



SERVE YOUR CITY

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**Toronto Music Advisory Committee
Roles and Expectations of Public Members**

**Aretha Phillip, Manager, Public Appointments
October 8, 2019**

Terms of Appointment

- Term ends November 14, 2022
- Appointed at pleasure of Council
- Term limit is two consecutive 4-year terms, total of 8 consecutive years

Conditions of your appointment

- Resident of the City of Toronto;
- Not an employee of the City of Toronto or any of its agencies or corporations;
- Not a spouse, partner, child, or parent of a Member of City Council;

Composition

Composed of 25 members including:

- 3 members of City Council
- Rep - TABIA
- Rep - Tourism Toronto
- 20 music industry stakeholders

Advisory Committee Meetings

- Meets approximately up to 4 times per year, or more frequently at the call of the Chair.
- Meetings are public and are held on weekdays, at City Hall.
- Regular attendance is expected
- Members should come prepared to discuss the items on the agenda

Remuneration & Expenses

- No remuneration is paid to board members
- All reasonable expenses will be reimbursed.
- Any expenses must be for business activities authorized by the Board.

Leave of Absence or Resignation

- Required if you run, or seek appointment to, any elected office, sick leave or eligibility changes
- Must begin on, or before, the date of application to, or the date of nomination for, the elected office.
- Notify both the City Clerk's Office and Chair in writing as soon as possible and state the date your resignation will take effect.

Leave of Absence or Resignation

- Submit a request to the Committee to take a leave for an extended period of time.
- City Council may fill the vacancy on a temporary basis depending on the duration and the Committee's requirements,

Notify the Clerk and Chair

- Notify City Clerk and the Chair in writing if:
 - ✓ Contact information changes
 - ✓ Eligibility changes
 - ✓ Requesting a leave of absence
 - ✓ Resigning with effective date

City of Toronto Board Behaviours

- Serve the public well
- Champion the standards of public service
- Foster equity, diversity, and inclusion
- Act with integrity and impartiality

Questions

Any questions about your appointment,
contact:

- appoint@toronto.ca
- 416-397-0088
- www.toronto.ca/serveyourcity