

**REPORT FOR ACTION WITH
CONFIDENTIAL ATTACHMENT****Appointment of Public Members to the Dangerous
Dog Review Tribunal**

Date: March 29, 2019

To: Nominating Panel – Dangerous Dog Review Tribunal

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Dangerous Dog Review Tribunal.

SUMMARY

The Nominating Panel – Dangerous Dog Review Tribunal will conduct interviews and recommend five candidates, including one candidate as the Chair, to City Council for appointment to the Dangerous Dog Review Tribunal.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel – Dangerous Dog Review Tribunal recommend that City Council appoint five candidates for appointment to the Dangerous Dog Review Tribunal.
 - a) One candidate, who will serve as Chair, for a term of office ending on November 14, 2022, and until a successor is appointed.
 - b) Four candidates, who will serve as public members, for a term of office ending on November 14, 2022, and until successors are appointed.
2. The Nominating Panel – Dangerous Dog Review Tribunal direct that the confidential information contained in Confidential Attachment 1 - 3 remain confidential in its entirety as it relates to personal matters about identifiable individuals being considered for appointment to the Dangerous Dog Review Tribunal.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting on March 18, 2019, the Nominating Panel – Dangerous Dog Review Tribunal selected thirteen candidates to be interviewed at its meeting on April 1, 2019: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.ND1.2>

At its meeting on February 26, 2019, City Council appointed seven public members to the Tribunal's Nominating Panel: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC3.5>

At its meeting on July 23, 2018, City Council established a Dangerous Dog Review Tribunal as an Adjudicative Board composed of five public members appointed by City Council, including a Chair: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.LS27.1>

COMMENTS

There are currently five positions under consideration

The Tribunal is comprised of five public members including one member appointed as Chair by City Council.

Term of office

Public members, including the Chair, will serve a term of office ending November 14, 2022, continuing to serve until successors are appointed.

Tribunal members receive remuneration

Public members, including the chair, receive full-day per diem of \$460 and half-day remuneration (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

Each public member who is not a chair of a tribunal or tribunal panel will receive a stipend of \$1,500 per year, pro-rated on an annual basis from the time of appointment. The chair will receive an annual stipend of \$2,500, pro-rated on an annual basis from the time of appointment.

Tribunal members must meet certain qualifications

In addition to the general eligibility requirements in the Public Appointments Policy, members must demonstrate:

- Experience in adjudication and mediation;
- Ability to write clear and concise decisions;
- Excellent listening skills and ability to analyze complex information received;
- Sound judgement, tact, fairness, and decorum;
- Demonstrated high ethical standards and integrity;
- Ability to adjudicate without bias and free from the influence of advocacy groups;
- Ability to work under pressure to ensure timely hearing decisions;
- Respect for access to justice, diversity, and accommodation;
- Knowledge of the proper care and handling of domestic animals, particularly related to the care, training, behaviour, and handling of dogs would be an asset; and,
- Society of Ontario Adjudicators and Regulators (SOAR) certificate or Alternative Dispute Resolution (ADR) training is an asset

In addition to member qualifications, the Chair shall also exhibit:

- Demonstrated leadership and administrative skills;
- Highly developed chairing and facilitation skills;
- Demonstrated ability to work effectively with others;
- Knowledge of access to information and privacy legislation; and,
- The ability to effectively represent the Tribunal and communicate with City Council, City committees, the media, and the general public

Short-listed candidates will write a test and be interviewed

Candidates must complete a test related to the roles and responsibilities of Dangerous Dog Review Tribunal members in order to proceed to the interview stage. The Nominating Panel - Dangerous Dog Review Tribunal will be provided with the test results during the interviews.

We have consulted with Animal Services staff

Public Appointments Secretariat staff consulted with Animal Services staff in the Municipal Licensing and Standards division in December 2018 to discuss Tribunal qualifications and the appointment process.

Public release of names of recommended candidates

The name of the recommended candidates will be publicly reported once the Nominating Panel – Dangerous Dog Review Tribunal forwards its recommendations to City Council.

CONTACT

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SIGNATURE

Ulli S. Watkiss
City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Dangerous Dog Review Tribunal (previously distributed with item ND1.2)

Confidential Attachment 2 – Interview questions for April 1, 2019

Confidential Attachment 3 – Interview schedule for April 1, 2019