-sectoral leadership on this issue in Toronto. Each stakeholder group designates their representative to sit on the Panel. The working groups facilitate diverse community participation from individuals, groups and institutions across Toronto. Toronto Public Health staff provides policy, research and administration support to the Panel, its working groups, and all other related initiatives.

*It is recommended that the BOH adopt the Revised Terms of Reference for the Toronto Drug Strategy Implementation Panel as outlined in Attachment 2, appoint a BOH Councillor member as Chairperson of the Toronto Drug Strategy Implementation Panel, and appoint the recommended candidates for membership on the Panel named in Confidential Attachment 2.*

## **CONTACT**

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## **SIGNATURE**

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Dr. Eileen de Villa  
Medical Officer of Health

## **ATTACHMENTS**

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Attachment 1: Revised Toronto Urban Health Fund Review Panel Terms of Reference

Confidential Attachment 1: Recommended candidates and alternate members to appoint to the 2019 Toronto Urban Health Fund Review Panel

Attachment 2: Revised Toronto Drug Strategy Implementation Panel Terms of Reference

Confidential Attachment 2: Recommended candidates to appoint to the Toronto Drug Strategy Implementation Panel